

Apex Park Community Facility function set-up options



Staff at Apex Park Community Facility offer a set-up service for functions. Chairs and tables will be set-up before your function and then packed away afterwards. The cost for this service is \$200. Set-up options are detailed below.

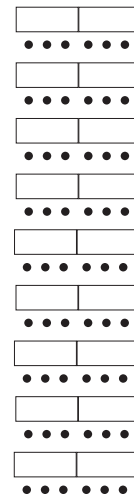
1) Theatre seating for 60 people

- 10 rows with 6 chairs per row.



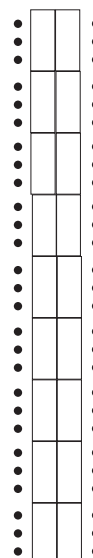
2) Classroom style rows seating 48 people

- 9 rows with 2 tables and 6 chairs per row.



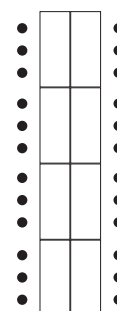
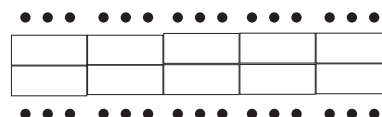
3) Large rectangular banquet tables seating 54 people

- 2 x 9 tables bunted together to create a long rectangle.



4) 2 row banquet tables seating 54 people

- 2 groups of tables creating separate rectangular seating spaces.



- Set up and pack down time should be included within your booked hire time. In general, allow approximately 1 hour for set-up and 1 hour for pack down.
- Service requests and your final layout option choice must be sent to Council at least 14 days prior to your event date.
- Any requests to adjust the agreed layout option will not be considered on the day of the event.