



Annual Report

2023-24



VISION

Committed to being the best place to live, work and enjoy life.

MISSION

To strive for excellence in serving our diverse community.

VALUES

**Accountability
Advocacy
Community Capacity
Community Involvement
Healthy Communities
Inclusivity
Quality
Supportive Working Environment**



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Acknowledgement of country

West Torrens is located on the Traditional Homelands of the Kaurna Nation of People, the first Traditional Owners and Custodians of the Adelaide Region.

Council pays respect to Elders past and present.

We recognise and respect their cultural heritage, beliefs and spiritual relationship with the land, sea, waterways and sky.

We acknowledge that they are of continuing importance to the Kaurna people living today.

We have built a beautiful city. However, we further recognise that the process of settlement resulted in the dispossession and dislocation of the Kaurna people and that we are always mindful of this.

From the Mayor and Chief Executive Officer

'Business as usual' is a term many organisations choose to employ when reflecting on a financial year during which everything continued pretty much as it always has. We have happily used it to describe our stable and steady approach for many years, but the year in review has seen us replace this phrase with 'a most significant performance'.

Welcome to our Annual Report for 2023-24 and our Mayor and Chief Executive Officer review of our activities.

During this significant and busy 12-month period, we've seen a new Executive team get down to building the West Torrens of the future; we've made great progress on several major infrastructure initiatives; we've been at the forefront of groundbreaking partnerships and collaborations; we've led on the technological and environmental fronts; we've celebrated our characteristic community spirit and tackled so much more.

While these are all covered in further detail in this report, we would like to touch on some of them, starting with farewells and welcomes.

As 2023 ended, Terry Buss PSM retired after 15 years of exemplary service as the Chief Executive Officer (CEO) of the City of West Torrens. With myself being appointed to the CEO role effective

1 January 2024, this created a vacancy in the General Manager Urban Services position – which has since been renamed Natural and Built Environments – and Michelle Kennedy joined the organisation as the new General Manager of the portfolio. The subsequent retirement of General Manager of Business and Community Services, Pauline Koritsa, also brought newcomer Shanti Ditter to the post of the renamed Communities Division.

We thank both Terry and Pauline for their many years of exceptional service and wish them the very best in their well-deserved retirements and we welcome Michelle and Shanti to an exciting new Executive team tasked with building the City of West Torrens of tomorrow.

On a sad note, Dr Reece Jennings, who served 2 terms as Mayor, died at the age of 86 on

20 February 2024. Husband, father and grandfather, Dr Jennings was heavily involved in the West Torrens community as an elected official, community mentor and medical practitioner. At the time of his death, he was Chairman of the Max and Bette Mendelson Foundation, a role he performed with immense pride.

When reflecting on major infrastructure initiatives, it's hard to look beyond Tuesday 19 December 2023, for it was on this day that Council formally voted to endorse the masterplan for the redevelopment of Thebarton Oval and a portion of King's Reserve to accommodate the new headquarters and home of the Adelaide Football Club.

It's arguably the largest project in our 170-year history and great news not only for all associated with the club, but for many who call West Torrens home, as we will receive, in return for our \$11.26 million contribution to the project, some \$45 million in community benefits, \$9 million in rates and lease payments, along with access to the oval and plaza spaces when not in use by the club.

We have further excised out more than half of King's Reserve from the lease arrangement with the club and established a Community Reference Group to assist with the development of a new masterplan for this portion as a standout community asset.

In the same neighbourhood, and as part of the Torrens to Darlington South Road redevelopment, the State Government compulsorily acquired the Thebarton Community Centre and will demolish the facility mid-2026. Our strategy is to take a decentralised approach in accommodating its many users until – and in consultation with the State Government – we identify a suitable location for a new community facility.

While this is underway, in the interim, we will see the services and functions currently offered at Thebarton Community Centre integrate into multiple facilities across West Torrens, where we expect to better cater to the diverse needs of our community and enhance the overall benefit derived by residents.



“ Council formally voted to endorse the masterplan for the redevelopment of Thebarton Oval and a portion of King’s Reserve to accommodate the new headquarters and home of the Adelaide Football Club. It’s arguably the largest project in our 170-year history and great news not only for all associated with the club, but for many who call West Torrens home. ”



Still on infrastructure matters, works are underway at the much-loved and almost century-old Thebarton Theatre, with an \$8 million redevelopment, jointly funded by Council and the State Government, set to retain the charm while delivering a new lobby, lounge and bar area, along with improved vehicular and pedestrian access and enhancements to the eastern façade.

The iconic theatre is on track to reopen in early 2026, just 2 years out from its centenary celebrations in 2028.

Over in Lockleys, the 5-year project to redevelop Mellor Park reached a historic milestone earlier this year when the newly completed War Memorial, developed on the site of the former Lockleys Soldiers Memorial Hall and Lockleys RSL Sub-branch, hosted its inaugural ANZAC Day Service, and attracted a sizeable crowd to what was a moving ceremony.

Mellor Park itself was completed this year, giving residents an upgraded local community facility, along with new playground facilities, a new full size tennis court, a half basketball court, a bocce ring, new public toilets and upgraded parking.

Looking ahead, the Henley Beach Road Visioning Project got underway during the year with stakeholder engagement on how to revitalise the thoroughfare. Our focus is to return it to its rightful status as a major main street visitor destination of speciality stores and hospitality venues, reflective of the area's diverse migrant community from almost every corner of the globe.

The project concentrates on the section between the Bakewell Underpass and Airport Road and is expected to roll out over several years.

Council has a long and proud track record of involvement in partnerships and collaborations that improve West Torrens for residents and visitors alike and, in the year under review, we recorded several groundbreaking achievements, among them establishing a Youth Advisory Committee (YAC), participating in the State Government's Multicultural Ambassador Pilot Program and joining in a Connecting Generations program.

The YAC is an authorised committee of Council, established under Section 41 of the *Local Government Act 1999* and one of the first bodies of its kind in local government. Comprising a cohort of Years 11 and 12 student representatives

from the 7 high schools in West Torrens, the YAC considers matters that directly affect young people and shares them with Council for deliberation. If its first meeting in late May 2024 is an indication, we're in for exciting times and can expect its recommendations to add greatly to Council's discussions and debates.

At that meeting, it became apparent that our standard communication channels haven't quite hit the mark with this group, suggesting that we need to revamp our engagement strategy if we're to reach our youth and better address their needs and aspirations.

The meeting also highlighted the need for greater focus on mental health awareness and support, and reinforced the YAC's value in not only eliciting ideas from our youth but giving our staff the assurance that the things we're doing or will do are appropriate.

Our involvement in the State Government's Multicultural Ambassador Pilot Program was similarly noteworthy as we were the only local council to be invited to the table. It is indeed a feather in our cap and further recognition of our vibrant community and commitment to multiculturalism, driven by a demographic of 63,000 residents from more than 110 countries that makes us one of the most multicultural cities anywhere in the world.

The 6-month program was developed to place cultural diversity at the heart of South Australian organisations and includes others such as the Cancer Council of SA, Mitsubishi Motors, RAA and accounting firm PKF Adelaide. Our participation allows us to gauge where we are in our journey of cultural diversity and awareness in the workplace while also providing us with the rare privilege of helping to inform and shape the full program.

Another partnership worth highlighting was our participation in Connecting Generations, an intergenerational pilot program with Meals On Wheels and Immanuel Primary School's Early Learning Centre (ELC). The program saw older residents attend the ELC and participate in activities with 4-to-5-year-old children, with Council's support taking the form of promoting the opportunity to older residents and assisting those interested with transport to the venue.



“ Council took a step forward in our partnership project with Solo Resource Recovery, Greenhill Energy and Peats Soil and Garden Supplies to convert waste to hydrogen. ”

Its resounding success in seeing our older and younger generations connect and engage will see Immanuel ELC continue with the program in the future and Council maintain its support of resident involvement.

We also used the year to strengthen our collaboration with both the State and the Australian Governments and received multiple grants, allowing us to deliver projects that improve the lives of all who live, work and play in West Torrens.

A good example was our ongoing interaction with the State Government on the north-south corridor project, more specifically the Torrens to Darlington section of the South Road redevelopment, which resulted in the acquisition of several community assets along the route in return for favourable returns to the community.

This approach was evident, too, in our dealings with our largest single ratepayer and largest employment hub outside the Central Business District (CBD), Adelaide Airport.

Adelaide Airport is a major contributor to our city and we continue to enjoy a healthy relationship that has undoubtedly helped us successfully navigate

tough times and promises to benefit both parties as the airport returns to its pre-COVID days. Some 28,000 passengers pass through the facility each day, with around 8,500 employees working on site and a further 28,000 off airport land.

In mid-2023, we rolled out a direct debit payment system called 'Payble' to help address the cost-of-living crisis and reduce 'bill shock' for our ratepayers. As the first council in South Australia to take up the product, Payble provides ratepayers with the option to create a flexible rate payment plan that suits their needs. The system saw us win an 'Excellence in Customer Service or Experience Award' at the Local Government Professionals South Australia 23rd Annual Leadership Excellence Awards.

Another first in the field of technological innovation saw us take a step forward in our partnership project to convert waste to hydrogen.

This innovative project is being undertaken in conjunction with our waste contractor Solo Resource Recovery, Greenhill Energy and Peats Soil and Garden Supplies. This year we planned for a demonstration pilot program which will successfully see the pre-processing of waste

into syngas, a mixture of carbon monoxide and hydrogen. It is the plan that in the future this syngas will be used for high-value products like synthetic fuels and fertiliser and produce low-cost clean hydrogen for emission-free power and transport.

Equally impressive was the completion of the final – and most extensive – stage of the ambitious Breakout Creek project on the River Torrens that takes in the 1.5-kilometre section from Burbridge Road to the Gulf and connects the river's fresh water to the salt water of the sea.

Thirty years in the making, it is particularly pleasing to know that our endeavours in regenerating the area will see the reintroduction of a long-lost and iconic Australian species, the platypus, to the habitat.

This is but one of our environmental accomplishments in recent months, the other noteworthy triumphs being the adoption of our

Climate Mitigation and Adaptation Strategy as the central pillar of our strategy to address climate change.

The strategy, for the period 2023 to 2027, provides a framework for us to continue our work on climate mitigation – reducing greenhouse gas emissions – and adaptation measures that guide us in how best to adjust to the effects of a changing climate as it occurs. And while we're primarily focused on Council's facilities and operations, we also aim to support the community to act and help build a more resilient city.

On a more general note, the year in review also saw Council increase tree canopy in West Torrens by an impressive 1,000 trees and take us a step closer to achieving the State Government's proposed target of 30% canopy cover.

Switching the focus to community matters and following our attendance at a September 2023 Reconciliation Australia Roadshow that bought



Council increased tree canopy in West Torrens by 1,000 trees, taking us a step closer to achieving the State Government's proposed target of 30% canopy cover.



together people from a variety of bodies working to advance reconciliation within their organisations, a group of elected members recommended that the City of West Torrens develops a Reconciliation Action Plan (RAP).

We're pleased to report that Council voted overwhelmingly in favour of this initiative, and we see it as a major milestone on our road to First Nations people recognition. The RAP, which will be formulated in the new financial year, will provide us with a strategic framework to support the national reconciliation movement and strengthen relationships between Aboriginal and Torres Strait Islander people and non-Indigenous inhabitants, for the benefit of all Australians.

It will further share practical actions to drive our contribution to reconciliation, both internally and in our community, and help us all to develop respectful relationships and create meaningful opportunities with Aboriginal and Torres Strait Islander people.

A small but significant early example can be found in the redevelopment of the much-loved and used community asset, Kesmond Reserve in Keswick, which has since been renamed as Karkungka, the Kurna language word for 'reserve.' At an operational level, we began to roll out a series of Aboriginal Cultural Sensitivity and Respect Training for staff, which will continue in the new year.

Another milestone and local government first in the community space saw us awarded a once-off \$50,000 grant from Wellbeing SA to undertake community consultation and develop Wellbeing Hub plans for both the Fulham Community Centre and Mellor Park Community Room.

With community consultation completed during the year, we are now poised to use this information to roll out a framework of programs and services for each location, tailored to the wellbeing needs of the surrounding communities.

Other community-focused initiatives of the period included initial work on our Community Plan review; the launch of our My Local Services app that improves resident and ratepayer engagement with Council by providing updates on happenings in the area and reminders of services; the success of the Riverbank Christmas Lights display; and the equally successful first hosting of Adelaide Fringe events, bringing to our doorstep a variety of community-driven and inclusive events that catered to every taste, mobility and budget.

In bringing our report on a remarkable year to a close, we are reminded of the immortal words of Catherine McAuley, the Irish Catholic religious sister who founded the Sisters of Mercy in 1831: 'We must strive to do ordinary things extraordinarily well'.

Yes, while we go about the larger, more eye-catching and noteworthy projects, we must never lose sight of our core focus, those things that are of primary interest to our residents and ratepayers ... their roads being maintained and kept clean, their rubbish being collected and their rates being prudently spent.

They want to see us doing these well – and in this year of notable achievements, it's humbling to know that we did just that while constantly seeking to further improve our 'business as usual' operations and achieving, in dollar terms, the lowest incremental rate rise across metropolitan Adelaide.

That's a testament to everyone at the City of West Torrens, and we thank you all most sincerely for your commitment, hard work and community spirit that keeps our patch of turf to the immediate west of the CBD as such a desirable place to live, work and play.



A handwritten signature in black ink that reads "Michael S. Coxon".

Michael S. Coxon
Mayor



A handwritten signature in black ink that reads "Angelo Catinari".

Angelo Catinari
Chief Executive Officer

West Torrens – our city

West Torrens is an appealing metropolitan location as it is close to the Adelaide Central Business District (CBD) and the city’s coastline. It provides retail, industrial and service opportunities that contribute to a vibrant employment sector.

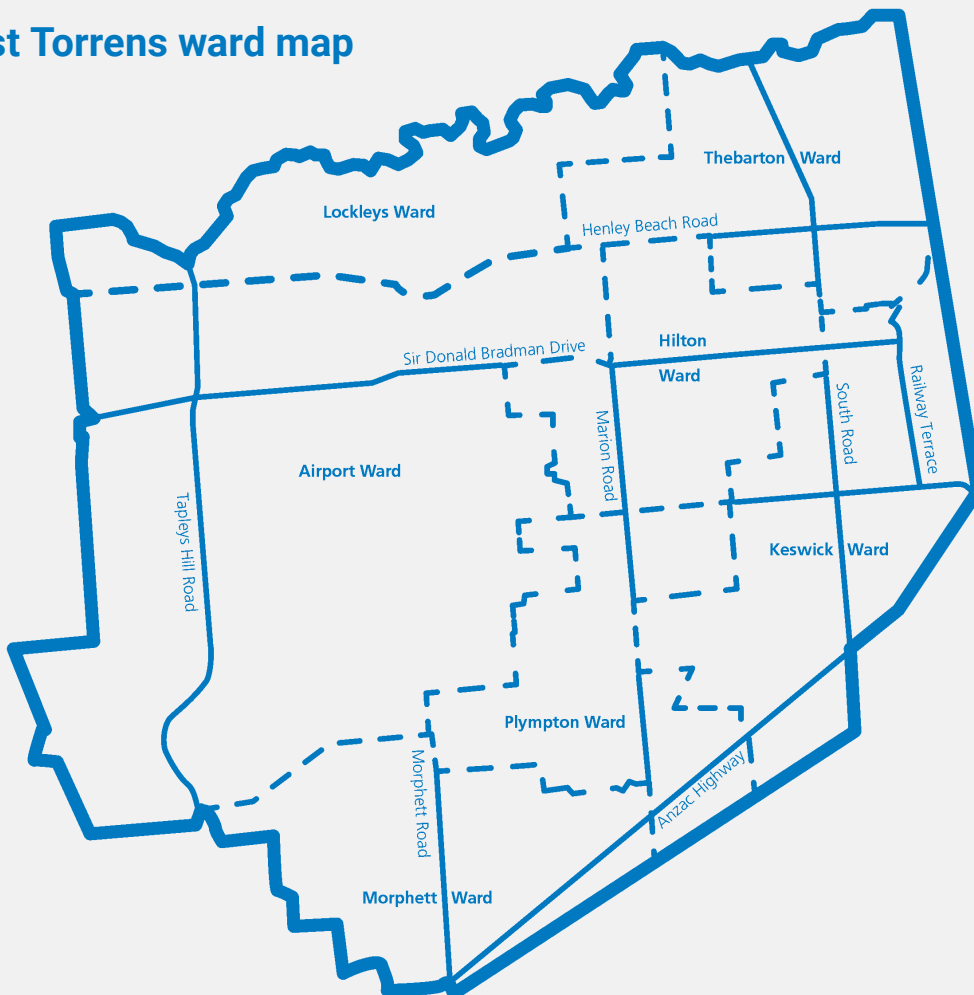
“
West Torrens is attracting higher proportions of people born in India, the UK and China and that more than 30% of our residents were born overseas.
”

With a population of more than 63,000 residents, residential properties continue to be sought after and, as such, new developments are established each year. There is an increasing need for public amenities and new services and our Council is mindful that these must suit our way of life now and into the future.

Data released from the Australia Bureau of Statistics (2022) shows that we are attracting higher proportions of people born in India, the UK and China and that more than 30% of our residents were born overseas. West Torrens is attractive to those in the 20 - 45 age group and our older population (75+) is still strong in our community. To read more about West Torrens, visit westtorrens.sa.gov.au/profileid

West Torrens is well-known for its larger shopping precincts which attract visitors from further afield. Precincts such as Ikea, Harbour Town, the Brickworks Marketplace and HomeCo. at Mile End all help keep the local economy flourishing.

City of West Torrens ward map



Climate Impact Statement



As a Council, the City of West Torrens acknowledges the scientific consensus regarding the existence of climate change and the substantial contribution the human population is making to this via greenhouse gas emissions.

We are committed to leading and adapting to the impact of climate change by:

- Considering climate adaptation in our decision-making processes.
- Regularly reviewing and responding to the risks associated with climate change.
- Participating in the AdaptWest Climate Adaptation Program.
- Participating in the Western Adelaide Zone Emergency Management Committee.
- Reducing our carbon footprint by reducing energy and fossil fuel usage.
- Increasing the use of renewable energy and sustainable fuel sources.

The City of West Torrens will help increase the resilience of our community by:

- providing community programs and grants
- responsive infrastructure and greening programs that reduce urban heat
- encouraging active transport and outdoor activities
- protecting the community from the consequences of severe weather events and heatwaves.

Elected Council operations



Elected Members

The City of West Torrens' principal decision-making body is the Elected Council in session, with the Mayor and 2 councillors from each of the city's 7 electoral wards voted onto Council for a 4-year term of office. For the 2023-24 year the Council comprised:

Mayor



Michael Coxon

Airport Ward

Suburbs included:
Brooklyn Park (part), Fulham,
Lockleys, West Beach, Airport,
Glenelg North (part)



Sara Comrie



Jassmine Wood

Hilton Ward

Suburbs included:
Brooklyn Park (part), Cowandilla,
Hilton, Mile End (part),
Richmond (part) Torrensville
(part), West Richmond



Cindy O'Rielley

Keswick Ward

Suburbs included: Ashford,
Glandore, Keswick, Keswick
Terminal, Kurralta Park, Marleston
(part), Mile End (part), Mile End
South, North Plympton (part),
Plympton (part) Richmond (part)



Elisabeth Papanikolaou

Keswick Ward

Suburbs included:
Fulham (part),
Lockleys (part),
Torrensville (part)
Underdale (part)



Daniel Huggett



Sam Whiting



John Woodward



Kym McKay

Morphett Ward

Suburbs included:
Camden Park,
Glenelg North,
Novar Gardens,
Plympton (part)



George Demetriou

Plympton Ward

Suburbs included:
Marleston (part),
Netley,
North Plympton (part),
Plympton (part)



Lana Gelonese

Thebarton Ward

Suburbs included:
Mile End (part),
Thebarton,
Torrensville (part),
Underdale (part)



Graham Nitschke



Anne McKay



Surender Pal



Zoi Papafilopoulos

Professional development

The Council Policy 'Elected Members Professional Development' was adopted by Council on 16 November 2019 to provide a framework for the professional development of Elected Members so they can perform their legislated roles and responsibilities effectively and efficiently. The term 'Professional development' encompasses training (including mandatory training), information sessions/workshops and attendance at conferences. *Schedule 4, Clause 2 of the Local Government Act* requires that all training and development activities for Elected Members must be reported in the Annual Report.

Conferences - 1 July 2023 to 30 June 2024 (as per Council resolutions)

2023 LGA Mayor and CEO Forum	Mayor M Coxon
2023 LGA Local Roads and Works Conference, Port Lincoln	Cr E Papanikolaou
Climate Summit for Local Government 2023, Melbourne	Mayor M Coxon
2023 Asia Pacific Cities Summit and Mayor's Forum, Brisbane	Mayor M Coxon
2024 LGA Conference and Annual General Meeting	Mayor M Coxon
Waste Expo Australia Conference 2023, Melbourne	Cr K McKay Cr E Papanikolaou
Australian Airport Association National Conference and Industry Expo 2023, Melbourne	Mayor M Coxon Cr E Papanikolaou
2024 LGA Conference and Ordinary General Meeting	Mayor M Coxon

Training - 1 July 2023 to 30 June 2024

2023 LGA Mayor and CEO Forum	Mayor M Coxon Cr S Comrie Cr G Demetriou Cr L Gelonese Cr D Huggett Cr A McKay Cr K McKay	Cr G Nitschke Cr C O'Rielley Cr S Pal Cr E Papanikolaou Cr Z Papafilopoulos Cr S Whiting Cr J Wood
LGA Constitution Review - online workshop	Cr G Demetriou	
Safe Environments for Children and Young People (YAC members only)	Cr G Demetriou	Cr E Papanikolaou

Information sessions/workshops - 1 July 2023 to 30 June 2024

Elected Member Strategic Workshop	Mayor M Coxon Cr S Comrie Cr G Demetriou Cr L Gelonese Cr D Huggett Cr A McKay Cr K McKay	Cr G Nitschke Cr C O'Rielley Cr S Pal Cr E Papanikolaou Cr Z Papafilopoulos Cr J Wood (U) Cr J Woodward
Local Government Finance Authority	Mayor M Coxon Cr S Comrie Cr G Demetriou Cr L Gelonese Cr D Huggett Cr A McKay	Cr K McKay Cr G Nitschke Cr S Pal Cr E Papanikolaou Cr Z Papafilopoulos Cr S Whiting
City of West Torrens Festival Program	Mayor M Coxon Cr S Comrie Cr G Demetriou Cr L Gelonese Cr D Huggett Cr A McKay	Cr K McKay Cr G Nitschke Cr S Pal Cr E Papanikolaou Cr Z Papafilopoulos Cr S Whiting
Lockleys Code Amendment	Mayor M Coxon Cr S Comrie Cr G Demetriou Cr L Gelonese Cr D Huggett Cr A McKay Cr K McKay	Cr G Nitschke Cr C O'Rielley Cr S Pal Cr E Papanikolaou Cr Z Papafilopoulos Cr S Whiting Cr J Wood
Department of Infrastructure and Transport briefing: Marion Road and Cross Road level-crossing removals Marion Road and Sir Donald Bradman Drive intersection upgrade	Cr S Comrie Cr G Demetriou Cr L Gelonese Cr D Huggett	Cr G Nitschke Cr C O'Rielley Cr Z Papafilopoulos Cr J Woodward
Citizen Advocacy South Australia Inc	Mayor M Coxon Cr S Comrie Cr L Gelonese Cr D Huggett Cr A McKay Cr K McKay	Cr G Nitschke Cr C O'Rielley Cr E Papanikolaou Cr Z Papafilopoulos Cr S Whiting Cr J Woodward

Elected Council operations (continued)

Information sessions/workshops - 1 July 2023 to 30 June 2024 (continued)		
Greater Adelaide Regional Plan	Mayor M Coxon Cr S Comrie Cr G Demetriou Cr L Gelonese Cr D Huggett Cr A McKay Cr K McKay	Cr G Nitschke Cr C O'Rielley Cr S Pal Cr E Papanikolaou Cr Z Papafilopoulos Cr J Wood Cr J Woodward
Plan SA Portal	Mayor M Coxon Cr S Comrie Cr G Demetriou Cr L Gelonese Cr D Huggett Cr A McKay Cr K McKay Cr G Nitschke	Cr C O'Rielley Cr S Pal Cr E Papanikolaou Cr Z Papafilopoulos Cr S Whiting Cr J Wood (U) Cr J Woodward
Forestreet App	Mayor M Coxon Cr S Comrie Cr G Demetriou Cr L Gelonese Cr D Huggett Cr A McKay Cr K McKay Cr G Nitschke	Cr C O'Rielley Cr S Pal Cr E Papanikolaou Cr Z Papafilopoulos Cr S Whiting Cr J Wood (U) Cr J Woodward
Thebarton Oval Precinct redevelopment	Mayor M Coxon Cr S Comrie Cr G Demetriou Cr L Gelonese Cr D Huggett (U) Cr A McKay	Cr G Nitschke Cr C O'Rielley Cr Z Papafilopoulos Cr S Whiting Cr J Wood (U) Cr J Woodward
Forestville Code Amendment	Mayor M Coxon Cr S Comrie (U) Cr G Demetriou Cr L Gelonese (U) Cr A McKay Cr K McKay Cr G Nitschke	Cr C O'Rielley Cr S Pal Cr E Papanikolaou Cr Z Papafilopoulos Cr S Whiting Cr J Wood (U) Cr J Woodward

Information sessions/workshops - 1 July 2023 to 30 June 2024 (continued)

Henley Beach Road Visioning Project (session 1)	Mayor M Coxon Cr S Comrie (U) Cr G Demetriou Cr L Gelonese (U) Cr A McKay Cr K McKay Cr G Nitschke	Cr C O'Rielley Cr S Pal Cr E Papanikolaou Cr Z Papafilopoulos Cr S Whiting Cr J Wood (U) Cr J Woodward
City of West Torrens Corporate Net Zero Emissions Plan	Mayor M Coxon Cr S Comrie Cr G Demetriou Cr L Gelonese Cr D Huggett Cr A McKay Cr K McKay Cr G Nitschke	Cr C O'Rielley Cr S Pal Cr E Papanikolaou (U) Cr Z Papafilopoulos Cr S Whiting Cr J Wood (U) Cr J Woodward
Community Plan 2030 (session 1)	Mayor M Coxon Cr S Comrie Cr G Demetriou Cr L Gelonese Cr D Huggett Cr A McKay Cr K McKay Cr G Nitschke	Cr C O'Rielley Cr S Pal Cr E Papanikolaou Cr Z Papafilopoulos Cr S Whiting Cr J Wood Cr J Woodward
24/25 Annual Business Plan and Budget	Mayor M Coxon Cr S Comrie Cr G Demetriou Cr L Gelonese (U) Cr D Huggett Cr A McKay Cr K McKay Cr G Nitschke	Cr C O'Rielley Cr S Pal Cr E Papanikolaou Cr Z Papafilopoulos Cr S Whiting Cr J Wood Cr J Woodward
Local Government participation and elections review	Mayor M Coxon Cr S Comrie Cr G Demetriou Cr L Gelonese Cr D Huggett Cr A McKay Cr K McKay	Cr G Nitschke Cr C O'Rielley Cr S Pal Cr E Papanikolaou Cr Z Papafilopoulos Cr S Whiting Cr J Woodward

Elected Council operations (continued)

Information sessions/workshops - 1 July 2023 to 30 June 2024 (continued)		
Transformation of Keswick Creek corridor	Mayor M Coxon Cr S Comrie Cr G Demetriou Cr L Gelonese Cr D Huggett Cr A McKay Cr K McKay	Cr G Nitschke Cr C O'Rielley Cr S Pal Cr E Papanikolaou Cr Z Papafilopoulos Cr S Whiting Cr J Woodward
Henley Beach Road Visioning Project (session 2)	Mayor M Coxon Cr S Comrie (U) Cr G Demetriou Cr L Gelonese (U) Cr K McKay Cr G Nitschke	Cr C O'Rielley Cr E Papanikolaou Cr Z Papafilopoulos Cr J Wood (U) Cr J Woodward
AdaptWest Action Plan	Mayor M Coxon Cr S Comrie Cr A McKay Cr K McKay Cr G Nitschke	Cr C O'Rielley Cr E Papanikolaou Cr Z Papafilopoulos Cr S Whiting Cr J Woodward
Thebarton Community Centre	Mayor M Coxon Cr S Comrie Cr G Demetriou Cr L Gelonese Cr D Huggett Cr A McKay Cr K McKay	Cr G Nitschke Cr C O'Rielley Cr S Pal Cr E Papanikolaou Cr Z Papafilopoulos Cr S Whiting Cr J Woodward
Representation Review	Cr S Comrie Cr G Demetriou Cr L Gelonese Cr D Huggett Cr A McKay	Cr K McKay Cr G Nitschke Cr C O'Rielley Cr E Papanikolaou Cr J Wood
Department of Infrastructure and Transport: North-South Corridor update	Mayor M Coxon Cr S Comrie Cr G Demetriou Cr D Huggett Cr A McKay Cr K McKay Cr G Nitschke	Cr C O'Rielley Cr S Pal Cr E Papanikolaou Cr Z Papafilopoulos Cr J Wood Cr J Woodward

Information sessions/workshops - 1 July 2023 to 30 June 2024 (continued)

Tree Management	Mayor M Coxon Cr L Gelonese Cr D Huggett Cr A McKay Cr K McKay Cr G Nitschke	Cr C O'Rielley Cr S Pal Cr E Papanikolaou Cr Z Papafilopoulos Cr S Whiting
Heritage Review	Mayor M Coxon Cr G Demetriou Cr L Gelonese Cr D Huggett Cr A McKay Cr K McKay Cr G Nitschke	Cr C O'Rielley Cr S Pal Cr E Papanikolaou Cr Z Papafilopoulos Cr S Whiting Cr J Woodward
Multicultural Communities Council of SA - Cultural Q training framework	Mayor M Coxon Cr G Demetriou Cr L Gelonese Cr D Huggett Cr A McKay Cr K McKay Cr G Nitschke	Cr C O'Rielley Cr S Pal Cr E Papanikolaou Cr Z Papafilopoulos Cr S Whiting Cr J Woodward
24/25 Annual Business Plan and Budget - public feedback	Mayor M Coxon Cr G Demetriou Cr L Gelonese (U) Cr D Huggett Cr K McKay Cr G Nitschke	Cr C O'Rielley Cr S Pal Cr E Papanikolaou Cr Z Papafilopoulos Cr S Whiting
Tree canopy modelling study	Mayor M Coxon Cr G Demetriou Cr L Gelonese Cr G Nitschke	Cr C O'Rielley Cr S Pal Cr Z Papafilopoulos Cr J Woodward
Community Plan (session 2)	Cr S Comrie Cr G Demetriou Cr L Gelonese Cr G Nitschke Cr C O'Rielley Cr S Pal	Cr E Papanikolaou Cr Z Papafilopoulos Cr S Whiting Cr J Wood Cr J Woodward

Decision making framework

Council meetings

During the past year, Council met to consider information, reports and recommendations from the administration; to set budgets and arrive at decisions on strategies and policies to benefit the community.

Following the November 2022 Local Government elections, Council resolved that its ordinary Council meetings, for the period 1 December 2022 to the conclusion of the term of Council, be held at 7pm on the third Tuesday of every month, with the exception of December of each year when it would meet on the second Tuesday of the month, in the Council Chamber, Civic Centre, 165 Sir Donald Bradman Drive, Hilton SA 5033. The meetings were audio livestreamed via a Zoom public link, available on the City of West Torrens website.

Notices of meetings

Notices of meetings were on public display in the Civic Centre (165 Sir Donald Bradman Drive, Hilton), the Hamra Centre Library (1 Brooker Terrace, Hilton) as well as on Council's website, westtorrens.sa.gov.au

Agendas and minutes

Council, Committee and Council Assessment Panel agendas were placed on public display not less than 3 days before meetings, in the Civic Centre (165 Sir Donald Bradman Drive, Hilton), the Hamra Centre Library (1 Brooker Terrace, Hilton) as well as on Council's website. Minutes of the meetings were also on display in the Civic Centre and Hamra Centre Library within 5 days of the meeting being held and were available via Council's website. Members of the public could obtain copies of agendas and minutes of Council and Committee meetings for a fee or view the information free of charge from our website or by visiting either the Civic Centre or Hamra Centre Library.

Information or Briefing Sessions (previously known as Informal Gatherings)

A reform undertaken into Local Government has seen some changes made to the *Local Government Act 1999* (the Act) by the *Statutes Amendment (Local Government Review) Act 2021*.

Due to this reform, Informal Gatherings are now known as Information or Briefing Sessions under Section 90A of the Act, which is a section that replaces previous provisions and regulations relating to Informal Gatherings under Section 90(8).

Section 90A of the Act provides that the Council or the Chief Executive Officer may arrange to hold an information or briefing session where more than one member of the Council or Council committee is invited to attend or be involved in the session, provided that any matters discussed relating to a matter that would ordinarily form part of the agenda for a formal meeting of the Council or a Council Committee are not dealt with in such a way as to obtain, or effectively obtain a decision.

Information/Briefing Sessions are used for the sole purpose of discussing a matter that is, or is intended to be, part of the agenda for a formal meeting of the Council or Council Committee.

In 2023-24, under s90(8) of the *Local Government Act 1999*, Council held 23 Information/Briefing Sessions, of which 2 were confidential.



Youth Advisory Committee Members

Council committees

Council committees are established in accordance with Section 41 of the *Local Government Act 1999*. In line with its 'Terms of Reference', the role of each committee is to consider reports and other information, such as the results of community consultation, and then make recommendations to Council. The recommendations are only given effect when adopted by Council.

Following the November 2022 Local Government elections, Council established 4 Standing Committees (being committees comprising all Elected Members and known as 'committees of the whole') for the period 1 February 2023 to the conclusion of the November 2026 Local Government periodic elections.

In addition to those Standing committees, Council is legally required to establish 2 statutory committees, being the Audit Committee and the CEO's Performance Review Committee.

Separate to these 2 committees, the Mendelson Trust Deed requires Council to maintain a committee, established under the 'Deed for the Management of the Mendelson Trust'. In addition, Council is required to appoint staff to its Building Fire Safety Committee.

Youth Advisory Committee

At its meeting on 12 December 2023, Council approved the establishment of a Youth Advisory Committee (YAC) to commence from May 2024. This new YAC was established as a Local Government Section 41 committee, which means members follow the same rules and regulations as Elected Members and report to Council.

The YAC comprised the Mayor Michael Coxon as the Presiding Member, Councillors Elisabeth Papanikolaou, Sam Whiting, Daniel Huggett and George Demetriou and 11 student representatives from 6 local high schools in the West Torrens area.

City Finance and Governance Standing Committee

Presiding member: Cr Anne McKay (for the period 1 February 2023 to 30 November 2024).

Meetings: first Tuesday of alternate months commencing March, with the exception of January and December of each year when no meetings were held.

Comprising all Elected Members and met to discuss issues and make recommendations to Council on:

- financial reporting
- financial sustainability including Local Government Advice Scheme (ESCOSA)
- long term financial plan
- annual business plan and budget
- budget review
- rating matters
- procurement
- information technology
- fees and charges
- accounting functions
- creditor payments
- credit card reporting
- Elected Member allowances and benefits reporting
- Australian and State Government funding
- records management
- corporate governance
- By-laws
- Council policies
- legislation
- roads opening and closing
- annual report
- freedom of information
- any other matter within the powers and functions of the Council and which was referred to the Committee by the Council.

City Advancement and Prosperity Standing Committee

Presiding member: Cr Elisabeth Papanikolaou (for the period 1 February 2023 to 30 November 2024).

Meetings: first Tuesday of alternate months commencing March, with the exception of January and December of each year when no meetings were held. These meetings were held immediately following the conclusion of the City Finance and Governance Standing Committee meeting.

Comprising all Elected Members and met to discuss issues and make recommendations to Council on:

- strategic asset management
- economic development
- corporate planning
- Planning and Design Code and strategic land use matters
- corporate performance
- community land management plans
- community heritage and environment grants
- partnership grants
- community engagement
- Civic awards
- Australia Day and other awards
- festivals and events
- any other matter which was within the powers and functions of the Council and which was referred to the Committee of Council by the Council.

City Services and Climate Adaption Standing Committee

Presiding member:

- Cr Daniel Huggett (for the period 1 February 2023 to 30 November 2023).
- Cr Cindy O'Rielley (for the period 1 December 2023 to the conclusion of the November 2026 Local Government periodic elections).

Meetings: first Tuesday of alternate months commencing February, with the exception of January and December of each year when no meetings were held.

Comprising all Elected Members and met to discuss issues and make recommendations to Council on:

- public works
- traffic, parking, transportation and movement
- library services
- aged services
- youth services
- service centre
- capital works
- fleet management
- animal management
- public and environmental health
- Local nuisance and litter control
- immunisation
- stormwater management and flood mitigation
- public lighting
- planning, development and infrastructure reporting
- environmental sustainability
- climate mitigation and adaptation
- community development
- any other matter which was within the powers and functions of the Council and which was referred to the Committee by the Council.

City Facilities and Waste Recovery Standing Committee

Presiding member: Cr Kym McKay (for the period 1 February 2023 to 30 November 2025).

Meetings: first Tuesday of alternate months commencing February, with the exception of January and December of each year when no meetings were held. Meetings were held immediately following the conclusion of the City Services and Climate Adaptation Standing Committee meeting.

Comprising all Elected Members and met to discuss issues and make recommendations to Council on:

- open space
- sport and recreation
- community hubs
- property leasing
- property disposal
- property acquisition
- building and facilities management and development
- waste management
- resource recovery
- any other matter which was within the powers and functions of the Council and which was referred to the Committee by the Council.

Elected Council operations (continued)

Audit and Risk General Committee (formally known as Audit General Committee)

Presiding Member: Cr John Woodward (from the conclusion of the November 2022 Council elections until the conclusion of the 2026 Local Government elections).

Meetings: At its meeting of 20 September 2022, Council resolved that the term of the Audit General Committee be extended for a one-year period, being from the conclusion of the November 2022 Council elections until 30 November 2023. The Committee met on the second Tuesday of alternative months commencing February, with the exception of December each year when no meetings were held. Subsequently, Council, at its 21 November 2023 meeting, resolved that the ordinary meetings of the Audit and Risk General Committee be held on the fourth Tuesday of alternate months commencing February 2024, with the exception of December each year when no meetings were held.

Comprising: 2 Elected Members and 2 independent members from the conclusion of the November 2022 Council elections until 30 November 2023. However, one of the appointed Elected Members resigned early and Council subsequently resolved that the position not be filled. Since the establishment of the Audit and Risk General Committee at 21 November 2023 meeting of Council, the Members of the Committee have comprised one Elected Member and 2 independent members.

The Committee was established pursuant to Section 126 of the *Local Government Act 1999* with responsibility to monitor the risk management and internal control environment of Council's operations as well as overseeing Council's internal and statutory audit functions. The annual report for the Audit and Risk Committee appears later in this Annual Report.

Chief Executive Officer Performance Review General Committee

Presiding member: Cr Surender Pal (for the period 1 February 2023 to 30 November 2024).

Meetings: annually.

Comprising 9 Elected Members who met to review and make recommendations to Council in relation to the performance of the Chief Executive Officer.

Council Assessment Panel

The Council established its independent Council Assessment Panel in accordance with the *Planning, Development and Infrastructure Act 2016* on 1 October 2017.

Presiding member: Edward (Ted) Byrt.

Meetings: second Tuesday of each month, with exception of January when it met the third Tuesday of the month.

Comprising one Council member and 4 independent members.

Met to consider and make decisions on certain development applications submitted to Council. Decisions made by CAP were not subject to review by Council. Appeals against most CAP decisions could, however, be made to the Environment, Resources and Development Court (ERDC).

Building Fire Safety Committee

Meetings: as required

Comprised one Council staff member, a Metropolitan Fire Service (MFS) representative, a person with relevant expertise in fire safety and a person with qualifications in building surveying. There was no Elected Member representation. This Committee operated pursuant to Section 157 of the *Planning, Development and Infrastructure Act 2016*.

Max and Bette Mendelson Foundation Management Committee

In addition to Council committees, 2 Elected Members were also appointed to the Max and Bette Mendelson Foundation Management Committee, which oversaw a scholarship program for local students studying at university. This committee met on the fourth Wednesday of each month via the electronic platform, Zoom.

For the term beginning 1 January 2023 and ending 30 November 2024, Councillors George Demetriou and Daniel Huggett were appointed to the committee.

Youth Advisory Committee

Presiding member: Mayor Michael Coxon.

Meetings: fourth Tuesday of alternate months commencing May 2024.

Comprised 5 Elected Members and 11 student representatives from 6 local high schools within the West Torrens area.

The Committee was established to assist the Council in the performance of the following functions:

- Provide a youth perspective on issues.
- Identify and raise issues that are important to young people in West Torrens.
- Provide a communication link between young people in the West Torrens community and Council.

Working parties

Council had 3 working parties consisting of Elected Members, staff and members of the community to investigate and examine specific issues. These were:

City of West Torrens Road Safety Group

Established in 2004, the group works in conjunction with SA Police, local residents, Department for Infrastructure and Transport (DIT) and Council to promote road safety awareness and respond to concerns of the local community. The group met once a month and local residents interested in becoming members were welcome to join.

Thebarton Oval Precinct Masterplan Advisory Group

The Thebarton Oval Precinct Masterplan Advisory Group (MAG) was established in January 2023 to provide advice to Council and the Adelaide Football Club with regard to the drafting of the masterplan by the Adelaide Football Club for the Thebarton Oval Precinct. The MAG comprised the Mayor and two Elected Members, three representatives from the AFC and four members of the community. A total of six (6) meetings were held between January 2023 and October 2023.

Kings Reserve Masterplan Community Reference Group

In 2018, Council endorsed a masterplan for the upgrade of Kings Reserve following a consultation period with the community. Some elements of the plan have been implemented while others are still to be actioned. To assist with this project, Council agreed in 2023 to appoint a Kings Reserve Masterplan Community Reference Group (CRG) to act in an advisory capacity to represent the wider views of the local community. The CRG comprised 6 community members, the Mayor, 2 Elected Members and officers of Council. The CRG began operation in February 2024.

Public participation

Members of the public could express their views and opinions to Council in a number of ways including deputations, petitions and consultation.

Deputations

A deputation is a verbal way of presenting an issue to the notice of all Elected Members at a Council meeting. It is undertaken in accordance with the Code of Practice - Procedures at Meetings and the Local Government (Procedures at Meetings) Regulations 2013. All deputation requests must be made in writing to the Chief Executive Officer (CEO) no later than one week before the Council meeting.

In the 2023-24 period, the CEO and Mayor approved 17 deputations.

Deputations in the 2023-24 period	
Date	Nature of deputation
18 July 2023	South Australian Youth Forum
18 July 2023	Australian Masters Games
18 July 2023	Operation Flinders Exercise
18 July 2023	International Mother Language Day Monument
19 September 2023	Frank Norton Reserve
19 September 2023	Arts and Cultural Ganesh Festival of SA 2023
17 October 2023	Development at 7-9 Palmyra Avenue, Torrensville
12 December 2023	Contractual arrangements with the Adelaide Football Club
19 December 2023	Contractual arrangements with the Adelaide Football Club
20 February 2024	Fulham Community Centre
16 April 2024	West Torrens Bowling Centre
16 April 2024	Save Our Sons Duchenne Campaign
21 May 2024	Adelaide Sailing Club - ILCA Championships
21 May 2024	City-Bay Fun Run 2024 Sponsorship
21 May 2024	Opposition to proposed walking and cycling path along Lower Brown Hill Creek
21 May 2024	Support for proposed walking and cycling path along Lower Brown Hill Creek
18 June 2024	Adelaide Sailing Club - ILCA Championships

Petitions

A petition is a formal written request or submission to Council which has been signed by multiple people. A standard petition form is available on Council's website and provides a template for compiling a petition.

Four petitions were presented to Council during the reporting year.

Petitions in the 2023-24 period	
Date	Nature of petition
15 August 2023	Non-compliant petition objecting to vehicles advertised for sale on Davenport Terrace, Hill Place and Ellen Street, Richmond.
19 September 2023	Non-compliant petition requesting amendment of parking restrictions in Wilford Avenue, Underdale.
23 January 2024	Objection to the upgrade of Ashburn Avenue, Fulham.
20 February 2024	Non-compliant petition requesting maintenance of entrance to Riverstone Estate, Lockleys.



Elected Council operations (continued)

Written requests

A member of the public can write to Council on any Council policy, activity or service.

Elected Members

Members of the public can also contact Elected Members to discuss any issue relevant to Council. Elected Member contact details were made available on Council's website and in each issue of Council's quarterly magazine, letterbox distributed to households in West Torrens.

Website

The Council's website provides an online feedback form which could be completed to provide any comment on Council's services or programs.

Community consultation

Council provides the community and general public with the opportunity to be involved in various consultations. Consultations can occur either across the whole of Council, or to specific areas, wards, suburbs and streets. Your Say is Council's online community engagement tool and provides subscribers with the opportunity to be kept up-to-date with community engagement projects throughout the year. A list of consultation undertaken during this reporting period can be found in the Creative Services section of the Annual Report. More information can be found at yoursay.westtorrens.sa.gov.au

Other

Members of the public can also contact Council via phone, sms, online chat, email, social media and face to face.



Council, Committee and CAP meetings

The table below details the number of meetings for the reporting period.

Meetings from 1 July 2023 to 30 June 2024.	
Type of meeting	Number
Council	12
Special Meeting of Council	5
City Services and Climate Adaptation Standing Committee	5
City Finance and Governance Standing Committee	5
Special Meeting of City Finance and Governance Standing Committee	2
City Advancement and Prosperity Standing Committee	5
City Facilities and Waste Recovery Standing Committee	5
Audit and Risk General Committee	5
Special Meeting of Audit and Risk General Committee	1
Chief Executive Officer's Performance Review Committee	1
Youth Advisory Committee	1
Council Assessment Panel	9
Building and Fire Safety Committee	4

Council and Committees (with exception to Youth Advisory Committee and Building and Fire Safety Committee) meetings were livestreamed via a Zoom public link, available on Council's website.

Elected Council operations (continued)

Elected Member attendance

Council and Standing Committee meetings 1 July 2023 to 30 June 2024								
Elected Member	Full Council	Special meeting of Council	Standing Committees	Special meeting of City Finance and Governance Standing Committee	Total number of meetings	Leave of absence granted	Apology for meeting	Absent for meeting
Total number of meetings	12	5	20	2	39	N/A	N/A	N/A
Mayor M Coxon	12	5	16	2	35	2	2	0
Cr S Comrie	12	5	16	2	35	0	4	0
Cr J Wood	11	4	12	2	29	0	8	2
Cr C O'Rielley	11	5	20	2	38	0	1	0
Cr S Whiting	10	4	20	0	34	4	1	0
Cr E Papanikolaou	12	4	16	2	34	0	5	0
Cr J Woodward	11	4	14	2	31	3	5	0
Cr K McKay	11	3	18	2	34	4	1	0
Cr D Huggett	12	5	20	2	39	0	0	0
Cr A McKay	11	4	18	1	34	2	3	0
Cr G Demetriou	10	4	18	2	34	1	4	0
Cr S Pal	12	4	16	2	34	1	4	0
Cr L Gelonese	11	5	14	2	32	0	7	0
Cr G Nitschke	12	5	20	2	39	0	0	0
Cr Z Papafilopoulos	11	4	20	2	37	2	0	0

The above figures exclude the Council Assessment Panel and General Committees as not all Elected Members were appointed to these committees.

Confidential items and review of Council decisions

Confidential items

Section 90(1) of the *Local Government Act 1999* (Act) specifies that Council and Committee meetings are to be held in a place available to the public. The principle of an open public meeting, however, is occasionally outweighed by the need to keep information or discussion confidential.

Section 90(3) of the Act details the types of matters which may be discussed in confidence.

The relevant subsections that were applied to business items considered during 2023-24 are detailed here.

Council meetings

From 1 July 2023 to 30 June 2024, 11 of the 370 (2.97%) of Council and Standing Committees business items were dealt with and/or retained in confidence. Of the 11 items retained in confidence, 2 were released and 9 remained in confidence as at 30 June 2024.

Confidential orders were reviewed by the Chief Executive Officer on a monthly basis and revoked if required. Any confidential order that exceeded 12 months or required extension was reviewed by Council.

2023-2024 items

Five business items, tabled below, were considered under s90(3)(a) and 3 were retained in confidence under s91(7) of the Act on the basis that the premature disclosure of this information would be unreasonable, given it contains personal information relating to the applicants which could inadvertently prejudice their future career aspirations and breach any duty of confidentiality owed to them by Council. One business item related to the negotiations and details of contractual employment arrangements of an employee and disclosure may breach a duty of confidence owed to the employee, and result in the unreasonable disclosure of information concerning the personal affairs of the employee. Two were released in this financial year (2023 - 24).

Meeting date	Item	Status
18 July 2023	Appointment of members to the Brown Hill and Keswick Creeks Stormwater Board	Confidential
29 August 2023	Chief Executive Officer recruitment - 2023	Released
29 September 2023		
21 November 2023	Audit and Risk General Committee Establishment (Attachment 3)	Confidential
21 November 2023	Chief Executive Officer's performance - 2023	Released 21 May 2024
21 May 2024	Appointment of members to the Brown Hill and Keswick Creeks Stormwater Board	Confidential

Elected Council operations (continued)

One business item, tabled below, was considered under s(90)(3)(a) and (i) and retained in confidence under s91(7) of the Act because the report involves personal affairs of the ratepayers named in the report and Council litigation.

Meeting date	Item	Status
19 September 2023	Sale of property for the non-payment of rates	Confidential

Three business items, tabled below, were considered under s90(3)(b)(i) and (ii) and retained in confidence under s 91(7) of the Act on the premise it may prejudice the commercial position of the Council and lead to Council not obtaining or securing the best possible outcome with regard to matters which may impact the proposed upgrade of the Thebarton Theatre complex, and Brickworks riverfront land.

Meeting date	Item	Status
18 July 2023	Thebarton Theatre complex and Weslo Holdings Pty Ltd negotiations - update	Confidential
12 December 2023	Thebarton Theatre complex and Weslo Holdings Pty Ltd lease negotiation - update (December)	Confidential
12 December 2023	Brickworks riverfront land - update (December)	Confidential

Two business items, tabled below, were considered under s90(3)(h) and (i) and retained in confidence under s91(7) of the Act on the basis that the report contains legal advice and information related to actual litigation.

Meeting date	Item	Status
17 October 2023	Public lighting rebate dispute update	Confidential
12 December 2023	Public lighting rebate dispute update (December)	Confidential

Confidential items from 2022-2023 that were reviewed in the 2023-2024 financial year

Two items that were retained in confidence during the 2022-23 financial year were released in this financial year (2023-24) and 11 items were retained in confidence as tabled below.

Meeting date	Item	Status
5 July 2022	Appointment of members to the Brown Hill and Keswick Creeks Stormwater Board.	Confidential
	Application for ministerial exemption to make designated decision during caretaker period.	Confidential
19 July 2022	Sale of property for the non-payment of rates.	Confidential
	Leasing arrangements for Thebarton Oval Precinct - update.	Confidential
	Possible acquisition of land.	Confidential
16 August 2022	Thebarton Theatre complex and Weslo Holdings Pty Ltd negotiations - update.	Confidential
15 September 2022	Adelaide Football Club - proposed relocation to Thebarton Oval Precinct.	Confidential
20 September 2022	Planning and Design Code update.	Confidential
17 January 2023	Expression of Interest for the Glenelg Tram 361.	Released
17 January 2024		
21 February 2023	Possible acquisition of land and staged upgrade - update.	Confidential
21 March 2023	Thebarton Theatre complex and Weslo Holdings Pty Ltd negotiations - update.	Confidential
16 May 2023	Appointment of Council Assessment Panel 2023-2025.	Confidential
27 June 2023	Chief Executive Officer recruitment.	Released 27 June 2024

Elected Council operations (continued)

Confidential Items from 2021-2022 that were reviewed in the 2023-2024 financial year

Four items that were retained in confidence during the 2021-22 financial year were released in this financial year (2023-24) and 13 items were retained in confidence as tabled below.

Meeting date	Item	Status
6 July 2021	Kerbside waste management services.	Released 6 July 2023
	Public lighting rebate dispute.	Confidential
3 August 2021	Thebarton Theatre update.	Confidential
	Appointment of members to the Brown Hill and Keswick Creeks Stormwater Board.	Confidential
7 September 2021	Possible acquisition of land - update.	Confidential
	Request for rent and other relief - Weslo Holdings Pty Ltd.	Confidential
	Planning, Development and Infrastructure Act: Anzac Highway, Glandore.	Confidential
2 November 2021	Weslo Holdings Pty Ltd request for rent and other relief - update.	Confidential
16 November 2021	Resignation and appointment of Council Assessment Panel Deputy Independent Member (attachment 1).	Released 16 November 2023
14 December 2021	Thebarton Theatre redevelopment - update.	Confidential
18 January 2022	Sale of property for the non-payment of rates.	Confidential
19 April 2022	Possible acquisition of land - update.	Confidential
17 May 2022	Response to the State Planning Commission on Glandore Character Code Amendment.	Released 20 May 2024
	Leasing arrangements - Thebarton Oval Precinct - update.	Released 15 March 2024
	Confidential motion with notice - possible acquisition of land.	Confidential
	Thebarton Theatre complex and Weslo Holdings Pty Ltd negotiations - update.	Confidential
7 June 2022	Thebarton Theatre complex and Weslo Holdings Pty Ltd negotiations - update.	Confidential

Confidential Items from 2020-2021 that were reviewed in the 2023-2024 financial year

Thirteen items that were retained in confidence during 2020-21 financial year were not released in this financial year (2023-2024) and still remain in confidence as tabled below.

Meeting date	Item	Status
7 July 2020	Rate equivalent payments by Adelaide Airport Limited.	Confidential
	Weslo Holdings and Thebarton Theatre - update.	Confidential
4 August 2020	Appointment of members to the Brown Hill and Keswick Creeks Stormwater Board (attachments and any associated documentation).	Confidential
18 August 2020	Possible acquisition of land - update.	Confidential
20 October 2020	Weslo Holdings - update.	Confidential
3 November 2020	Possible acquisition of land - update.	Confidential
17 November 2020	Weslo - request for new lease.	Confidential
16 March 2021	Lease matters for 3RT Technologies - tenant of 240 Morphett Rd, North Plympton (Depot).	Confidential
20 April 2021	Waste recycling options assessment.	Confidential
4 May 2021	Thebarton Theatre complex - update.	Confidential
	Possible acquisition of land - update.	Confidential
18 May 2021	Confidential motion with notice - possible acquisition of land.	Confidential
1 June 2021	Reappointment of member to the Brown Hill and Keswick Creeks Stormwater Board (attachment one).	Confidential

Elected Council operations (continued)

Confidential Items from 2019-20 that were reviewed in the 2023-2024 financial year

Five items that were retained in confidence during 2019-20 financial year were not released in this financial year (2023-2024) and still remain in confidence as tabled below.

Meeting date	Item	Status
18 February 2020	Weslo Holdings - update.	Confidential
3 March 2020	3RT Technologies Pty Ltd lease - 240 Morphett Road, North Plympton.	Confidential
17 March 2020	Weslo Holdings - update.	Confidential
31 March 2020 (Special Council)	Interim COVID-19 support measures for commercial leases and licences.	Confidential
5 May 2020	Possible acquisition of property.	Confidential

Confidential Items from 2018 - 19 that were reviewed in the 2023-2024 financial year

One item that was retained in confidence during 2018-19 financial year was not released in this financial year (2023-2024) and still remains in confidence as tabled below.

Meeting date	Item	Status
15 January 2019	Audit General Committee establishment (attachment 2).	Confidential

Confidential Items from 2017 - 18 that were reviewed in the 2023-2024 financial year

There were no items still retained in confidence from the 2017-18 financial year.

Confidential Items from 2016 - 17 that were reviewed in the 2023-2024 financial year

There were no items still retained in confidence from the 2016-17 financial year.

Confidential Items from 2015-16 that were reviewed the 2023-2024 financial year

Three items that were retained in confidence during the 2015-16 financial year were not released in this financial year (2023-24) and still remain in confidence as tabled below.

Meeting date	Item	Status
15 March 2016	Rates agreement - Adelaide Airport.	Confidential
3 May 2016	Divestment proposal - Brickworks riverfront land.	Confidential
7 June 2016	Divestment proposal update - Brickworks riverfront land.	Confidential

Confidential Items from 2014 - 15 that were reviewed in the 2023-2024 financial year

Three items that were retained in confidence during the 2014-15 financial year were not released in this financial year (2023-24) and still remain in confidence as tabled below.

Meeting date	Item	Status
20 January 2015	Brickworks riverfront land - Expression of Interest.	Confidential
3 March 2015	Brickworks riverfront land - divestment proposal.	Confidential
21 April 2015	Brickworks riverfront land - divestment proposal.	Confidential

Confidential Items from 2013 - 14 that were reviewed in the 2023-2024 financial year

One item that was retained in confidence during the 2013-14 financial year was not released in this financial year (2023-24) and still remains in confidence as tabled below.

Meeting date	Item	Status
19 November 2013	Brickworks Markets - retained land.	Confidential



City Facilities and Waste Recovery General Committee meetings

Following the November 2022 Local Government elections, the City Facilities and Waste Recovery Standing Committee was established pursuant to s41 of the Local Government Act 1999 for the period 1 February 2023 to the conclusion of the November 2026 Local Government periodic elections.

From 1 July 2023 to 30 June 2024, there were no Committee business items considered in confidence.

Confidential Items from 2021-2022 that were reviewed in the 2023-2024 financial year

One item that was retained in confidence during the 2021-22 financial year was released in this financial year (2023-24) as tabled below.

Meeting date	Item	Status
22 March 2022	Torrens to Darlington (T2D) Project update and impacts to Council facilities (Thebarton Oval and Kings Reserve Precinct).	Released 15 March 2024

Confidential items from 2020-21 that were reviewed in 2023-2024 financial year

One item that was retained in confidence during the 2020-21 financial year was not released in this financial year (2023-24) and still remains in confidence as tabled below.

Meeting date	Item	Status
22 September 2020	Richmond Oval and West Adelaide Football Club - update on master planning, request for variation of lease and acquisition.	Confidential

Confidential items from 2019-20 that were reviewed in 2023-2024 financial year

One item that was retained in confidence during the 2019-20 financial year was not released in this financial year (2023-24) and still remains in confidence as tabled below.

Meeting date	Item	Status
23 July 2019	Welso Holdings Pty Ltd - Thebarton Theatre Complex, Projects and Business Plan, lease update and air-conditioning upgrade.	Confidential

Chief Executive Officer Performance Review General Committee

From 1 July 2023 to 30 June 2024, there was one meeting of the Chief Executive Officer Performance Review General Committee. One business item, tabled below, was considered under s90(a) and retained in confidence under s91(7) of the Act on the basis the matter relates to the performance and negotiations and details of the contractual employment arrangements of an employee, the disclosure of which may breach a duty of confidence owed to the employee and result in the unreasonable disclosure of information concerning the personal affairs of the employee.

Meeting date	Item	Status
23 October 2023	Chief Executive Officer's performance - 2023	Confidential

Audit and Risk General Committee (formally known as the Audit General Committee)

The Audit and Risk General Committee was established, pursuant to Sections 41 and 126 of the *Local Government Act 1999* and regulation 17 of the *Local Government (Financial Management) Regulations 2011*, for a 3-year period from 1 December 2023 to the conclusion of the 2026 Local Government elections. Prior to the establishment of the committee, the Council resolved that the term of the Audit General Committee be extended for a one-year period, being from the conclusion of the November 2022 Council elections until 30 November 2023.

From 1 July 2023 to 30 June 2024, one out of 47 (2.13%) business items were dealt with and/or retained in confidence.

2023-2024 items

One business item, tabled below, was considered under s90(3)(b)(i) and (b)(ii) and (e) and retained in confidence under s91(7) of the Act on the basis that that the report contained confidential information relevant to cyber security of the City of West Torrens.

Meeting date	Item	Status
25 June 2024	Cyber security audit (Attachment 1)	Confidential

Confidential Items from 2022-2023 that were reviewed in the 2023-2024 financial year

Two items that were retained in confidence during the 2022-23 financial year were not released in this financial year (2023-24) and still remain in confidence as tabled below.

Meeting date	Item	Status
11 October 2022	Information and cyber security - action plan	Confidential
28 February 2023	External audit tender evaluation	Confidential

Confidential Items from 2016 - 17 that were reviewed in the 2023-2024 financial year

One item that was retained in confidence during 2016-17 financial year was not released in this financial year (2023-2024) and still remains in confidence as tabled below.

Meeting date	Item	Status
17 October 2016	Information Services security audit	Confidential

Council's representation quota

In accordance with Section 12 of the *Local Government Act 1999* (the Act), a council is required to conduct an Elector Representation Review at least once in every 8 years. A review may relate to the composition of the council, or of the wards of the council, or may relate to those matters generally.

The Act sets out the requirements for conducting a review and stipulates timeframes to ensure that members of the public have ample opportunity to make submissions at key stages of the review process.

In order to commence a review, a council is required to prepare a Representation Report (the Report) which outlines the representation structures available. The Report addresses the representation and governance issues that are likely to arise with respect to the matters under review, and also presents the advantages and disadvantages of the options under consideration.

At the end of the consultation process, the council must submit a report, which details a summary of any amendments resulting from the public consultation process, to the Electoral Commissioner of South Australia for certification.

Section 28 of the Act allows for eligible electors to initiate a proposal to alter the boundaries of a council area, or ward boundaries, or the composition of the council. This is a separate process from the automatic review provisions.

The City of West Torrens commenced an Elector Representation Review in October 2020 which was completed in November 2021. No ward boundary changes were made as part of the Review. To comply with the legislative requirements of s11A of the Local Government Act 1999, the City of West Torrens commenced a Representation Review which will be completed in the 2024-2025 financial year.

The following table shows a comparison of the elector representation quota for the City of West Torrens compared with similar sized councils in South Australia, using the Australian Classification of Local Governments (ACLG) Urban Development Medium (UDM) category.

Council	Population	Electors	Elected Members (including Mayor)	Representation quota
Burnside	47,444	32,324	13	2,486
Campbelltown	57,160	37,148	11	3,377
Holdfast Bay	38,766	28,679	13	2,206
Mitcham	69,542	49,608	13	3,816
Norwood, Payneham, St Peters	39,929	26,064	14	1,861
Unley	39,085	28,002	13	2,154
West Torrens	64,519	43,198	15	2,879

Source: Local Government Association of South Australia



Elected Council operations (continued)

Elected Member allowances

The register of Elected Member allowances and benefits was available for inspection upon request at the Civic Centre. Elected Member allowances were determined by the State's Remuneration Tribunal.

Allowances payable to members for the reporting period were:

Position	Figure per annum 2023-2024
Mayor	\$96,700
Councillors	\$24,175
Deputy Mayor	\$6,044 (see note)
Chair of a Prescribed Committee	\$6,044 (see note)
Member of the Max and Bette Mendelson Foundation Management Committee	\$6,044 (see note)
Presiding Member of the Council's Assessment Panel (CAP)	\$13,296
Member of the CAP	\$7,253 (see note)
Independent Member of Audit and Risk General Committee	\$700 per meeting

Note: When an Elected Member occupies one or more of the additional positions listed above (eg Deputy Mayor and Chair of a Committee) they receive only one additional allowance - i.e. councillor allowance of \$24,175 plus one additional allowance of \$6,044 = \$30,219.00

In addition to the annual allowance determined by the Remuneration Tribunal, Elected Members were provided with communications equipment, such as computers, tablets and mobile telephones, to assist them in the proper discharge and performance of their legislative duties.

Elected Members were also afforded the opportunity to attend training and conferences to ensure that their knowledge and understanding of local government was contemporary, to make sound strategic, policy and financial decisions.

Elected Members were required to reimburse Council for any private use of equipment provided.

Review of internal decisions

Section 270 of the *Local Government Act 1999* provides for the internal review of decisions of the Council, employees and other people acting on Council's behalf. During 2023-2024, 5 applications were submitted.

Description of matter	Date Received	Outcome of Review
Internal review request received regarding recovery of costs associated with damage to a Council tree	3 November 2023	Review completed and decision upheld.
Internal review request received regarding the decision to determine the noise emanating from an air conditioner as a local nuisance	16 November 2023	Review completed and decision upheld.
Internal review request received regarding the decision to decline an application for a discretionary rates rebate	22 January 2024	Review completed and decision upheld.
Internal review request received regarding the decision to decline an application for a discretionary rates rebate	8 March 2024	Review completed and decision upheld.
Internal review request received regarding the decision to determine the noise emanating from an air conditioner as a local nuisance	4 June 2024	Review completed and decision upheld.

Access to Council documents

A list of documents and registers, which are accessible to the public, can be found later in this document.

Freedom of Information

During 2023-2024, Council processed 19 Freedom of Information (FOI) requests and provided its Annual Return to State Records.

Information on the FOI process, application forms, fees and access to documents was available from Council's accredited FOI officers. If required, these officers assisted anyone seeking to amend Council records containing their personal affairs. More information on, and application forms for, the FOI process were available from Council, on our website and on the State Records website.

A member of the public wishing to amend the Council's records concerning their personal affairs could email governance@wtcc.sa.gov.au or phone 8416 6333 and speak with an accredited FOI officer.

In accordance with Section 9 of the *Freedom of Information Act 1991*, Council must make available for public inspection an annual 'Information Statement' that provides an overview of its structure, functions and documents. This information is detailed in other sections of this Annual Report and can be viewed on Council's website.

Member behaviour

Under Regulation 35(a1), 35(2a) and 35(2b) Local Government (General) Regulations 2013 (SA) councils are required to provide a summary of the number of contraventions against the section of the *Local Government Act 1999* (SA) relating to Member behaviour (Chapter 5 Part 4 Division 2) and Health and Safety Duties (Chapter 5 Part 4 Division 3), and the total costs incurred by the council in relation to dealing with complaints alleging contraventions.

The total number of contraventions of Chapter 5 (Members of council) Part 4 (Member integrity and behaviour) Division 2 (Member behaviour) during the relevant financial year - one.

Total costs incurred by the council in relation to dealing with complaints alleging contravention of Chapter 5 Part 4 Division 2 – \$13,004.08.

The total number of contraventions of section 75G (Health and safety duties) during the relevant financial year as it relates to Member behaviour – nil.

The total costs incurred by the council in relation to dealing with complaints alleging contravention or failure to comply with section 75G as it relates to Member behaviour – nil.

Subsidiaries

On 27 February 2018 a notice appeared in the South Australian Government Gazette announcing the establishment of the Brown Hill and Keswick Creeks Stormwater Board. The Cities of Adelaide, Burnside, Mitcham, Unley and West Torrens established the Board pursuant to Section 43 of the *Local Government Act 1999*. This Board oversees the construction of stormwater infrastructure in line with the Brown Hill and Keswick Creeks Stormwater Management Plan. The Board's financial statements and annual report for the year ended 30 June 2024 appear later in this report.

Public Interest Disclosure

The *Public Interest Disclosure Act 2018* protects people who disclose information about serious wrong doing within the South Australian public sector, including local government. The City of West Torrens does not tolerate improper conduct by its employees, officers or Elected Members, or the use of reprisals against those who disclose such conduct. Due to the changed nature of the *Public Interest Disclosure Act 2018*, there are no statistics on disclosures received.

Gifts and benefits

Gifts/benefits provided from the general public to Elected Members and staff were required to be recorded on the gifts and benefits register, available on our public website - westtorrens.sa.gov.au

Credit cards

Council is required to provide the public with a statement outlining credit card spends during the annual reporting year.

Elected Members are not provided with Council credit cards, however a number of Executive, management and staff do have cards which enables the procurement of goods and services for Council business.

Council's Administration Policy - Credit Cards, outlines how cards are to be used. Cardholders are required to strictly adhere to the requirements of the policy and any new cards issued must be authorised by the Chief Executive Officer.

All staff issued with credit cards are required to provide tax invoices and proof of purchase, and all information is available for audit and scrutiny by the Australian Taxation Office. Credit card usage is reported as required by the *Local Government Act 1999* and itemised lists of credit card expenses are recorded on our website.

Credit cards are required to be returned to the organisation by the card holder on cessation of their employment.

In the reporting year, 18 credit cards were active, with the majority of transactions being for the Library and Information Technology. Purchases were mostly made online or for payments which were required immediately. The total credit card spend for the 2023-24 year was \$283,062.57.

Travel

Councils are required to report on any interstate, intrastate or international travel that has been undertaken by both Elected Members and staff of Council.

This information was publicly available on Council's website - westtorrens.sa.gov.au under the section 'Registers and records'.

A summary of travel for the 2023-24 year is as follows. There was no international travel undertaken during the reporting period.

Elected Members

Elected Member	Destination	Purpose	Cost
Mayor Michael Coxon	Melbourne	Climate Summit for Local Government 2023	\$1,849.45
	Brisbane	2023 Asia Pacific Cities Summit and Mayors' Forum	\$3,094.37
	Melbourne	Australian Airports Association National Conference and Industry Expo 2023	\$3,210.42
Cr Elisabeth Papanikolaou	Port Lincoln	2023 LGA Roads and Works Conference	\$1,693.00
	Melbourne	Waste Expo Australia Conference 2023	\$1,532.09
	Melbourne	Australian Airports Association National Conference and Industry Expo 2023	\$3,322.56
Cr Kym McKay	Melbourne	Waste Expo Australia Conference 2023	\$1,429.80

Elected Council operations (continued)

Staff

Position	Destination	Purpose	Cost
Manager Governance and Risk	Brisbane	Australian Disaster Resilience Conference	\$1,097.27
Organisational Resilience Officer	Brisbane	Australian Disaster Resilience Conference	\$859.00
Manager Financial Services	Gold Coast	Infor Public Sector User Forum	\$2,136.64
Business Lead Management Accounting Projects and Systems	Gold Coast	Infor Public Sector User Forum	\$1,625.44
Team Leader Information Management	Brisbane	RIMPA Conference	\$789.83
Change and Improvement Partner	Sydney	OPEX Week - Business Transformation Summit 2023	\$4,406.13
Business Lead Organisational Change and Improvement	Sydney	OPEX Week - Business Transformation Summit 2023	\$4,385.30
Team Leader Community Safety	Gold Coast	Australian Institute of Animal Management Workshop	\$1,964.04
General Manager Corporate and Compliance	Melbourne	Waste Expo	\$1,765.66
Payroll Officer	Sydney	TAPS Payroll Conference	\$4,685.71
Payroll Coordinator	Sydney	TAPS Payroll Conference	\$4,685.71
Business and Tourism Officer	Melbourne	Australian Placemaking Summit	\$1,386.05

Legal costs

Under Section 131 of the *Local Government Act*, councils are required to report on legal costs incurred during the past financial year in their Annual Report.

At the time of preparing this report, the City of West Torrens had incurred \$499,752.37 in legal costs.

Management





The City of West Torrens Administration is responsible for the day-to-day operations and affairs of the organisation.

It provides advice to the Elected Council on strategies and policy direction, implements Elected Council decisions and ensures that Council and its employees comply with statutory obligations. Managers and staff also carry out the regulatory and service roles of a local government body.

During this current reporting period, the Management Team comprised the Chief Executive Officer, 3 General Managers, 11 Department Managers and 9 Business Leads, operating under delegated authority according to their levels of responsibility. One Business Lead position remained vacant in the City Assets division.

Management staff are employed on 5-year contracts, comprising a package of base salary plus allowances such as use of vehicle and provision of telecommunications equipment.

Remuneration

Between 1 July - 31 December 2023, the Chief Executive Officer remuneration (including superannuation) was \$402,480. From 1 January - 30 June 2024, the CEO remuneration was \$376,240, including super. Remuneration for General Managers (including superannuation) ranged from \$228,879 - \$242,515.

In addition to monetary remuneration, all members of Executive were provided with vehicles for work and personal use.

Schedule 4 of the *Local Government Act*, Clause 1(g) also states that councils must report on the number of senior executive officers who report directly to the CEO and whose total remuneration equals or exceeds \$100,000 per annum. This year, in addition to the 3 General Managers, 3 officers met this criterion.

The register of employee remuneration and benefits is available for inspection on request at the Civic Centre and is also available on our website, westtorrens.sa.gov.au

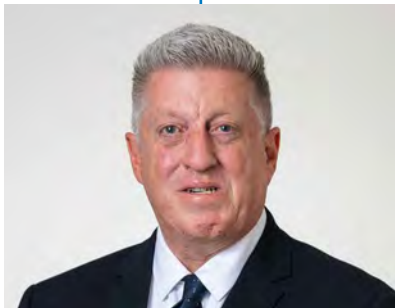
The following flow chart shows the Management structure of the City of West Torrens as at the end of the financial year for 2024.

Management structure

As at 30 June 2024



Angelo Catinari
Chief Executive Officer



Paul Della
General Manager
Corporate and Compliance

Robyn Butterfield
Manager, Compliance
and Waste

Lisa Gilmartin
Manager,
Financial Services

Tracey Ryan
Manager,
People and Safety

Chris James
Manager,
Information Services

Ana Tennick
Team Leader,
Customer Contact



Shanti Ditter
General Manager
Communities

Celine Luya
Manager,
Community Services

Gordon Andersen
Manager, Strategy
and Business

Liz Johnson
Manager,
Governance and Risk



Michelle Kennedy
General Manager Natural
and Built Environments

Hannah Bateman
Manager,
City Development

Dean Ottanelli
Manager,
City Property

Joe Ielasi
Manager,
City Assets

Peter Richardson
Manager,
City Operation

Strategic Management

One of the objectives of a council is to be responsive to the needs, interests and aspirations of individuals and groups within its community. We are also required to provide services, facilities and programs that are adequate and appropriate for our community.

'Strategic planning' establishes the future direction for the entire council in consultation with the local community - that is everyone who lives, works or visits the area. It provides an opportunity to determine a council's long-term objectives, evaluate its operations and develop strategies to address unique local issues. It also helps identify opportunities to contribute to the achievement of State Government objectives, explore the potential to work in partnership with other government organisations in service delivery and participate, where appropriate, in activities on a regional basis.

The *Local Government Act 1999* requires councils to develop and adopt plans for the management of their area; these are referred to as strategic management plans. Our 'Community Plan' is the lead document in our Council's suite of strategic management plans. This plan is a statement of what the City of West Torrens will do to help achieve the community's vision of '*West Torrens - committed to being the best place to live, work and enjoy life*'.

Our current 'Community Plan 2030' was approved by Council in February 2021 and considers current challenges and societal trends, changing lifestyles and demographics of the area. Our focus areas and objectives for the West Torrens community are outlined on the following pages.

To ensure the plan remains relevant, we review the document every few years and provide our community with the opportunity to give feedback on how we're tracking. Between January and June 2024, we undertook an extensive review of the plan, which included a comprehensive analysis of the needs of our community. Known as the Community Needs Analysis study, this considered future trends and changes, while taking into consideration governmental policy direction, legislation, and emerging technologies. The study considered the impact that these changes will have

on the West Torrens community and what strategic opportunities can be explored, as well as programs and services which can enrich and add value to community life.

As a result of the study, a new Community Plan 2034 has been drafted and will be considered by the Council and the community in the coming financial year.

Other key strategic management plans complement and support the Community Plan including our Long-Term Financial Plan (incorporated in our Annual Business Plan and Budget document) and our Infrastructure and Asset Management Plans.

Corporate plans and reporting

Annual Organisational Service Plan reporting continued to ensure our accountability to report and deliver on our organisation's goals and aspirations.

The following plans were created or reviewed this past financial year:

- Climate Mitigation and Adaptation Strategy - new plan approved in February 2023.
- Dog and Cat Management Plan - reviewed and the new plan approved in March 2023.
- Transport and Movement Strategy - reviewed and new plan approved in October 2022.
- Waste and Resource Recovery Strategy 2022-2032 - new plan approved in February 2023.
- Water Management Action Plan 2023-2027 - new plan approved in April 2023.

Collectively, these plans provide the platform to focus our short-term allocation of resources in delivering our vision.

Our Organisational Annual Service Plan identifies and details projects the Council is focusing on and helps deliver long-term priorities.

Council's Annual Budget, Business and Long-Term Financial Plan defines priorities and allocates financial resources to ensure activities are delivered according to the long-term vision. The accompanying graph provides a visual snapshot of our overall performance throughout 2023-24 against the Annual Organisational Plans. Copies of all plans and quarterly reports can be viewed on our website, westtorrens.sa.gov.au

Community Land Management Plans

The Local Government Act 1999 requires councils to develop management plans for all community land that is either owned by Council or under our control. These plans show how community land can be used and managed for the betterment and enjoyment of the whole community.

Community Land Management Plans are updated when changes occur, such as when land is purchased, sold or removed from the community land register.

Council currently has 3 Community Land Management Plans, which are expected to be reviewed in the coming year:

- Reserves and Sporting Grounds.
- Drainage Lands.
- Community and Commercial Facilities.

Strategic risks

The City of West Torrens has a robust and comprehensive enterprise risk management program that incorporates strategic operational project risks.

Strategic risks arise in pursuit of our objectives, strategy and/or work activity. We have identified 9 strategic risks which are reviewed by the organisation a minimum of every 6 months; more frequently if required. Each risk has a number of controls to ensure it is managed and these controls are also reviewed annually.

Our strategic risks this past year were:

1. Business performance.

This risk area considers how our daily operations ensure services and deliverables are efficient and effective. Overall this risk seeks to safeguard our continued business operation.

2. Workforce management.

This risk area focuses on our human resources - specifically staffing and work, health and safety. It concentrates on resource limitations, staff health, welfare and wellbeing programs and the systems and processes that address and/or manage WHS issues.

3. Fraud, corruption, misconduct and/or maladministration.

This risk area considers the systems, procedures and internal control frameworks that seek to reduce and eliminate opportunities for fraud or corruption and/or serious and systemic misconduct or maladministration (by employees, contractors, volunteers or Elected Members).

4. IT management and cyber security.

This risk area identifies with all things information technology (IT) and focuses on damage, long-term interruption, losses of key business information/systems and/or associate stored data. It also represents cyber security and associated threats to Council information, resources and/or assets and the ability for the organisation to capitalise on technological capabilities or opportunities.

5. Emergency management and resilience.

This risk area looks at our ability to plan, prepare and take adequate and appropriate action to prevent impacts, as well as aid response and recovery for emergency events and business continuity.

6. Asset management and urban form.

This risk area identifies with all Council-owned assets and infrastructure. It considers the ongoing upkeep and life-cycle of our asset, as well as projects, technology, innovation and community expectation. The risk also unpacks ongoing changes in our urban environment and the factors impacted by such change.

7. Waste and recyclables management.

This risk focuses on the continued management of waste involving collection and processing (including during emergency events), innovation in the market and community expectations.

8. Financial sustainability.

This risk deals with variations in income and general cost management (or resulting increases in expenditure) caused through longer term societal/community trends, changes to State Government policy, or emergency events.

9. Climate adaptation.

Climate change presents a significant risk to our organisation and may have impacts on the asset rich environ in which we operate. There are a multitude of known and unknown risks associated with this area.

City of West Torrens Community Plan

2030

Our Vision

Committed to being the best place to live, work and enjoy life

The five focus areas for the delivery of our vision are:



Community life

We support diversity, health and well-being, community cohesion and connections, and create opportunities to learn and enjoy the local area.



Built environment

We ensure housing, urban development and infrastructure contribute to attractive and safe neighbourhoods, and how we travel in and beyond our area.



Organisational strength

Council ensures its services lead to quality outcomes and exceptional experiences for our community.



Environment and sustainability




We protect and conserve the natural environment, reuse and recycle resources, support biodiversity and respond to climate change.



Prosperity

We support jobs, businesses and industries to generate local economic growth and activity.

Our Strategic Objectives

 <p>Community life</p>	 <p>Built environment</p>	 <p>Prosperity</p>	 <p>Environment & sustainability</p>	 <p>organisational strength</p>
<ul style="list-style-type: none"> • A diverse, inclusive and welcoming community. • Universal accessibility to facilities and services. • Active and healthy lifestyles for all ages and abilities. • A resilient community through community involvement, social connections and life-long learning. • A community that embraces technological change and the opportunities it offers. • Facilitation of community health, wellbeing and safety. • Recognition of our unique local cultural identity and heritage. 	<ul style="list-style-type: none"> • An attractive, safe and cohesive urban environment that supports better quality development assessment outcomes, diverse housing choice and compatible non-residential development. • Infrastructure that meet the needs of a changing city and climate. • Neighbourhoods designed to promote safe, active travel and strengthen connections, amenity and accessibility. • A variety of indoor and outdoor sport, recreation and community facilities and open spaces. • Place-making and public art which enhance the visitor experience at key destinations. 	<ul style="list-style-type: none"> • A diverse, resilient and competitive economy, including small business, tourism and export sectors. • Optimise the benefits of local activity and key employment precincts. • Economic development through innovation, collaboration and investment and connections between businesses and the community. • Promote opportunities and economic advantage arising from Adelaide Airport and our proximity to the CBD. 	<ul style="list-style-type: none"> • Sustainably manage our resources through reuse, recycling and circular economy. • Reduce the City's impact on the environment. • Prepare for and respond to the challenges of a changing climate. • Open spaces that foster the natural environment, support biodiversity and encourage people to spend time outdoors. • Protect and expand the urban forest. 	<ul style="list-style-type: none"> • Strong partnerships and working relationships with our community, other organisations and spheres of Government. • Customer experience and community are at the centre of our considerations. • High levels of governance, transparency and integrity. • An inclusive, innovative, and collaborative organisation. • A safe, healthy and resilient workforce. • A workforce that meets current needs and plans for future needs. • Sustainable financial management principles. • Our community can communicate and meaningfully engage with Council. • Technology as a tool to help innovate how we interact with each other and our community. • A resilient organisation that is able to effectively respond to emergency incidents and events.

Action performance and timeframe - 2023-24

The following table provides a progress report of actions adopted under our Community Plan 2030.

Focus area - Community life				
Our focus - We support diversity, health and wellbeing, community cohesion and connections, and create opportunities to learn and enjoy the local area.				
Key projects	Start date	End date	Percentage complete as at June 24	Comments
Strategic objective - A diverse, inclusive and welcoming community.				
Commence development of a City of West Torrens Reconciliation Plan in partnership with First Nations people.	1 July 2023	30 June 2024	50%	Background research has been undertaken in preparation for the development of a Reconciliation Plan. Upcoming reconciliation training for Elected Members will give them the opportunity to significantly contribute to the development of the plan.
Strategic objective - Active and healthy lifestyles for all ages and abilities.				
Establish a new community garden (Beare Ave, Netley) that is accessible and features place-making elements.	1 July 2023	30 June 2024	60%	Following community consultation on designs, building works for the new community garden are projected to start in July 2024. The Department for Infrastructure and Transport approved Council's formal request to extend the grant deadline to 30 November 2024.
Strategic objective - Recognition of our unique local cultural identity and heritage.				
Commence a review of Heritage Listed buildings, areas and items located within West Torrens.	1 July 2023	30 June 2024	95%	The project has progressed towards successful completion. A revised and updated version of the Thematic History for the Council area was completed that will allow Council to understand how heritage items fit within the broader historic framework and pattern of development for the district. Additionally, the report makes a number of recommendations to Council for changes to Historic Area Overlay and Character Area Overlay, which will be presented for endorsement (along with a Proposal to Initiate a Code Amendment) in the 2024-25 financial year.
Plan and manage the major redevelopment of Thebarton Theatre.	1 January 2023	30 June 2025	35%	Planning consent was granted, and the procurement process completed for the redevelopment of Thebarton Theatre - stage one. Demolition works were completed and civil works relating to the plaza and carpark commenced. Due to delays experienced in finalising the contract, it is anticipated that the completion date will extend beyond the initial expected completion date of June 2025.

Focus area - Community Life (continued)				
Key projects	Start date	End date	Percentage complete as at June 24	Comments
Strategic objective - Recognition of our unique local cultural identity and heritage. (continued)				
Plan and manage the staged upgrade of Star Theatre.	1 July 2023	30 June 2024	100%	Works scheduled for 2023-24 were completed.
Work in liaison with the landowners to deliver the Riverbank Christmas Display.	1 July 2023	31 January 2024	100%	The Riverbank Christmas Display was erected during November 2023, with the display opening on the 24 November 2023 and dismantled early in the new year.



Action performance and timeframe - 2023-24 (continued)

Focus area - Built environment

Our focus - We ensure housing, urban development and infrastructure contribute to attractive and safe neighbourhoods, and how we travel in and beyond our area.

Key projects	Start date	End date	Percentage complete as at June 24	Comments
Strategic objective - An attractive, safe and cohesive urban environment that supports better quality development assessment outcomes, diverse housing choice and compatible non-residential development.				
Undertake a Land Use Strategic Directions review to identify future land use needs in response to population growth and change in housing needs.	1 July 2023	30 June 2024	100%	This project has been superseded by the project 'Undertake a Structure Plan to guide future land use and development of key sites', to be undertaken in 2024-25.
Undertake an 'Infill Case Study' to determine the effects of infill development and urban corridor development on Neighbourhood type zones and identify the potential gaps and improvements to policy that could improve outcomes.	1 July 2023	30 June 2024	100%	Council resolved at the May 2024 meeting that a case study into infill housing and interface investigation between Urban Corridor Zones and Neighbourhood type Zones was no longer to be undertaken.
Strategic objective - Infrastructure that meets the needs of a changing city and climate.				
Continue to partner with other councils and the Brown Hill Keswick Creek Board to contribute to the Brown Hill Keswick Creek Flood Mitigation Scheme project.	1 July 2023	30 June 2024	100%	The Administration continued to contribute to Brown Hill Keswick Creek Board meetings and reviews of designs. Upgrade works were completed for the Lower Brown Hill Creek section from Watson Ave to Adelaide Airport, including the Watson Ave Road crossing.
Continue to work in partnership with the Department for Infrastructure and Transport on the North/South Corridor project.	1 July 2023	30 June 2024	100%	The Administration continued to participate in scheduled meetings and provided relevant information and advice.
Project manage the staged upgrade of the stormwater drainage systems in Kurralta Park, North Plympton/ Plympton and various local area minor drainage systems to mitigate the risk of flooding.	1 July 2023	30 June 2024	90%	Designs for stage one of the Kurralta Park/North Plympton stormwater drainage works were completed. Further works are scheduled to be undertaken in 2024-25.

Focus area - Built environment (continued)

Key projects	Start date	End date	Percentage complete as at June 24	Comments
Strategic objective - Neighbourhoods designed to promote safe, active travel and strengthen connections, amenity and accessibility.				
Project manage the staged establishment of the Thebarton Riverbank shared pathway.	1 July 2023	30 June 2024	90%	<p>WA concept plan and consultation support information were developed for the linear path between South Road and Port Road.</p> <p>Due to the Administration awaiting advice from Renewal SA for the portion of path to be located through the former West End Brewery site, community consultation on the proposed new linear pathway was delayed and will be undertaken in 2024-25.</p> <p>Detailed design and construction for the section of pathway adjacent to the new Warriappendi School and Torrensville Bowling Club development (formally the Bio-Science precinct) is being funded and delivered by the State Government in association with the T2D project.</p>
Project manage the staged upgrade of the Reece Jennings Bicycle Path and the installation of bicycle racks and facilities in reserves.	1 July 2023	30 June 2024	100%	<p>Designs for the final stage of the Reece Jennings Bicycle Path were completed, with construction scheduled for 2024-25.</p>
Strategic objective - A variety of indoor and outdoor sport, recreation and community facilities, open spaces.				
Commence planning for the relocation of Thebarton Community Centre.	1 July 2023	30 June 2024	100%	<p>A report was presented to Council outlining a strategy for the relocation of services and activities from Thebarton Community Centre to other Council-owned facilities, while negotiations continue with the State Government regarding potential land availability in and around the Torrensville area for a new facility.</p>
Develop a Masterplan for a new lawn bowls facility at Lockleys Oval.	1 July 2023	30 June 2024	95%	<p>A report was presented to Council outlining the proposed upgrade of the Lockleys Bowling Club facility, aimed at accommodating both the Lockleys and Grange Bowling Clubs. Following consideration of the report, Council granted in-principle approval to proceed with the development of a detailed design development report.</p> <p>Works scheduled for 2023-24 were completed and the project will continue during the 2024-25 financial year.</p>

Action performance and timeframe - 2023-24 (continued)

Focus area - Built environment (continued)				
Key projects	Start date	End date	Percentage complete as at June 24	Comments
Strategic objective - A variety of indoor and outdoor sport, recreation and community facilities, open spaces. (continued)				
Manage the staged major redevelopment of Apex Park.	1 July 2023	31 December 2024	35%	This project experienced interruptions due to delays associated with the ongoing Breakout Creek Stage 3 upgrade. Stage 2 works will recommence in 24-25 and will include extension of the carpark, development of a picnic area and a new junior nature play space adjacent to the BMX area.
Manage the staged major redevelopment of Frank Norton Reserve (Torrensville).	1 July 2023	31 December 2024	60%	Community consultation took place in October 2023 to refine the developed Masterplan for the redevelopment of Frank Norton Reserve. Detailed design was completed, and the procurement process commenced. A grant was sought from the State Government to boost available funding for this project, however notification was received in May 2024 that the application was unsuccessful. On-ground works will start in the 2024-25 financial year.
Manage the staged major redevelopment of Richmond Oval.	1 July 2023	30 June 2024	95%	The Administration continues to work with the West Adelaide Football Club and the SANFL on developing a design for the redevelopment of Richmond Oval. Subsequent to Council's endorsement of the strategy associated with the relocation of Thebarton Community Centre (TCC) services and activities, refinements are being made to ensure the redeveloped site can accommodate some of the community use from TCC. A draft design development report was completed and will be refined in the 2024/25 financial year.
Manage the staged major redevelopment of Thebarton Oval Precinct.	1 July 2023	30 June 2024	100%	Following several years of negotiations with external stakeholders, Council endorsed and approved the Thebarton Oval Precinct Masterplan and associated legal transactional documents at the end of 2023.
Manage the staged redevelopment of Karkungka (previously known as Kesmond Reserve).	1 July 2023	30 June 2024	95%	The upgrade of the open space component of Karkungka was completed and the site opened and available for use by the public. A school holiday program was held at the site to mark the completion of the recreation area. Some additional works, including signage and public art, will be completed in the 2024-25 financial year.

Focus area - Prosperity

Our focus -

We support jobs, businesses and industries to generate local economic growth and activity.

Key projects	Start date	End date	Percentage complete as at June 24	Comments
Strategic objective - A diverse, resilient and competitive economy, including small business, tourism and export sectors.				
Continue to participate in and work with partner councils on the Building Western Adelaide Strategy to improve economic prosperity.	1 July 2023	30 June 2024	100%	Council continued to participate in and work with partner councils on the Building Western Adelaide Strategy to improve economic prosperity.
Strategic objective - Optimise the benefits of local activity and key employment precincts.				
Develop a main street vision for Henley Beach Rd Precinct.	1 July 2023	30 June 2024	80%	The Henley Beach Road investigation report was completed. A draft Visioning Statement and Guiding Principles were developed and will be presented to the July 2024 meeting of Council for endorsement and release for public consultation.
Strategic objective - Promote opportunities and economic advantage arising from Adelaide Airport to our proximity to the CBD.				
Continue to partner with Adelaide Airport Ltd. in assisting to achieve the objectives of the Adelaide Airport Master Plan.	1 Jul 2023	30 June 2024	100%	Throughout the year there were a number of meetings scheduled and attended with AAL and Council representatives that ensured regular communication occurred between the parties, particularly those matters relating to the Adelaide Airport Masterplan and associated major developments on Commonwealth land. Scheduled meetings of the Adelaide Airport Consultative Committee and Adelaide and Parafield Airports Planning Committee also took place and were attended by CWT management and relevant staff.

Focus area - Environment and sustainability

Our focus - We protect and conserve the natural environment, reuse and recycle resources, support biodiversity and respond to climate change.

Key projects	Start date	End date	Percentage complete as at June 24	Comments
Strategic objective - Sustainably manage our resources through reuse, recycling and circular economy.				
Undertake a trial for weekly collection of Food Organics and Garden Organics (FOGO) across West Torrens.	1 July 2023	30 June 2024	100%	State Government advised that, due to a number of trials already undertaken by other councils, further trials were no longer required, as the program had proven successful. Elected Members will be engaged in 2024-25 to determine the appetite to work towards a transition to a weekly Food Organics and Garden Organics (FOGO) collection and fortnightly general waste service.
Strategic objective - Reduce the city's impact on the environment.				
Continue with the transitioning of Council-owned street lighting to LED.	1 July 2023	30 June 2024	90%	Design documentation for the Novar Gardens LED lighting upgrade works was completed and works are scheduled to be undertaken in 2024-25.
Develop a waste education package for use with schools, businesses and community groups.	1 July 2023	30 June 2024	100%	KESAB was engaged to undertake delivery of waste education to schools and community groups.
Develop an Emissions Reduction Plan, which includes setting an emissions reduction target and actions to achieve that target.	1 July 2023	30 June 2024	95%	A consultancy firm was engaged to prepare a Corporate Carbon Reduction Plan, in close collaboration with staff across the organisation. In preparing the Plan, consultation was undertaken with internal stakeholders, the Executive team, and the Elected Member body. The plan aims to set out a pathway to reduce emissions from Council's facilities, operations, and activities. The draft plan will be presented to Elected Members in July 2024 for finalisation.
Implement water use efficiency initiatives across a range of facilities and spaces, using the outcomes of the Optimal Water Mix Study and the Water Efficiency Audit.	1 July 2023	30 June 2024	100%	Water efficiency measures, as identified in the Water Efficiency Audit, were implemented. The scheduled program for the 2023-24 financial year was completed, and further initiatives will continue to be implemented in the 2024-25 financial year.

Focus area - Environment and sustainability (continued)

Key projects	Start date	End date	Percentage complete as at June 24	Comments
Strategic objective - Reduce the city's impact on the environment. (continued)				
Investigate the option of lodging an Expression of Interest for eligibility in the Community Batteries Funding Round 2 program from the Australian Renewable Energy Agency (ARENA).	1 July 2023	30 June 2024	100%	<p>ARENA did not release a second round of its Community Batteries Funding program during 2023-24, however staff will continue to monitor for any future announcements. In the meantime, Council participated in other opportunities, such as:</p> <ul style="list-style-type: none"> Working with the State Government Department of Energy and Mining to identify potential sites in West Torrens for its proposed community batteries, as part of its application to ARENA; and Lodging an application to the Commonwealth's 'Community Energy Upgrade Fund' initiative to co-fund council's energy upgrades, with the outcome expected to be announced in September 2024.
Undertake an education and engagement program with tenants of City of West Torrens owned buildings and facilities on reducing energy consumption and water-sensitive behaviour and practices.	1 July 2023	30 June 2024	0%	Due to other competing priorities, this project was approved for deferral until the 2024-25 financial year by the Executive Management Team.
Strategic objective - Prepare for, and respond to, the challenges of a changing climate.				
Continue to offer a range of rebates to the community to support environmentally sustainable outcomes, including rainwater tank rebates, tree incentive rebates and significant and regulated tree assistance rebates.	1 July 2023	30 June 2024	100%	Council offered environmentally sustainable rebates throughout the 2023-24 financial year. A report was presented to provide an overview of the success of these initiatives and to identify any opportunities for improvements.
Continue to partner with other organisations to deliver a range of community greening activities, such as the Native Plant Giveaway program, Grow It Local and community planting events.	1 July 2023	30 June 2024	100%	<p>The City of West Torrens partnered with other organisations to deliver a range of community greening activities, such as the Native Plant Giveaway event, the new Shady Tree Giveaway event, Grow It Local and 2 community planting events. These activities were instrumental in enhancing greening and biodiversity across West Torrens, and in doing so help ensure these environments and the community build resilience to climate change and receive the positive benefits of being close to nature.</p>

Action performance and timeframe - 2023-24 (continued)

Focus area - Environment and sustainability (continued)				
Key projects	Start date	End date	Percentage complete as at June 24	Comments
Strategic objective - Prepare for, and respond to, the challenges of a changing climate. (continued)				
Continue to work with partner councils and stakeholders on progressing the implementation of the AdaptWest Climate Adaptation Plan.	1 July 2023	30 June 2024	75%	<p>A review of the AdaptWest Action Plan and preparation of a revised Action Plan for the next 4 years was undertaken with our regional partners. A consultant was engaged to lead the development of the new Action Plan, in close collaboration with the AdaptWest Coordinator and Working Group. The process involved consultation with staff and stakeholders, and Elected Member workshops. Final aspects of the new plan are being developed, with the final draft plan to be presented to the 3 partner councils in early 2024-25.</p> <p>Concurrent to this, a series of seminars were delivered in partnership with the national organisation RENEW, and 20 other councils. These free seminars were designed to raise awareness on designing climate resilient and energy efficient houses.</p>
Undertake a 'Tree Canopy Modelling Study' to determine a canopy target and resources required to meet that target.	1 July 2023	30 June 2024	100%	<p>A modelling study was undertaken to help determine a tree canopy target for Council to aim towards. The study highlighted the complexity in setting a target at this point in time and identified additional investigations to be undertaken by the City of West Torrens. Concurrent to this, the State Government is reviewing its canopy target, and this is anticipated to be released at the end of 2024. This will help inform Council's own target setting process. Following the completion of additional work, a report outlining future directions will be provided to the Council in early 2025.</p>
Strategic objective - Open spaces that foster the natural environment, support biodiversity and encourage people to spend time outdoors.				
Work in partnership with Green Adelaide on the River Torrens Recovery project to undertake environmental improvement works along River Torrens Linear Park.	1 July 2023	30 June 2024	100%	<p>This year's Arbor Day community planting event was another successful event with 84 volunteers planting 3000 native seedlings along the River Torrens in Lockleys.</p> <p>Each year the Arbor Day activities, in collaboration with State Government agencies and our community, continue to help control invasive weeds and revegetate land to enhance biodiversity and build resilience to climate change in West Torrens.</p>

Focus area - Organisational strength

Our focus - Council ensures its services lead to quality outcomes and exceptional experiences for our community.

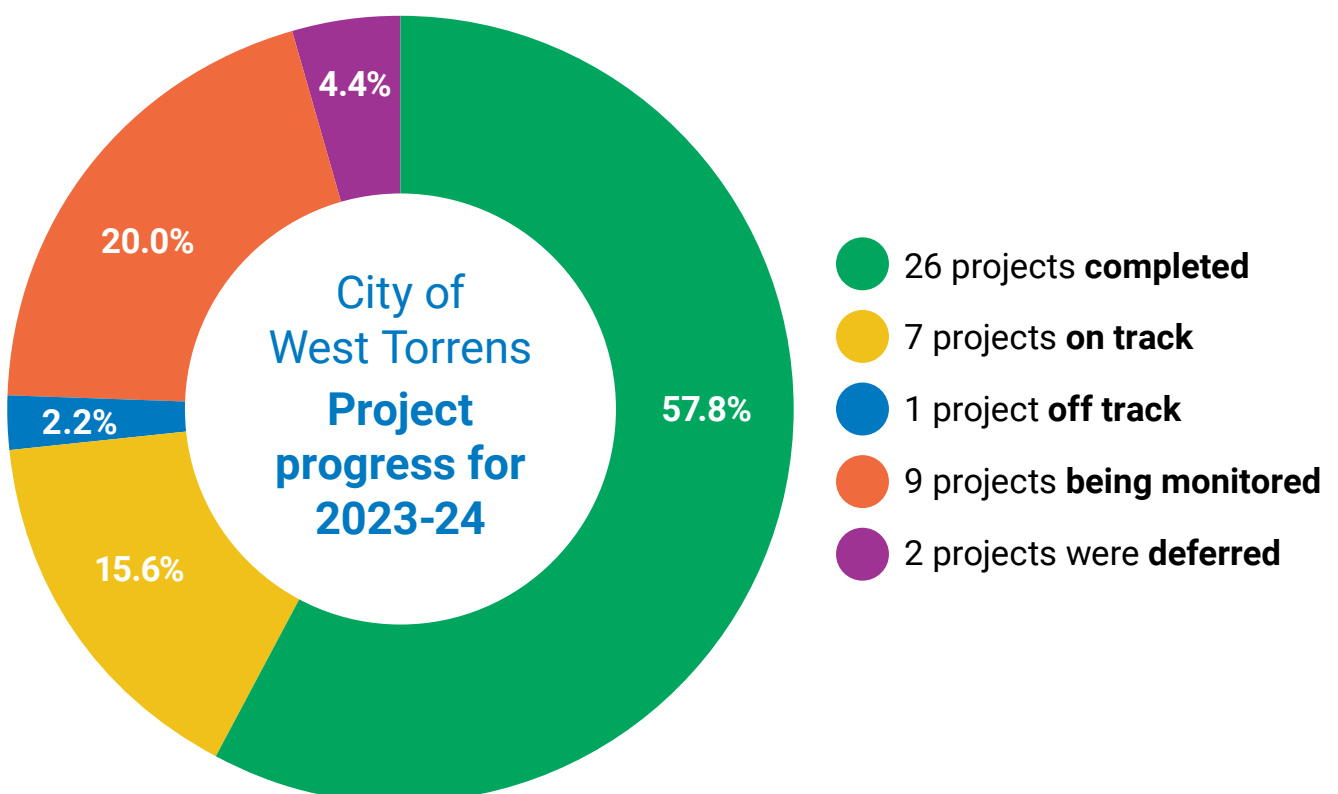
Key projects	Start date	End date	Percentage complete as at June 24	Comments
Strategic objective - High levels of governance, transparency and integrity.				
Undertake a comprehensive review of Council's Community Plan 2030.	1 July 2023	30 November 2023	70%	After extensive research and consultation with internal and external stakeholders, the Community Plan 2034 draft is to be presented to the August 2024 Council meeting for approval to go out for final community consultation. The final document is scheduled to be adopted by November 2024.
Strategic objective - An inclusive, innovative and collaborative organisation.				
Develop and implement a Human Resource Management Dashboard Reporting System.	1 July 2023	30 June 2024	50%	A report template was drafted and provided to Executive for feedback. A new software program is being implemented in July/August 2024 which will assist with workforce planning data. This project will continue in the 2024/2025 financial year.
Facilitate, identify, assist to implement and measure improvements using LEAN framework for the following: - data governance process - organisational service levels - customer relationship management process (customer requests).	1 July 2023	30 June 2024	100%	NA new Operational Performance Report is scheduled for roll out in July 2024. This will embed performance measures across the organisation to measure Council's operational performance in key priority areas. The completion of LEAN projects in 2023-24 included: <ul style="list-style-type: none"> • temporary parking controls process • lease register review • deceased animal process, • community centre booking process • chart of accounts review • mobile food vendor process • automated emails for works requests • customer complaints process (still in implementation), • development damage process • school crossing inspection process • grants process. Projects continuing into the 2024-25 financial year include TechOne implementation and data governance.

Action performance and timeframe - 2023-24 (continued)

Focus area - Organisational strength (continued)				
Key projects	Start date	End date	Percentage complete as at June 24	Comments
Strategic objective - A safe, healthy and resilient workforce.				
Continue to undertake the program to become certified as an accredited White Ribbon organisation.	1 July 2023	30 June 2024	100%	Council's Injury Management and Well-being Officer, worked in consultation with the City of Tea Tree Gully, after it successfully obtained White Ribbon Accreditation. This provided the City of West Torrens with a better understanding of the entire scope and what is involved with gaining this accreditation. The White Ribbon Accreditation application will be progressed through to full approval by end of June 2025.
Strategic objective - A workforce that meets current needs and plans for future needs.				
Commence the development of a City of West Torrens Organisational Workforce Strategy.	1 July 2023	30 June 2024	100%	Work toward development of a Workforce Plan was undertaken in liaison with department managers. The Plan is anticipated to be provided to the Executive by November 2024.
Strategic objective - Technology as a tool to help innovate how we interact with each other and our community.				
Develop and contribute to the Council's Cyber Security Management System, including tailored alignment with the Australian Cyber Security Centre, the South Australian Cyber Security Framework and the Council's overall business strategy to manage and mitigate cyber risk.	1 July 2023	30 June 2024	100%	An independent audit on Council's cyber security was completed and acknowledged the work undertaken during the past 2 years. The audit confirmed Council's approach is sound.
Expand our use of business intelligence functionality to underpin decision making related to customer service and management of community assets.	1 July 2023	30 June 2024	100%	Council's business intelligence skill set was expanded, and multiple applications of Microsoft's Power BI were provided. BI initiatives were conducted in relation to council assets, customer information and field operations. Building BI skills in the non-IT workforce commenced.
Improve the governance and management of sensitive and/or critical personal information to support protecting individuals' identities.	1 July 2023	30 June 2024	100%	Council's first Information Management Administration Policy was approved. The policy helps Council align our information management with the expanded State Records 5 principle approach to information, data and systems. Digital workflows acknowledging viewing of sensitive and/or critical information has superseded recording of the sensitive and/or critical information.

Focus area - Organisational strength (continued)

Key projects	Start date	End date	Percentage complete as at June 24	Comments
Strategic objective - Technology as a tool to help innovate how we interact with each other and our community. (continued)				
Provide platforms that support self-service, customer relationship management, customer awareness and customer engagement.	1 July 2023	30 June 2023	30%	The business requirements of the Contact Centre team have been documented. The project was placed on hold until the new management structure is in place, at which point the new manager will be engaged to re-assess the scope and business requirements prior to proceeding.
Strategic objective - A resilient organisation that is able to effectively respond to emergency incidents and events.				
Conduct a community resilience campaign 'Coping in the Heat'.	1 July 2023	30 June 2024	100%	Throughout 2023-24, additional shade options were provided at Council's outdoor events and a Colouring Competition (Summer themed) was completed. Signage at various public places (such as playgrounds, reserves and events) were placed in situ. Scheduled and ad hoc social media presence was implemented. Ice blocks were provided to staff on hot days (indoor and outdoor). A heat information website was implemented with 'That's cool' branding.



Office of the Mayor and Chief Executive Officer

The Office of the Mayor and Chief Executive Officer (CEO) supports both the Elected Council and Administration by researching and developing opportunities for growth and prosperity for Council and the wider community.

This department works with both internal and external customers in the areas of partnership, economic development and organisational performance and improvement.

Community Partnerships

The portfolio of Community Partnerships continued to offer both an internal and external focus this year; internally with regard to providing advice and guidance around partnerships and economic development and externally by forming community partnerships and assisting local businesses.

Economic Development Plan

The past year saw us begin a revision of our Economic Development Plan, which focusses on how Council supports our local economy. Our focus areas include:

- A thriving business environment.
- A vibrant city
- Innovation and digital evolution.
- Regional collaboration.
- Adelaide Airport Aerotropolis.

The review will help us prepare for the plan's update in the new financial year.

Grants

This financial year Council received several State Government grants including \$90,000 to help with wayfinding signage and the installation of wombat crossings as part of the State Bicycle Program, and \$1 million for traffic improvements in the Plympton area.

GrantsGuru

Council continued to support local businesses with 'GrantsGuru', an online portal making it easier for both businesses and community groups to search for Australian, State and Local governments grant funding opportunities. This year we received an additional 47 registrations to the portal, taking us to 174 at the end of the financial year.

Growing business capacity

The Council continued to support local businesses by providing online access to courses and advice from the South Australian Business Chamber (formerly Business SA). Information and courses were made available for little or no cost and included access to business advice such as workplace relations, training for managers and business growth workshops.

Western Adelaide Tourism Alliance

The Western Adelaide Tourism Alliance (WATA) involves the western councils of West Torrens, Charles Sturt, Port Adelaide Enfield and Holdfast Bay. Its aim is to enhance the Adelaide Beaches brand in helping to elevate tourism opportunities in the western suburbs of Adelaide.

We hosted a successful annual networking event in November 2023 which saw more than 45 local hospitality and tourism businesses take part.

The Adelaide Beaches website greatly enhances the work of the WATA and improvements were made this year, focussing on content development and encouraging local businesses to be involved.

Community grants

We awarded more than \$142,000 in Community Grants to 43 recipients, and a further \$24,900 in Junior Development Grants to 92 successful recipients. The grants provided our community with the opportunity to apply for funding for projects and initiatives that align with our Community Plan.

Henley Beach Road Visioning Project

In December 2023, we publicly launched the Henley Beach Road Visioning Project to local businesses and stakeholders, the event focussing on improving the road's main street destination status in West Torrens.

Prior to this, much investigation and research had been undertaken by staff and consultants Jensen PLUS to provide scope for this project and how it may develop in the future. Part of this research saw us complete a survey around business needs and what invested stakeholders believed were some of the opportunities for this cosmopolitan boulevard.

A vision for Henley Beach Road and a set of guiding principles were established and will be used as the base to move forward.



Closing the gap

We began work with the South Australian Aboriginal Community Controlled Organisation Network (SAACCON) to develop a SA Closing the Gap-Adelaide western place-based partnerships steering committee. This community partnership is coordinated by SAACCON and will help us to identify community's aspirations, concerns, beliefs, and gaps of services.

Multicultural South Australian Ambassador Program Pilot

Our Council was the only one in South Australia to be formally invited by the South Australian Government to participate in the Multicultural South Australian Ambassador Program Pilot. Our participation included the opportunity to undertake a self-assessment to identify and strengthen the diversity and cultural awareness within our workplace. As a result, we began revising our recruitment and retention policies in order to assess how they reflect the community we serve. More work will be undertaken in the new financial year.

Local Government Mayoral Taskforce Supporting People Seeking Asylum

The population of West Torrens has a significant migrant profile and, as such, our Council continues to strongly engage in actions to promote multiculturalism, social inclusion and ensure equitable access to our programs and services for all community members. Given our significant and growing multicultural community, the Council sought and received membership to the Local Government Mayoral Taskforce Supporting People Seeking Asylum to look to strengthen a more consistent approach from local governments across Australia in engaging with the settlement sector to foster positive settlement outcomes for its residents.

Reconciliation Action Plan

The Council began its reconciliation journey by providing in-principal support for the development of a Reflect Reconciliation Action Plan (RAP). The Reflect RAP will provide us with a roadmap to begin our reconciliation journey by identifying the mandatory actions and deliverables that workplaces are required to commit to in order to receive Reconciliation Australia's endorsement.

Organisational Change and Improvement

The Performance and Improvement team oversee, lead and drive the organisational excellence framework to help strengthen workforce performance and enhance alignment with Council's various strategies. Using Lean Thinking principles, the team develops internal capability and leads organisational projects that place community and customer value at the core of the design of processes, people and systems.

Key achievements 2023-24

The team facilitated and delivered 17 process reviews in the year under review, resulting in the streamlining, automation and improvement of services. These included:

- Lease/licensing information management review.
- Customer complaints review.
- Mobile food vendor review.
- Performance reporting review.
- Chart of Accounts review.
- City Assets temporary work zone parking review.
- Arboriculture requests process review.
- Verge application process review.
- Asset protection/damage to infrastructure process creation.
- Afterhours emergency call out process.
- Community grants process.
- Customer 'close the loop' process (automated email updates) for Arboriculture, Horticulture and Civil Maintenance.
- Insurance claims process review.
- Financial services technology review.
- School crossing traffic and maintenance process review.
- Customer request and tree management system integration.

Individual department projects which delivered efficiencies and improved customer experience were also completed across the organisation.

Customer experience and customer feedback

Council recognises the importance of customer insights as this provides us with the opportunity to better understand the needs of our consumers. It also affords us the opportunity to improve our processes and systems and work towards optimal customer satisfaction. When someone interacts with the CWT, we survey a portion of our consumers to help us better understand how we are performing.

During the year, 836 external customer survey responses were received via email and SMS. The City of West Torrens Net Promoter Score (NPS) was 31 for the year, which puts us in the 'great' range on the international scale of customer satisfaction.

Of the results, 70% of customers advised they were satisfied to extremely satisfied with their overall customer experience, 66% found it easy to get help from us and 51% of customers' requests were resolved at first contact. These results inform us of where there are opportunities for improvement and help inform our improvement priorities for the next financial year.

The coming year

The focus for Performance and Improvement in 2024-25 will be to continue the implementation of an internal performance reporting framework to improve the measurement and alignment of our organisational performance with the key objectives of our Community Plan. We will also introduce customer satisfaction surveys into our library services area to better understand our consumers' needs and help us plan better for the future.

Community Partnerships will continue to manage the future of business grants on offer to the West Torrens business community and further develop the First Nations Reconciliation Action Plan. The progression of the Henley Beach Road Vision Project will be top of mind as we go out to the wider community to consult on what we have found so far, and the ongoing development and refinement of the Adelaide Beaches website will continue. We will also begin a review of our Economic Development Plan 2025.

City Development

The primary responsibility of City Development is to assess development applications and ensure that new development within West Torrens complies with the applicable planning and development legislation. The department functions are undertaken in accordance with the *Planning, Development and Infrastructure Act 2016* (PDI Act). New development can range from major initiatives, such as establishing new business precincts and multi-residential developments, to house renovations and extensions.

There were 966 development applications lodged, representing an average of 80.5 applications each month. There were 920 development consents on which decisions were made by the City of West Torrens, including the Council Assessment Panel (CAP), Assessment Manager and delegated staff decisions.

In total, an estimated construction cost of \$395.12 million worth of development applications were submitted within West Torrens in the reporting year.

The year in review saw several significant developments assessed and continued development trends within West Torrens, key among them:

- Thebarton Oval Precinct development, including realignment and resurfacing of Thebarton Oval, Kings Reserve training oval, alterations and additions to the existing grandstands, construction of a 2-level administration building in Torrensville.
- A new emergency services facility, comprising the Adelaide Ambulance Station (AAS) and the South Australian Ambulance Service Emergency Operations Centre/State Health Control Centre (EOC / SHCC) in Mile End South.
- Four storey mixed use building comprising consulting room and offices in Keswick.
- Partial redevelopment of existing retirement facility in North Plympton.
- New warehouse and industrial development in Mile End, Richmond, Marlestone Thebarton and Torrensville.
- Continued medium-density infill development across various zones within the city including Neighbourhood Zones, Urban Renewal Zones and Urban Corridor Zones.
- Continued commercial development within parts of the Urban Corridor Zones, Strategic Employment Zones and Employment Zones.



Council Assessment Panel

Development applications lodged with the City of West Torrens are given to either the Assessment Manager or the Council Assessment Panel (CAP), depending on whether the application requires public notification. Applications are then either assessed by staff under delegation or by the CAP.

Each application is assessed on its individual merits. If there is need for public notification, the CAP is the relevant deciding authority. Applications to warrant CAP decisions may include developments where a representor seeks to be heard on their submission, large-scale developments and multi-story residential developments.

During the year, the CAP comprised the following members:

- Edward Byrt (Presiding Member)
- Michael Arman (Independent Member)
- Graham Burns (Independent Member)
- Donato Donaldson (Independent Member)
- Graham Nitschke (Council Member)
- David Brown (Deputy Independent Member)
- George Demetriou (Deputy Council Member).

A total of 9 CAP meetings were held, with member attendance records indicated below.

During the year, 13 development applications were determined by the CAP and of those, 85% were determined in line with staff recommendations.

As part of its functions under the *PDI Act*, the CAP is the review body for applicants seeking a review of an Assessment Manager decision. The Panel was not required to review any decisions of the Assessment Manager in the reporting year.

There was one development assessment appeal matter referred to the Environment, Resources and Development Court (ERDC) this reporting year as opposed to 8 in the previous financial year. The appeal was made against a decision of the Assessment Manager for the decision to refuse planning consent of a 2-storey residential flat building comprising 4 dwellings and fences to a maximum cumulative height of 2.3 metres at 71 Milner Road, Richmond.

Compliance

274 development compliance issues were reported in the past 12 months, reflecting a 9% increase on the previous year. Of these, 51 remain ongoing matters. In addition, 6 enforcement notices (pursuant to Section 213 of the *PDI Act*) were issued.

City Development also conducts building inspections of developments under construction to ensure they are built in accordance with approved plans. 625 building inspections, including swimming pools, were undertaken, with 131 needing work rectifications.

Council Assessment Panel Meetings		
Panel member	Attendance	Apologies
Edward Byrt (Presiding Member)	9	0
Michael Arman (Independent Member)	8	1
Graham Burns (Independent Member)	9	1
Donato Donaldson (Independent Member)	9	0
Graham Nitschke (Council Member)	9	0
David Brown (Deputy Independent Member)*	1	N/A
George Demetriou (Deputy Council Member)*	0	N/A

* Deputy Council Members are only requested to attend when another member is an apology.

Building Fire Safety

The Building Fire Safety Committee held 4 meetings during the year. The Committee undertook 6 inspections and issued 2 fire safety notices.

Section 7 search requests

A Section 7 search can be requested by any person with an interest in a section of land, usually when the sale of a property occurs, and a Section 7 certificate is provided by Council. In the reporting year, Council issued 2,363 Section 7 certificates, which contained information such as property zoning and use of land.

Value adding to our service

Staff continued to provide referral comments on applications assessed by other authorities, including the State Commission Assessment Panel, State Coordinator-General, Minister for Planning and Adelaide Airport Limited.

Staff provided telephone, face-to-face and written advice to customers upon request.

The CAP held its meetings in person and had the capacity to enable attendance via an online electronic platform where people were not able to attend in person.

The coming year

During the next 12 months City Development will continue to pursue opportunities and improvements to help us deliver community value. A number of changes to the planning system are anticipated following the State Government's response to the Planning System Implementation Review and these are anticipated to be implemented in 2024-25.

Key areas of focus will include:

- managing planning and building applications within legislated timeframes
- carrying out building inspections in accordance with legislated requirements
- providing accurate and timely advice and support to customers
- streamlining internal processes to further enhance efficiency
- undertaking development compliance actions.





Comprising our Parks and Gardens, Civil Works and Services and our Fleet Management teams, City Operations staff are responsible for managing and coordinating the delivery of services and projects that provide a safe, liveable and enjoyable environment for our community.

Parks and Gardens Services

Our Parks and Gardens Services team understands the significance of effectively managing natural spaces and landscapes for the wellbeing of our residents and the broader community. Our dedicated efforts extend to a range of local open space areas, encompassing both natural habitats and curated gardens and reserves. Through ongoing improvements, we strive to provide inclusive open spaces that cater to the entire community, promote enhanced biodiversity, and ensure the continued care of our valuable tree assets.

Our Parks and Gardens section is committed to enriching the experience of all open space users and enhancing the overall amenity of West Torrens. This year, the value of open space and parks was underscored more than ever before, as we witnessed a substantial surge in the utilisation of park facilities. The heightened patronage encompassed not only the parks themselves, but playgrounds, walking paths and cycling routes.

Reserve and irrigation upgrades

Projects completed in 2023-2024:

- River Torrens Linear Park, (sites in Fulham and Lockleys).
- Joe Wells Reserve playground.
- Kandahar House, Landscape and irrigation upgrade.
- Airport Road irrigation.
- Camden Oval landscape and irrigation.

The Arboriculture team made significant progress in managing our extensive tree assets, with 42,000 trees now recorded in our electronic management system. Each tree underwent a comprehensive risk assessment to determine the appropriate inspection schedule, ranging from one to 4 years.

The team also dedicated its efforts to pruning and maintaining more than 10,000 trees, while also planting 900 street and reserve trees as part of our greening program. Our Parks and Gardens Services Team received an impressive 2,975 requests for tree maintenance and an additional 683 requests for maintaining parks and landscaped areas. There were also 386 requests for maintaining and developing street verges.

In alignment with our Tree Strategy, we remained committed to advancing our urban tree environment. This involved implementing various strategies and actions outlined in the strategy, ultimately contributing to the improvement of neighbourhood character, amenity and biodiversity, all of which enhance the wellbeing of our local community.

Key achievements included:

- Development of a tree planting and replacement plan that prioritised new plantings in areas with insufficient canopy cover or where gaps exist in streetscapes or parks.
- The continued promotion of the community benefits of trees (undertaken in conjunction with our Environment and Sustainability Team).
- Continuation of the 4th year of our 'Adopt a Tree' project, providing care packages to residents to help support the growth of newly planted street trees.
- Management of significant and regulated trees on public land, ensuring their preservation and appropriate care.

Civil Works and Services

Our Civil Works and Services team provided a host of services to our community including:

- capital works projects
- civil maintenance works
- cleansing services
- road and footpath sweeping
- stormwater drain maintenance
- street furniture maintenance
- line marking
- bus shelter maintenance
- playground equipment maintenance.

We replaced:

- 5,768m² of concrete footpath
- 1,960m² of paving
- 1,830 metres of kerb and water table
- 930m² of bitumen on roads, including potholes.

In the past financial year, we received 1,686 customer requests for our Civil Construction and Civil Maintenance teams from members of our community.

Within Civil Works and Services, our dedicated cleansing team takes proactive measures to ensure the cleanliness of streets in West Torrens. They conduct patrols, reporting and collecting illegally dumped rubbish, while also contributing to the successful implementation of our road sweeping program. During the past year, 201 tonnes of illegally dumped rubbish was collected, in addition to 1,922 tonnes of debris from road sweeping operations.

To further enhance the quality of our street sweeping services, we made efforts to schedule double shifts and weekend work for our road sweepers. This commitment enabled us to cover more ground and maintain cleaner streets. Our staff promptly responded to 1,265 customer requests for cleansing services and the urgent removal of illegally dumped rubbish. Additionally, they addressed an additional 141 requests for unblocking drains, ensuring the functionality and cleanliness of our drainage systems.

Fleet and Facility Support

The core function of this team revolves around the efficient management of all Council plant, equipment and vehicles, as well as overseeing the operations of the depot facility and its associated services for City Operations. Staff contributed to various areas including:

- Stores - provided general supplies and safety equipment related to Workplace Health and Safety (WHS).
- Workshop - handled repairs, maintenance and servicing of plant and equipment, ensuring their optimal functionality.
- Rapid Response - provided timely maintenance of the facilities at North Plympton and Deeds Road Transfer Station. Staff also promptly addressed urgent requests received from across West Torrens, totalling 358 for the year.

Together, these areas worked in tandem to effectively manage Council assets, maintain equipment, and provide timely services to ensure the smooth operation of City Operations.

Riverbank Christmas Display

Following the announcement in 2021 by Lion Ltd to close and sell the historic and iconic brewery in Thebarton, Council became concerned about the future of the Riverbank Christmas display, which had been a cherished tradition for 63 years. Subsequently, Lion Ltd and the City of West Torrens reached an agreement to transfer the display's management to Council for the 2022 festive season and several subsequent years.

The 2022 display was a success, however modifications were made during that year to ensure that the 2023 Christmas display would be even better.

Installation of display material for Christmas 2023 began in November, however due to unseasonably high rainfall, rising water levels in the adjacent River Torrens saw some of the items destroyed due to localised flooding. One item in particular 'Moby' the whale, dislodged due to extreme water flows, resulting in a rescue operation between staff and the SES. Fortunately, the whale was able to be rescued, however did not re-appear for the remainder of the Christmas season. Subsequently, he has been repaired and will be back in time for Christmas 2024.

The coming year

The coming year will see City Operations collaborate with City Property and City Assets to deliver a number of community projects and capital works programs. Our primary emphasis will be on parks and gardens, especially after experiencing a wet summer, followed by a wet winter, which has limited our ability to maintain our weed control programs.

We are dedicated to the development of effective civil maintenance programs. During the past 24 months, we have focused on improving our stormwater systems and ensuring their cleanliness for optimal functionality. In the next 12 months, our attention will shift towards our creek systems, ensuring unobstructed water flow to maintain their efficiency during the winter months.



City Property



City Property plays a key role in the West Torrens community by managing essential services and initiatives, with a primary focus on constructing, developing, maintaining and improving our properties, buildings, facilities and amenities.

Employees and contractors working within City Property undertake a diverse range of projects, including building and capital works, while also managing services related to buildings, facilities, leasing and open spaces. Our responsibilities include the maintenance of more than 108 Council-owned buildings including sports venues, community centres, recreational areas and commercially operated facilities. Additionally, we oversee the management of more than 240 parcels of land registered on the Community Lands Register.

During the past year, we undertook a variety of building projects and facility improvements including:

- The continuation of the annual asset management programs for upgrading fire systems, asbestos auditing and removal, electrical and building compliance and improvement works on Council owned properties.
- Completing the annual staged upgrade and improvement of the Star Theatre Complex including fire compliance and electrical services.

- Refurbishment and improvements to the community building at Mellor Park, Lockleys, transforming the building into a contemporary accessible community facility. Notable features include a new accessible entrance, enhanced storage capabilities, modern unisex toilet facilities and a rendered facade. Further funding has been included in the coming year to renovate the former Child and Family Health Service (CAFHS) building for community use at Mellor Park.
- Construction of a new War Memorial at Mellor Park, Lockleys. This memorial was created to commemorate the Lockleys Soldiers Memorial Hall and the Lockleys RSL Sub-branch that were formerly located on the site. In addition, it honours the men and women from Lockleys and neighbouring suburbs who served the nation in armed service during major conflicts of the 20th Century. An inaugural ANZAC Day Service was held at the site in April 2024. Despite minimal promotion, more than 200 attendees gathered for the ceremony and will continue at the site for future years. Ward Councillors Kym McKay and Daniel Huggett led the proceedings and the overwhelming show of support highlighted the significance of this event.
- At Camden Oval, a new 2-storey viewing platform was added to the existing Glenlea Tennis Clubroom building, which has significantly enhanced the overall amenity and functionality of the facility.
- Also at Camden Oval, the construction of new netball facilities was completed. The project included the construction of 4 new netball courts with fencing and lighting and the addition of a new netball shelter with storage, canteen and toilet facilities.



- Construction of a new tennis clubroom facility and carpark for the Peake Gardens Riverside Tennis Club (Marleston) was completed and successfully officially opened. The new facility includes an open function area, kitchen, bar and canteen, male, female, and accessible toilet and changeroom facilities, storage areas for the club and coaches, medical room, and office along with a substantial viewing deck.
- The staged redevelopment of Apex Park at West Beach continued this year, with various aspects being completed including a new events space, basketball (3 on 3) court, footbridge through the wetland, a senior and junior BMX track, facilities for community use and an elevated footbridge providing connections from the park to the River Torrens Linear Park, (Breakout Creek).
- Kesmond Reserve at Keswick was renamed Karkungka after a period of community consultation this year. Meaning Sheoak Place in Kurna language, Karkungka was selected following consultation with Kurna Warra Karrpanthi, South Australia's organisation responsible for indigenous name conventions.
- Work continued on the construction of a new dog park along the River Torrens Linear Park between Hayward Avenue and Jervois Street, Torrensville and a third park was opened at the West Torrens Dog Park at Marleston.
- The redevelopment of the State Heritage Thebarton Theatre Complex continued with on-site works getting underway.
- General building works, upgrades and improvements to various community facilities were undertaken at:
 - Airport Over 50s Club, Fulham.
 - Fulham Community Centre, Fulham.
 - Civic Centre Complex, including the Memorial Gardens and the Library, Hilton.
 - Thebarton Community Centre.

- Camden Oval, Weigall Oval, Lockleys Oval and Richmond Oval.
- Toilet facilities throughout the West Torrens' area.
- Council's depot, Morphett Road, North Plympton.

Our annual playground renewal program continued with the following being completed this past year:

- St Georges Reserve, Glandore.
- Coast Watchers Park - Ashburn Avenue / Coral Sea Road, Fulham.

Similarly, an annual program of outdoor fitness equipment renewal or installation was completed at:

- Lindfield Reserve, Novar Gardens
- Westside Bikeway, MacArthur Ave, Plympton.

The coming year

This coming year will be a continuation of projects already started and will include a variety of playground and reserve upgrades and redevelopments and the development and refinement of various masterplans. We will continue upgrade works at Thebarton Theatre, which have been made possible thanks to grant funding of \$4 million through the Local Government Infrastructure Partnership Program and Council's matching contribution of more than \$4 million.

We will also continue plans to establish a West Torrens Bowling Centre for both Lockleys and Grange Bowling Clubs to be located at Lockleys; the redevelopment of Western Youth Centre at Cowandilla and the masterplan for Thebarton Oval/ Kings Reserve Precinct. We also plan to continue improvement works at Richmond Oval, focussing on the grandstand and community space.



City Assets is responsible for managing infrastructure assets across West Torrens and comprises the portfolios of Asset Management, Engineering Services, Traffic and Transport Services and Capital Works delivery.

The core responsibilities of this department are the development of asset management plans and strategies to achieve long term sustainability of our building and infrastructure assets, valued at almost \$1 billion, traffic and transport management, stormwater management and delivery of capital works.

Roads and footpaths

Roads and footpaths are vital to our community to enable them to travel safely around our city.

More than \$13 million was spent on upgrading our transport and capital works this reporting year, with \$5.5 million being allocated for road reconstructions including:

Mcarthur Avenue, Plympton:

- reconstruction of road pavement, kerb and gutter and seal between Tennyson Street and Garfield Avenue
- permeable paving to indented car park areas
- verge upgrades.

Victoria Street, Mile End:

- reconstruction of partial road pavement, kerb and gutter and seal between Hughes Street and King Street
- new road alignments
- landscaped verges
- upgrading of roundabouts
- street tree upgrades
- improved pedestrian crossings.

Wheaton Road, Plympton:

- reconstruction of road pavement and seal between Beckman Street and Clayton Avenue
- permeable paving to car park areas
- verge upgrades.

St Anton Street, Marleston:

- kerb and gutter reconstruction between Phillips and Smith Streets
- road pavement reconstruction between Phillips and Smith Streets
- road resurfacing between Smith Street and Light Terrace
- speed hump reconstruction along Holland Street.

An additional \$1.10m was spent renewing and constructing footpaths to:

- Glengowan Avenue, Brooklyn Park
- Hopson Street, Torrensville
- Coorilla Avenue, Glenelg North
- Clifford Street, Brooklyn Park
- Hopson Street, Torrensville
- Durham Avenue, Lockleys
- Chambers Avenue, Richmond.

Stormwater

Novar Gardens stormwater upgrade

Cost: \$1.094 million

Upgraded existing and installed new stormwater drainage along sections of Saratoga Drive, Coach House Drive and Cygnet Street, Novar Gardens.

These works were undertaken to align with other road infrastructure improvements within Coach House Drive and Cygnet Street and were primarily instigated due to the poor condition of the existing pipes.

The new pipework also provides for an improved flow capacity.

Chapel Street, Thebarton

Stormwater upgrade: \$206,000

A short section of new stormwater drainage was installed along Chapel Street between Admella and Albert Streets. The upgrade of the pocket park, Inparri Wama, at the intersection of Admella and Chapel Streets, required the undergrounding of stormwater flows approaching this location. The new infrastructure connects the pocket park drainage to an existing underground stormwater drainage in Albert Street.

Ashley Street, Torrensvile

Stormwater upgrade: \$700,000

Works on this upgrade began in preparation for the installation of new stormwater drainage along Hardys Road and Ashley Street to the intersection of Stephens Avenue, Torrensvile.

Brown Hill Keswick Creek Flood Mitigation

As part of our ongoing commitment to this project, we contributed more than \$2.1 million in the reporting year for various works.

Asset Management

Asset Management Framework

In our most recent Annual Report, we reported on our data governance framework and the benefits this brings to our community in better decision making for asset investment, increased operational efficiency and an overall greater return on investment. This year we took this initiative one step further and undertook a review of all current practices of the department, establishing a framework for improvement, to begin in 2024-25. This framework is recognised as an international standard, representing a global consensus on asset management and what it can do to increase value generated by all organisations.

In the coming year, the highest priority recommendations will be actioned, and these improvements will become vital in managing the investment in infrastructure on behalf of the community.

Annual revaluation and condition audits

To ensure financial information is reported fairly and asset values and conditions remain accurate, we completed a road condition audit and revaluation of our entire network, including all surfaces, pavements, kerbing, and traffic control assets. We also undertook a revaluation of buildings and public land. These audits cost Council \$68,000 and \$30,000 respectively. These will inform our

Capital Works Program from 2025-26 onwards and, subsequently, our long-term financial plan.

Revaluations and condition audits remain a rolling program for all Council assets, and we anticipate completing the same work for all bridges and open space and recreation facilities in the coming financial year.

Asset protection

In order to help reduce the amount of damage caused to public infrastructure as a result of new developments, we created an 'Asset protection' project this year to help better inform developers and our community about how public assets can be protected.

Roads, kerbing and footpaths are often impacted when new developments occur, so we have developed an inspection routine which is conducted before, during and after construction. This information is made available to anyone undertaking a new development and gives advice around what public assets are, who's responsibility they are to retain and how that can be achieved.

Asset Management Plans

This year we reviewed all our Asset Management Plans including Stormwater, Transport, Open Space, Plant and Fleet and Buildings. These plans help our Council maintain and manage our assets responsibly, outlining how we will improve and extend the lifespan of our assets, reduce costs and minimise any issues.

The plans were reviewed taking into account community feedback received via various consultations that have been undertaken by Council in the past. The plans will be released for consultation and with formal adoption being sought in 2024-25.

Traffic and transport services

Traffic and transport projects

Bicycle sharrows and wayfinding signs

Through the State Bicycle Fund Program, Council successfully installed shared lane marking (sharrows) on 38 local roads along the Bike Direct Network in early 2024. Sharrows provide a clear guide for cyclists along designated bicycle routes and increase safety clearance between cyclists and parked vehicles. They also notify road users that they are travelling on a road that is a shared bike route and to be aware of cyclists.

Council also undertook preliminary work for wayfinding signs to be installed across the Bike Direct Network. Funding for this was provided by the State Bicycle Fund Program and signage is planned for installation in the coming year.

Barwell Avenue road safety projects

In June 2022, the Department for Infrastructure and Transport (DIT), through its Community Infrastructure Grants Program, offered Council \$1 million in grant funding to upgrade the kindergarten pedestrian crossing on Barwell Avenue, Kurralta Park and to implement a range of local area traffic management improvements to improve road safety. The objective of these projects was to reduce traffic speeds and create a safe environment for all road users, including pedestrians and cyclists. Grant funds will be used to complete a number of different projects (see later in this report), but this financial year we completed a signalised koala crossing upgrade and associated works.

Plympton International College road safety upgrades

Similar to Barwell Avenue safety upgrades, Council also received \$1 million in grant funding from the State Government for road safety upgrades near Plympton International College. Funds will be used for a variety of projects, but this financial year we upgraded the existing pedestrian crossing on Errington Street to include flashing lights, making it safer for students to cross the road before and after school.

Hounslow Avenue speed humps (Mile End Local Area Traffic Management)

Council finalised the detailed road design for the construction of Hounslow Avenue speed humps with retrofitted rain garden infrastructure. The project is now out for tender and is scheduled for construction in the first quarter of 2024-25.

Long Street emu crossing, Plympton Primary School

Council finalised plans for the construction of an emu crossing on Long Street. All stakeholders, including the school's governing body, were consulted regarding this project and the construction phase is scheduled for the first quarter of the 2024-25 year.

South Road/Roebuck St/King St intersection BPAC (Bicycle and Pedestrian Actuated Crossing)

This year the Department for Infrastructure and Transport finalised the design for the Bicycle and Pedestrian Actuated Crossing at South Road/Roebuck St/King St intersection. This project is scheduled for construction in the new financial year.

Lipsett Terrace/Marion Road/Hounslow Avenue intersection upgrade

Council staff met with the Department for Infrastructure and Transport (DIT) to scope a BPAC project for this intersection to complete the safety upgrades along the Adelaide to Airport bikeway corridor. As Marion Road is under the care and control of the Department, the feasibility and concept planning for this upgrade will be undertaken by DIT in the coming year.

Local Area Traffic Management (LATM)

We continued to finalise the implementation of the LATM Plan for the Mile End/Richmond Precinct and a LATM study for the Kurralta Park/Marleston precinct area.

Linear Park Shared Path upgrade

We upgraded a section of River Torrens Linear Path between Riverway and Henley Beach Road at a cost of \$500,000. This involved the widening of the shared path to 3.5m and upgrading of the path lighting.

The coming year

City Assets will focus on road reconstructions and traffic safety in the upcoming year.

As mentioned above, we will be undertaking various road safety projects around Barwell Avenue and Plympton International College, thanks to State Government funding, and these will include lighting upgrades, bus friendly and bicycle friendly speed hump installations, crossing upgrades, new footpaths and even raised intersection platforms.

We will be continuing with our wayfinding signage program, and we have scheduled the installation of more than 130 signs to help cyclists using the Bike Direct Network.

The roundabout which intersects with Moss Avenue, Galway Avenue, Grove Avenue, Tennyson Street and Birdwood Terrace at Marleston will be closed this year, as this road has been identified by the Department for Infrastructure and Transport as a black spot crash site. It has also been a safety concern for the local community for a number of years.

Some of our other projects earmarked for 2024-25 include:

- completion of road reconstruction projects in, Brooklyn Park, Camden Park, Fulham, Hilton, Kurralta Park, Lockleys, Marleston, North Plympton, Novar Gardens, Thebarton, Torrensville, Underdale
- Westside Bikeway upgrade
- shared path along Tapleys Hill Road
- construction of a new shared path along the River Torrens, Thebarton.
- continuation of the upgrade of Reece Jennings Shared Path
- finalisation of the Mile End/Richmond LATM
- road and kerb re-condition audit
- condition audit of our stormwater network.

Funds will be invested to continue improving our stormwater management systems including upgrades in Ashley Street, Torrensville, Murray Street, Thebarton and Kurralta Park. Funds have also been allocated in the 24/25 budget to reinforce the Brown Hill Creek culvert upgrade project.



Community Services

Our Community Services Department provides programs, activities and services to facilitate meaningful community connections and lifelong learning opportunities across an all-inclusive span of ages and abilities.

Community facilities and gardens

Council's community facilities have been vibrant hubs of activity, welcoming diverse groups and fostering community connections throughout the year.

Cowandilla Community Room, located on Sir Donald Bradman Drive, had a significant increase in use, with 30 community groups utilising it for 2,792 hours. Notably, local artists found a platform to showcase their work, contributing to a 300% rise in exhibitions.

Thebarton Community Centre, situated in Torrensville, our largest facility and social hub, had 15,166 hours of usage by more than 500 groups. Its popularity as a versatile space was evident throughout the year. The Centre was compulsorily acquired by the Department for Infrastructure and Transport in August 2023 in preparation for the upcoming Torrens to Darlington motorway project. In response to this change, Council secured a tenancy agreement with the State Government, which will end on 29 June 2026, however regular community groups who utilise the Centre continued to do so.

Looking ahead, Council has committed to provide new or upgraded facilities capable of accommodating the services and functions of the Thebarton Community Centre by the mid-2026 deadline, ensuring that the Centre's legacy and community spirit continue without pause.

Plympton Community Centre, known for its Active Ageing programs, hosted more than 100 groups for 4,047 hours. Apex Park Community Facility, located at West Beach, saw a continued increase in popularity, with 231 community groups utilising it for 14,477 hours. It became a focal point for children and youth activities.

Lockleys and Weigall Oval Sporting Facilities both experienced usage surges, with Lockleys witnessing a 34% increase and Weigall a 17% rise in hours. These facilities remain vital for community sports and gatherings.

Torrensville and Plympton Community Gardens flourished, with full occupancy at both sites. Plans

for new gardening sites in Netley and Kurralta Park were also explored. The gardens have become cherished spaces for the community, promoting environmental stewardship and social interactions. This year we expanded Plympton Community Garden and introduced a program called 'Green Thumb Thursdays' to increase social connection opportunities.



Ageing Well

Our Ageing Well team maintained 5 regular programs for people in our community who are 50+ including Movers and Shakers, Share a Table, Fit Ball Drumming, Friday Movies and Coffee, Tea and Me. More than 100 residents attended these programs each week, which saw them at capacity.

We participated in an intergenerational pilot program with Meals On Wheels and Immanuel Primary Early Learning Centre (ELC) which saw older residents attend the ELC and participate in activities with children aged 4 and 5. Council supported the pilot program by promoting the opportunity to older residents and assisting with transport. Several staff also attended the sessions to provide support.

Titled 'Connecting Generations', this pilot program saw 10 older residents visit Immanuel's ELC over a series of weeks and take part in activities with the children, including jewellery making, portrait painting, cupcake decorating, gardening, treasure hunts, science, music, and movement. The program spanned 10 weeks and culminated in a high tea celebration. Overall, the pilot was a huge success and will continue into the future.

We participated in an Advanced Care Directives project this reporting year, working in partnership with the Cities of Charles Sturt and Port Adelaide Enfield to provide workshops for residents in the western suburbs. The City of West Torrens hosted 3 workshops which were well attended, engaging with people and helping them become better informed.



Access and Inclusion

During the year we created 'sensory spaces' at Council events for those who wanted to escape noise and prevent overstimulation. Sensory equipment included a black out tent, blow up pod chairs, fidget toys, colouring in, maze and word find station, body socks and much more.

In November 2023 we celebrated International Day of People with Disability (IDPwD) by hosting a successful 'Emoji bingo and quiz night' in collaboration with South Australian Council on Intellectual Disability (SACID).

Communication boards were installed at Mile End Common and West Torrens Memorial Gardens play areas and plans are being made to look at other areas across West Torrens.

We facilitated 2 presentations this year: 'Learn about Autism', supported by Autism SA and 'The NDIS and supports', presented by Baptcare. We collaborated with Access 2 Arts to offer an audio description tour of the West Torrens Art Prize; these sessions were then filmed and made available on our website for viewing.

Social connections

This year we held our first Lifestyles Program Expo where creative products made by participants of our lifestyle programs were exhibited to the wider community.

Members of our 'Sisters in Stiches', the 'Sewing Studio', 'Orange Tree Quilters' and the 'Knitting Group' all contributed to the expo, showcasing a variety of items including rugs, quilts, knitted animals and baby clothes.

The groups meet most weeks in Council-owned facilities and members have the opportunity to share their passion for craft and produce items which are donated to local charities.

Adult Learners Week

We facilitated a series of workshops during national Adult Learners Week in September 2023. Sessions were well attended, and the overall feedback was very positive. Several community members asked for some of the events to be held on an ongoing basis and suggestions were made for next year's program. This year's events included an introduction to Tai Chi, a gut health workshop, introduction to Auslan and a taste-tester for technology.

Wellbeing hubs

We were successful in gaining a once-off \$50,000 grant from Wellbeing SA to undertake community consultation and develop wellbeing hub plans for Fulham Community Centre and Mellor Park Community Room. A collaboration with Wellbeing SA and Fulham Community Centre, the project will result in a framework of programs/services for each location that meets the wellbeing needs of the surrounding communities.

Outcomes from the consultation showed that good quality of life was important to our community with nearly 350 providing feedback.

Westside Fringe

This year we created a new event to complement the Adelaide Fringe, 'Westside Fringe'.

During February and March we staged a range of events, including an expo, craft sessions and various art exhibitions.

The Westside Fringe Expo Day marked the highlight of the inaugural Westside Fringe, showcasing the diverse activities regularly hosted within the City of West Torrens' community facilities. Featuring 16 stalls and 19 'come and try' sessions, the event provided the community with a chance to immerse themselves in a wide range of activities including yoga, taekwondo, chess, dance, gymnastics, gardening, robotics, art and craft. More than 350 residents seized the opportunity to explore a taste of the rich tapestry of offerings regularly available within our community centres.

Youth Advisory Committee

Council established a new Youth Advisory Committee in the reporting year as a way of engaging with younger people and offering them an opportunity to have a voice with Council.

Established in early 2024, the committee comprises 11 independent members from various high schools in West Torrens, the Mayor and 4 Elected Members.

The first meeting of the YAC was held in May 2024 and members raised important issues, such as the mental health and wellbeing of young people and the need for Council to improve its communication with younger people.



Arts and place activation

Art Prize

The 2023 West Torrens Art Prize theme was 'Life in West Torrens'.

The exhibition of the shortlisted works and the prize winners was held in the West Torrens Auditorium Gallery from 3 November to 19 November. Artist Gretta Allen took out the overall award for her painting, 'Linear Park Trail'. The judges commented that the artwork captured a subject matter that is instantly recognisable to the West Torrens area and that the composition, restrained colour palette and expressive paint style created an engaging and evocative piece.

South Australian Living Artists (SALA) Festival

To celebrate SALA, we hosted 'The Pursuit of Happiness' exhibition which was a collaboration of 3 artists. It was extremely popular, with the majority of artworks being sold at the launch and during the exhibition.

Youth Poster Awards exhibition

To mark Refugee Week, we hosted the Youth Poster Awards exhibition in the Auditorium Gallery in September/October 2023. The exhibition theme was 'Finding Freedom' and included works submitted by students from schools in West Torrens. To coincide with the exhibition, we screened 'I am eleven' as part of our October school holiday program.



West Torrens Library Service

New collections

The City of West Torrens Library Service provides a range of special collections for borrowing that are based on requests from our community. This year we introduced 4 new collections:

- World DVDs
- Immersive Reality books
- Auslan books
- First Nations Australians collection.

The new World DVD collection includes films in languages other than English but feature English subtitles. This collection caters for our eclectic multicultural community.

Immersive Reality (IR) books are non-fiction topics which are brought to life using virtual and augmented reality technology. These books can be borrowed with or without goggles and customers can scan QR codes from the books, which then open on their smartphone's camera.

The Auslan book collection was added to complement our Auslan Story-Time sessions, while our First Nations Australian collection focusses on topics such as history, art and politics of Aboriginal and Torres Strait peoples.

New digital resources

New free e-resource collections were added to the library website which customers could use on smartphones and computers. 'Our Yarning' is a free platform/app that was added which is a library of culturally relevant education resources created by and for First Nations people, and Brollie is a free streaming service dedicated to showcasing award-winning movies and TV shows from Australia and around the world. MyLicence is a digital resource with practice theory tests from the SA Department for Infrastructure and Transport for people ready to obtain their driving licence.

New programs

In December 2023 we began 'Saturday Classic Cinema', transforming the Hamra Centre Library's Sunroom into a movie theatre and screening world classic movies in a relaxed setting. Movies screened every second Saturday and gave many of our customers a place to relax and unwind.

We continued to expand our Craft and Art Space by offering new workshops including 3 'Sewing machine basics', a 'Paper flower workshop', 2 Christmas workshops and 3 'Dear Pru' knitting workshops.



The library's door-to-door pick up service, which transports local residents to and from the Hamra Centre, was reviewed and expanded to operate over 2 days instead of one, with residents now able to access the service on Mondays and Thursdays. The number of customers accessing this service has significantly increased and it is now necessary to use a small bus to accommodate everyone.

Youth

In the first school term of 2024, we offered a new group of sessions called 'Life skills' for youth. These sessions focussed on a range of different skills essential for young adults who are in high school, university, or just getting started in the workforce. The topics focussed on social media marketing, life hacks for learning, budget basics, job seeking and résumé building.

For the first time, we partnered with AVCon (Adelaide's Anime and Video Game Convention) to deliver a number of events and programs to our community including a new Cosplay Club which met once a month at the Hamra Centre Library. Cosplay Club enabled young people to get creative with sewing machines and the library's 3D printer to make props and costumes from their favourite comics, manga, anime, TV shows and movies. Attendance was high, with new relationships and connections forming between community members.

We held our first ever West Torrens Comic Expo which included stall holders, refreshments, externally facilitated workshops, a comic book themed photo booth, a sensory space, and even, a roaming Spiderman. We reached almost 1,000 attendees throughout the day, double the amount of people who would usually attend the library on a Saturday.

The coming year

This coming year we aim to expand our programs and activities to implement programs and projects which increase people's wellbeing and social connections, with some of the planned initiatives including:

- Completing the Wellbeing Hubs project and offering activities to the community in line with the consultation outcomes.
- Delivering new initiatives from the feedback and advice gained from the Youth Advisory Committee.
- Establishing 2 new community gardens with communal gardening plots in Netley and Kurralta Park.
- Establishing a Disability Access and Inclusion Advisory Group.
- Ongoing investigations for a new facility to replace Thebarton Community Centre.

Strategy and Business

Our Strategy and Business Department supports the organisation in developing key strategies and plans in consultation with the community, Elected Members and stakeholders. Staff work across the organisation in the areas of procurement, corporate planning, strategic economic projects, land use planning and advocacy, environmental sustainability, events, community engagement, media, public realm and open space planning and community planning.

Creative Services

During the year our Creative Services team provided information and engagement opportunities to our community about projects, services, events and programs in order to help residents gain a better understanding of what was happening in West Torrens and where rate dollars were allocated.

We used social media, advertising, posters, flyers, Council's magazine and the web to provide information to our community and the team also helped organise community engagement opportunities so that residents could have a say on projects and ideas that were proposed.

We designed more than 500 individual promotional items consisting of leaflets, posters, graphics, signage and digital information. Work began on updating the comprehensive suite of brochures for both the Library Service and Community Connections team, and key promotional campaigns were created for community gardens and community arts projects.

A comprehensive illustration suite was developed in-house to enhance Council's brand, while allowing for more efficient and inclusive design outcomes.

Further afield, we helped local not-for-profit community groups promote their activities by publishing more than 200 local events and activities in our quarterly magazine and on our website. We also experienced a 15% growth in membership of the Council-administered Facebook group 'What's on West Torrens' where local businesses, groups and individuals could share information with the local community.

Social media continued to be well patronised, and while overall engagement with our channels was down on last year, our total audience numbers across all social platforms grew by 15% to 17,630. Council has 12 accounts spanning Facebook, X (formerly Twitter), Instagram, LinkedIn and YouTube. Multiple accounts enable us to share content specific to different audiences, thereby providing content of interest to our followers.

We published our quarterly magazine, Talking Points, 4 times this year and invited community feedback and comments around many projects and programs via our Your Say West Torrens portal. We now have more than 3,500 members registered in our online community consultation portal, an increase of more than 800 from last year.

The team supported events and projects by providing design, consultation and media services. As an in-house creative team, we helped keep financial spend down by not having to contract all these services to external agencies.

Community engagement and consultation projects for 2023-24

- Updated Council By-laws for Permits and Penalties, Local Government Land, Roads, Moveable Signs, and Dogs.
- Draft Annual Business Plan, Budget and Long-Term Financial Plan 2024-25.
- Thebarton Community Centre relocation.
- Keswick Creek open space concept.
- Future walking and cycling path along Lower Brown Hill Creek.
- Playground upgrade at Noble Avenue Reserve, Lockleys.
- Playground upgrade at Lindfield Reserve, Lindfield Ave, Novar Gardens.
- Community garden at Bear Avenue Reserve, Watson Street, Netley.
- Ross Street, Torrensville proposed renaming.



- Wellbeing in West Torrens.
- Kesmond Reserve proposed renaming.
- Temporary road closure arrangements at Railway Terrace and Junction Lane, Mile End.
- Road and traffic infrastructure upgrades at North Parade, Torrensville, Ashburn Avenue, Fulham, and Allchurch Avenue, North Plympton.
- Proposed road safety upgrades adjacent to Plympton International College, Plympton.
- Community Plan
- Code of Practice: Access to meetings and documents.
- Road renaming at Transport Avenue, Netley.
- Future licences at Golflands Reserve.
- Thebarton Oval Precinct.
- Frank Norton Reserve Master Plan.

Events

In early 2024, Council hosted 2 major festivals for its community, Summer Festival and Fire & Spice.

Council's annual Summer Festival was held in January and February across 3 locations - West Torrens Memorial Gardens, Mellor Park and Kings Reserve. The Festival comprised 6 events (2 open

air cinemas, All Together Now cultural music night, Splash! water inflatable event, Touch-a-truck and The Kings Fork foodie event) and attracted a combined audience of around 14,500.

In April, around 5,000 people attended the Fire & Spice event at Mellor Park, Lockleys. The event included 24 stallholders, cooking demonstrations, children's activities, food vendors and a chilli competition supported by Radio Italiana.

In addition to the coordination of these major events, the Events team provided support to internal departments and more than 80 external event enquiries. These events included:

- Council's Australia Day Awards and Citizenship Ceremony.
- SANFL Chimney Unveiling Ceremony.
- Hilton RSL sub-branch's Remembrance Day Memorial Service.
- Cooperating Churches of West Adelaide Christmas Carols Festival.
- Hilton RSL sub-branch's ANZAC memorial service.
- Thai Festival.
- Komodo No Hi Japan Festival.

Strategic Planning

Corporate plans and reporting

Annual reporting on our organisational service plans continued to ensure our accountability to report and deliver on our goals and aspirations. New software was implemented to streamline reporting on corporate plans and demonstrate cross-linkages across various plans and strategies.

An extensive review of Council's Community Plan was undertaken from January to June 2024 that included a comprehensive Community Needs Analysis. The Community Needs Analysis study considered future trends and changes, along with understanding governmental policy direction and legislation and emerging technologies. It considered the impact these changes will have on the West Torrens community and what strategic opportunities can be explored, as well as the programs and services that enrich and add value to community life. The draft Community Plan will be considered at the August 2024 Council meeting and be provided for further community consultation before being adopted.

In line with our legislative requirements, updates to the Public Health Plan were undertaken and a report is scheduled for submission by 30 September 2024. This comprehensive report will highlight West Torrens' accomplishments regarding the Public Health Action Plan.

Development of several plans started this reporting year including a Reconciliation Plan, Emissions Reduction Plan and Organisational Workforce Strategy. Finalisation of these plans is scheduled to occur in the 2024-25 financial year.

Land use planning

The Administration continued to advocate for improvements to the Planning and Design Code to ensure the policy is fit for purpose and reflective of an evolving urban environment.

The past 12 months saw several Code Amendments undertaken by a range of proponents.

These included:

Private Proponent Code Amendments within the City of West Torrens:

- 107 Port Road Thebarton (Thebarton Brewery Precinct) Code Amendment (finalised).
- 25 Pierson Street, Lockleys Code Amendment (consultation completed).
- Comments submitted on the following Code Amendments within neighbouring councils:
- Leader Street Bakery Code Amendment (consultation completed).
- Morphettville/Glengowrie Horse Related Activities Code Amendment (consultation completed).

State Planning Commission Code Amendment of relevance to the State:

- Tunnel Protection Overlay Code Amendment (consultation completed).
- Residential Driveway Crossovers Design Standard and Code Amendment (consultation completed).
- Ancillary and Student Accommodation Definition Code Amendment (consultation completed).

Heritage review

We undertook a thematic review of West Torrens' heritage which will inform an impending Code Amendment to refine existing policy in the Planning and Design Code. Future investigations into potential items and areas for inclusion in the Code are scheduled for this coming year.



Henley Beach Road Visioning Project

Council launched a visioning project for the future of Henley Beach Road, focusing on improving its major main street destination status in West Torrens.

We enlisted the services of consultants to help lead and provide scope for this project and in early December 2023, we conducted a targeted engagement opportunity with local businesses and Henley Beach Road commercial property owners to help establish a starting point with regards to the road in its current form. Participants were asked their views on everything from the look of the streetscape to public transport, safety, business marketing and overall accessibility.

Public Art Implementation Plan and trial

The Public Art Implementation Plan was completed and builds upon the Public Art Framework 2022-2032. It provides opportunity for the community and Council to participate in the creation of public art that will inspire and create a sense of pride in West Torrens.

One of our Council's actions is to identify proposed infrastructure projects in each financial year and include funding to incorporate public art projects. In early we began a trial to determine an optimal percentage of funding from infrastructure projects that could be designated for public art initiatives.

Procurement

Our Procurement Policy ensures that all procurement activities deliver the following key objectives:

- Providing for equitable and ethical behaviour in all procurement activities and fair treatment of suppliers.
- Obtaining value for money.
- Delivering a high standard of contract management.
- Ensuring probity, accountability and transparency.
- Effective management of the procurement lifecycle.
- Identification and management of risks.
- Consideration of community impact, including social, environmental and economic sustainability considerations and the use of local goods and services.
- Delegated signing authority.

Our Procurement Policy is designed to drive processes that are consistent and transparent, fostering a competitive and fair environment.

To manage the tender and quotation process, Council used an online portal called VendorPanel and the SA Tenders and Contracts platform. This increased the opportunities for tender submissions from a wider network of suppliers, ensuring we obtained best value for money while maintaining a robust procurement process.

This year around 40 new contracts were awarded across a range of works, goods and services including road works, building construction works, plant and equipment and various consulting projects.

Three new panels were established for the Employment Assistance Program, Electrical Services and Maintenance and Plumbing Services and Maintenance. Contracts were awarded to 8 suppliers across the 3 panels. The objective of panel contracts is to have a group of pre-qualified contractors to provide a central source for the timely engagement of works and services.

The Council's platform for managing its contractors' Work, Health and Safety systems, 'Rapid Global', continued to be an invaluable tool in ensuring we worked with suppliers that had robust WHS systems. This year 34 new contractors registered and were deemed compliant.

Environmental Sustainability

Climate Mitigation and Adaptation Strategy

This year we implemented our first Climate Mitigation and Adaptation Strategy (2023-2027) which aims to build resilience to a changing climate. This included initiatives such as:

- Mapping tree canopy and areas of urban heat across West Torrens.
- Offering the community free shady trees and native plants to enhance greening, cooling and biodiversity on private land.
- Developing a pathway to decarbonise.
- Identifying water use efficiencies.
- Planning for new green public open spaces.
- Identifying climate risks and strengthening organisational climate governance and processes.
- Continuing to offer rebates and grants to support environmentally friendly initiatives.

New Urban Heat and Tree Canopy Mapping

We collaborated with the State Government and other metropolitan councils to create new urban heat and tree canopy maps. This information tracks changes in canopy cover over time, identifies 'hot spots' and helps prioritise greening and cooling actions. Information can be found online via environment.sa.gov.au

'Your Climate Resilient Home' Guide

We developed a new community guide, 'Your Climate Resilient Home', to provide our community with information to help design and build a home that will be more resilient to changes in climate. The guide is designed to prompt people to think about sustainability in relation to their existing home or future home. It covers topics such as building orientation, shading, ventilation, Insulation, building materials and renewable energy. The guide is available on the Council website, with printed copies available at community events throughout the year as well as the Civic Centre and Hamra Library.



Draft Corporate Carbon Reduction Plan

A key goal in our Climate Mitigation and Adaptation Strategy is to become a low carbon council. To achieve that goal, a 'Corporate Carbon Reduction Plan' has been under development to provide pathways to reduce emissions while balancing environmental, social, and financial outcomes. It focuses on the Council's corporate emissions, setting out a range of costed emission reduction initiatives to inform future budgets and strategic planning. The plan is expected to be finalised in 2024-25.

Low carbon roads

During the year we partnered with other councils to quantify the carbon emissions associated with road construction, with the aim to develop a decision support tool associated with this activity. The project is anticipated to be completed by November 2024.

Improving water efficiencies

As part of the Council's Water Management Action Plan 2023-2027, water efficiency audits were undertaken during 2023-24:

- Upgrading flow regulators in bathroom taps at Council facilities.
- Reducing toilet cistern flush volumes at Council facilities.
- Installation of data loggers on main meters of buildings to monitor water usage for leak identification.

Optimal Water Mix Study

An Optimal Water Mix Study (OWMS) was undertaken to outline the options available for Council to develop an efficient and sustainable water supply for our buildings and open spaces in an integrated manner, in the face of a drying climate and growing population. The final report was delivered in November 2023, and the recommended actions and options will be integrated into Council's operations and budgets.



Environmental rebates and grants

Each year a range of environmentally sustainable rebates are offered to the community. This year we awarded the following:

- Rainwater Tank and Rain Garden rebates: \$12,329 of the allocated \$17,000 budget was issued to residents to contribute to the cost of installing tanks and reducing reliance on mains water.
- Shady Tree Incentive rebate: 31 applications totalling \$2,885 were issued, resulting in 36 new trees being planted on private property. The program's budget allocation was \$5,000.
- Significant and Regulated Tree Rebate program: almost \$16,700 provided to residents to help maintain Significant and Regulated trees.

Through the annual Environment Grant program, Council supported several not-for-profit organisations to implement environmental sustainability initiatives. A total of \$13,108.20 was issued in 2023-24.

Native Plant Giveaway

We held our annual Native Plant Giveaway in June 2024, providing 5,000 free native plants to local residents to enhance biodiversity and greening across West Torrens, helping to achieve a more climate resilient community. The plants were propagated by local specialist nursery 'Trees For Life' located at Brooklyn Park.

Shady Tree Giveaway

This year we introduced a Shady Tree Giveaway to encourage people to plant more trees in their yards, and by doing so contribute to the greening and cooling of West Torrens. The giveaway event was held in June 2024 alongside the Native Plant Giveaway and was well received by the community, with all 180 tree vouchers fully allocated within 2 weeks of being released.

Grow it Local

In partnership with Green Adelaide, we continued to participate in 'Grow It Local', a grassroots program aimed at increasing community participation, education and awareness of the benefits of growing produce locally. This program helps connect people to nature and provides information, seeds and other resources. In West Torrens, more than 650 residents took part in the program, the third largest uptake across metropolitan Adelaide.

Community planting events

Council's annual Arbor Day community planting event and the dune revegetation at West Beach contributed to more than 6,000 new native plantings as well as providing important opportunities to bring the community together.

The annual Arbor Day event was held in June 2024, with 84 volunteers planting along the River Torrens in Lockleys. Council received much appreciated support from Green Adelaide and Greening Australia to undertake this event.

The dune revegetation event 'Plant with us along the Coast' at West Beach was also held in June, in conjunction with the Adelaide Sailing Club, Green Adelaide, SA Water and the effort of nearly 90 volunteers. The new native plantings will help protect the dunes along this stretch of coastline.

AdaptWest

As a partner council in the western region's climate adaptation program AdaptWest, we took time to review the achievements to date and will look at how the program will be shaped for the future. In collaboration with the national organisation RENEW and other councils, a series of free online seminars for the community were rolled out which focussed on developing cost effective, climate resilient, energy efficient housing.

Adelaide Coastal Councils Network

The management of the coastline by local government delivers important social, environmental and economic outcomes for our communities. The City of West Torrens is a member council to the Adelaide Coastal Councils Network (ACCN) which aims to share information and experiences with other coastal councils and collaborate on projects and funding opportunities. During 2023-24 a Strategic Plan was developed, to provide guidance and future direction. Council provides an annual membership fee of \$10,000 each year.

The coming year

1 July 2024 will see the Strategy and Business team restructured into different divisions.

Strategic Planning and Environmental Sustainability will combine with Waste, Resource Recovery and Circular Economy and join a new Strategy and Sustainability team, while Procurement will now become part of the People, Procurement and Safety Division. Creative Services will merge with Customer Contact and be part of the Customer Experience and Engagement division, while Events will now be part of Community Services.

Strategic Planning will finalise the review of several plans and strategies this coming year, including our overarching 'Community Plan'. In addition to further heritage related investigations and Code Amendments, work is planned to be undertaken into employment lands and identification of areas within West Torrens that would benefit from structure planning.

We will continue to work collaboratively on the Henley Beach Road Visioning Project and will roll out a wider community engagement opportunity early in the new financial year.

The State Government's Greater Adelaide Regional Plan (the Plan) is due for release in the coming months and will replace the 30-Year Plan for Greater Adelaide. The Plan will identify growth over a 15 to 30-year period and Council will be consulted on the Plan and will advocate on behalf of its community.

The Sustainability Team will continue work on climate change mitigation and adaptation strategies, as well as offer our community a range of rebates and environment grants during the year. We will explore options to provide shady tree rebates for commercial carparks and look at developing a new rebate program for climate resilient homes.

We'll be implementing our new Corporate Carbon Reduction Plan to help lower our emissions and explore ways to further expand tree canopy cover across West Torrens. We will continue to enhance water and energy efficiencies and we'll be exploring opportunities to improve our network of public open spaces.

In the next 12 months, Creative Services will:

- Develop a Communications and Engagement Strategy.
- Create a signage working party to investigate all signage needs across West Torrens.
- Further brand development work.
- Create of a new online engagement portal to enable more engagement opportunities.

We will stage our 16th annual Summer Festival in 2025, along with Fire & Spice, and will continue to work with community organisations on larger-scale events which bring tourism to West Torrens.

Governance and Risk

Governance and Risk maintains the systems for good quality, ethical decision making that provides for a sustainable council, allowing for long-term value creation for the community. Using a cross-organisational approach, the department incorporates Governance and Organisational Resilience.

Governance

Governance officers provides specialist advice, support and frameworks for staff and Elected Members to undertake their duties. Governance focuses on the accountability of staff to the Elected Members and the Elected Members and staff to the community.

Staff achieved a number of outcomes during this past year including:

- Ensuring timely updates and management of policies and procedures following new legislation.
- Providing training to all staff on their roles and responsibilities as public officers.
- Coordinating the implementation of the local government reforms.
- Managing ombudsman and external agency enquiries.
- Managing public registers.
- Coordinating Freedom of Information (FOI) applications.
- Coordinating and managing primary and ordinary returns.
- Managing authorisations and delegations under a variety of legislative instruments.
- Reviewing and updating policies in collaboration with other departments across the organisation and drafting new policies where required.
- Providing advice and workshops on matters concerning legislative amendments.
- Providing support to Council and Council committees.
- Commencement of Representation Review
- Review of by-laws

Organisational Resilience

Resilience includes activities related to internal audit, risk management, insurance and emergency management, with the outcome being a strong, adaptable and sustainable organisation and community.

Strategic Resilience is designed to help our organisation achieve its objectives by providing independent assurance on the effectiveness of risk management, internal control and governance processes.

During the reporting year there was an ongoing focus on reviewing emergency management capabilities including the re-engineering of emergency management documentation including our suite of hazard plans, increased training and information to strengthen staff resilience.

There was a strong focus on implementing new risk software and a number of outcomes were achieved including:

- Establishment of a new Audit and Risk General Committee in line with new legislative requirements
- Further embedding a risk culture within the organisation and building resilience of staff by conducting risk and resilience inductions, workshops, training, and promoting opportunities for community education
- Developing new tools and frameworks to better assess risks and provide a greater risk-based guide to decision making.
- The development and implementation of the 2023-2024 Governance and Risk Plan.
- The ongoing refinement of the Emergency Management Framework, Business Continuity Plan and Operations and Recovery Plan, as well as development of incident specific Hazard Management Plans.
- Completing numerous simulations, including an earthquake exercise, and microsimulations of emergency management functions to ensure greater strength and capacity.
- Actively participating and engaging in the Local Government Functional Support Group (LGFSG) and the Western Adelaide Zone Emergency Management Committee.



- Completing activities and audits associated with the 2022-2026 Internal Audit Plan.
- Completing annual insurance renewals and processing insurance claims.
- Participating in the National Local Government Vulnerability Program and the Australian Disaster Resilience Conference.

The coming year

Governance and Risk will continue and implement several projects and programs in order to achieve the objectives of the department and organisation.

Key priorities for 2024-25 will include:

- continuing to work with the Audit and Risk General Committee
- continuing to implement reforms into Local Government
- complete the 2024 Representation Review
- complete a review of by-laws
- facilitating good governance culture throughout the organisation
- developing new, and reviewing existing, emergency plans and documentation
- providing greater support to the community in emergency and hazard preparation
- continuing to support and implement the legislative compliance and policy frameworks within the organisation
- continuing to ensure risk management is at the forefront of decision making throughout the organisation
- continuing to monitor and facilitate business continuity planning.

Compliance and Waste



Compliance and Waste comprises teams in Waste and Resource Recovery, Environmental Health and Community Safety and is responsible for providing quality services to our community on issues around household waste disposal, animal management, immunisation and community health.

The teams share a commitment to work in partnership with community, business and government sectors to provide a safe, clean, healthy and sustainable environment.

Waste and Resource Recovery

With the cost of living on the increase, our focus this year was to provide our residents and community with information on how to cut down on waste and help reduce expenditure. Several initiatives we introduced included a reusable nappy and sanitary items rebate and we partnered with the Library Service to teach people how to make sustainable Christmas decorations and compost for use at home.

During National Recycling Week we offered tips and ideas to help people streamline their lifestyle and minimise expenses, with workshops on decluttering and cooking classes which focused on limiting food waste. We held a clothes swap event which enabled people to give their unwanted

clothing a second life and provided zero waste shopping tours to show you people can reduce plastic waste when grocery shopping.

Key milestones:

- Introduced x-ray recycling to our suite of recovery services and implemented a 'tricky waste' recycling hub at the Hamra Centre Library.
- Reinstated the Hard Waste Home Assistance program to provide ongoing support for isolated residents.
- Partnered with KESAB and Green Industries SA to enhance our waste education program for schools and community groups.
- Participated in an Australian-first initiative to collect and recycle linens, sheets and towels through the Give a Sheet for the planet campaign.
- Waste services collected 2,580,386 red, yellow and green bins with a successful collection rate of 99.93% and repaired or provided replacements for 2,485 bins.
- Received 8,822 hard waste bookings and recycled 659.39 tonnes of material. 59.62 tonnes of e-waste and 1,641 mattresses were also recycled.
- 2,117 waste vouchers were issued to residents for material not accepted through the hard waste collection service.
- 52 residents took advantage of our 'Home



Compost Systems' rebate program to purchase worm farms or compost bins.

- 66 residents took advantage of our reusable nappies and sanitary items rebate.
- The Waste Management Team actioned 2,249 customer requests relating to waste and resource recovery.
- Continued to support 21 community groups undertaking the 'Keep Australia Beautiful' clean-up program in addition to our own.

Environmental Health

The Environmental Health team helps protect community health and promote its importance by providing services and education.

This year our staff continued to provide education and promote good food hygiene and safety and public health, and supported businesses by monitoring health practices and administering legislation to ensure the required measures were in place to protect our community.

During the year officers attended 212 customer requests, ranging from food hygiene and safety concerns, environmental nuisances and risks, to public health due to poor health and hygiene conditions and communicable diseases.

We continued to participate in the food safety rating scheme and in the past 12 months, the following food safety rating certificates were issued to food business:

- 5 star rating **162**
- 4 star rating **31**
- 3 star rating **27**

Unrated inspection results were issued for 28 food businesses.

Immunisation

The provision of our immunisation service continued to be contracted to a local provider. We retained our online booking system for clinics in an effort to protect the health and wellbeing of clients accessing this service and to minimise client waiting times. Survey results collected during immunisation clinics indicate that clients prefer the online booking system instead of the previous drop-in clinic system.

We continued the school immunisation program for all Years 8 and 10 secondary school students, with Year 7 students being included in this year's program following the introduction of Year 7 into secondary schools. 3,565 vaccines were administered to students and our community this reporting year.



Local Nuisance and Litter Control

Councils are responsible for administering and managing local nuisance and littering issues under the *Local Nuisance and Litter Control Act*, which includes noise, odour, dust, smoke, unsightly property and littering.

The following complaints and offences were recorded for the reporting year:

- Total number of complaints of local nuisance and littering, **373**.
- Number of offences under the Act that were expiated, **814**.
- Number of offences under the Act that were prosecuted, **zero**.
- Number of nuisance and litter abatement notices issued, **8**.
- Civil penalties negotiated under Section 34 of the Act, **zero**.

Zero applications were made by Council to the Court for orders for civil penalties under Section 34 of the Act.

Community Safety

Community Safety enforces a variety of laws and regulations including parking, animal management, overgrown vegetation, backyard burning, goods on footpaths, permits, illegal dumping and development damage.

During the year the team investigated 3,245 customer requests and issued more than 10,400 expiation notices. 1,894 applications for review of the expiation notices were received and assessed under section 270 of the *Local Government Act*. Of these, 1,512 were for parking, 365 for animals and 17 for general compliance.

Animal Management officers captured 164 dogs wandering at large and investigated 60 dog attacks (37 on animals and 23 on humans). As a result of the investigations, 20 dog control orders were issued.

In addition to the tasks mentioned above, the following administration tasks and inspections were also completed:

- **Parking permits:** 395 residents were issued parking permits.
- **Wasp and bee nest inspections:** 133 European wasp nests and bee swarms were either removed or eradicated (103 wasps and 30 bees).
- **Fire hazard inspections:** during the fire danger season, 733 inspections were completed for fire hazards. Of these, 171 105F notices were issued along with 42 expiation notices.

In late 2022 we opened a dog holding facility, approved by the Dog and Cat Management Board, to provide a safe environment for found dogs. The facility consists of 6 kennels, an office area, and an exercise yard. The entire facility, including individual kennels, is monitored by a 24-hour live security camera system. The aim of this service is to alleviate the pressure on owners who have to travel long distances to retrieve their dogs if they are impounded by Council.

In the reporting year, we:

- detained **107 dogs** at the facility
- returned **53 dogs** directly to their owners without the need for impounding
- returned **43 dogs** within 24 hours
- returned **13 dogs** within 72 hours
- returned **15 dogs** after 72 hours.

We surrendered 32 dogs to rescue organisations to be rehomed, including Paws and Claws, RSPCA, Scruffer Lovers and Labrador Rescue Australia.

The coming year

A restructure of this department will take effect on 1 July 2024 and, as such, the Waste and Resource Recovery team will be relocated to Strategy and Sustainability. For this reporting period, however, we have outlined some of the goals and projects our Waste and Resource Recovery team have planned. Our Community Safety and Environmental Health teams will continue to investigate new opportunities and programs which will help us achieve our objectives. Activities will include:

- Review our online immunisation booking system.
- Continue to educate the community about legislative requirements, in particular dog registration.
- Further implement mobile technology to improve our 'in the field' management of issues.
- Adopt and implement new strategies outlined in our updated Dog and Cat Management Plan.
- Work with animal foster groups to help rehome unowned dogs.
- Monitor dog parks, reserves and beaches for compliance and effective control of dogs.
- Promote responsible pet ownership at Council events.



- Monitor and enforce dog registration, desexing and microchipping at regular intervals via Dogs and Cats Online audits.
- Undertake microchip training for staff members.
- Review cat management in West Torrens.

Waste and Resource Recovery

- Increase engagement with residents and businesses through improved waste management campaigns and collaboration.
- Continue to provide a variety of education programs for schools and community groups about waste minimisation and recycling.
- Promote food waste recycling and encourage more households to take advantage of Council's kitchen caddy program.
- Promote circular economy principles for the community and Council.
- Finalise and implement a 10-year Waste and Resource Recovery Strategy for West Torrens to address the changing environment and supports transition to circular economy practices.
- Partner with other councils to undertake a project to determine the best way to improve recycling behaviour in multi-unit dwellings.

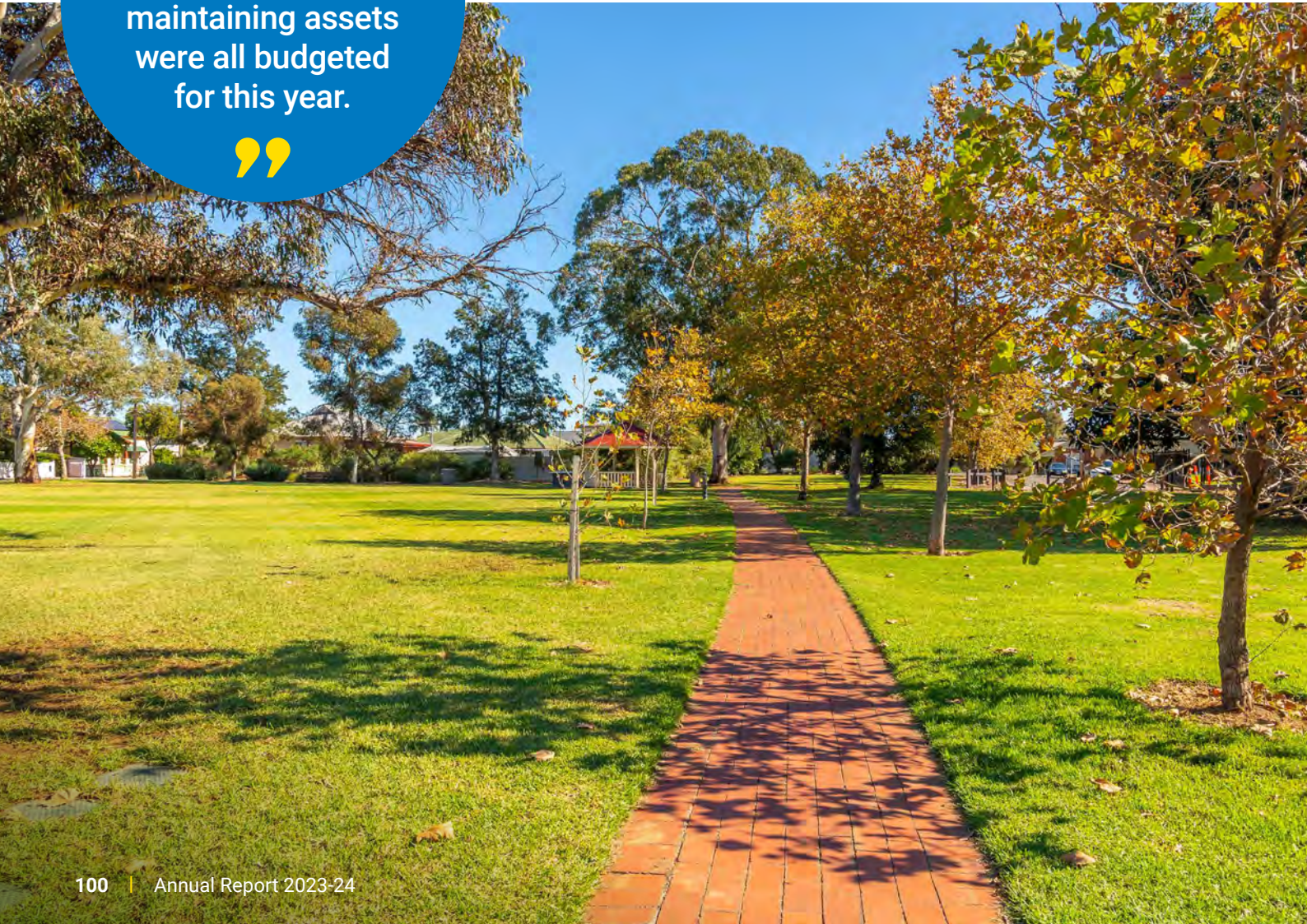
Financial Services



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Public facilities, reserves, waste and upgrading and maintaining assets were all budgeted for this year.

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Financial Services is responsible for the development, management and coordination of our annual budget to ensure that the long-term and realistic financial goals required to deliver the desired services and amenities to our community are in place.

Annual budget

The balanced budget presented to Council for 2023-24 included \$76.3 million operating expenditure and \$30.1 million capital expenditure, an outcome achieved while maintaining an average 7.84 % rate increase.

Key major projects and their budget allocations included:

- **\$1.6 million** for the staged Plympton stormwater upgrade.
- **\$2 million** towards development of Kings Reserve Masterplan.
- **\$775k** towards the ongoing redevelopment of facilities and reserves at Frank Norton Reserve.
- **\$23.1 million** for capital works throughout West Torrens.
- **\$8.2 million** for waste management.
- **\$2.3 million** for recreation projects.

Ahead of finalising our 2023-24 budget, Financial Services undertook community consultation to encourage residents to be involved in the budget process, learn about Council's plans, ask questions and provide feedback. This information was used to inform our final budget decisions.

Reporting

Council met its financial and statutory reporting requirements for 2023-24, with all statutory audits successfully completed. Financial reporting was conducted on a full cost attribution basis, as required under the *Local Government Act 1999*, while the reporting of consolidated strategic and financial information continued throughout 2023-24 along with rigorous budget reviews.

Direct debit payments

With the increase in the cost of living affecting many people, we introduced a new digital payment system, Payble, to provide ratepayers with financial flexibility around paying rates.

The first council in South Australia to employ this new system, we now have more than 9,700 ratepayers signed up to Payble, with more than 4,000 coming on board during the reporting period.

Long Term Financial Plan

Legislation requires councils to annually review their Long-Term Financial Plans with consideration to the Annual Business Plan and associated Infrastructure and Asset Management Plans.

The 2023-24 review was completed in conjunction with Council's Budget and Annual Business Plan, while the Budget and Annual Business Plan for 2024-25 was made available for community consultation both digitally and in printed copy.

The coming year

Council's 2024-2025 budget will be focussed on the continuations of significant capital projects.

A surplus operating result has been budgeted to help sustain our financial position, this includes capital expenditure of \$40.3 million and a residential rate increase of an average of 5.99%, with a minimum rate of \$1,129.

The majority of our planned projects and services are ongoing from previous years, allowing us to build upon our past successes and experiences. As we move beyond the likely peak of challenging building conditions and costs, we are committed to the enhancement and expansion of Thebarton Theatre, Thebarton Oval/Kings Reserve and Richmond Oval. These locations will be our primary focus for upgrades and developments in the coming year, as we strive to create vibrant community spaces for everyone to enjoy.

Moreover, we understand the importance of safeguarding our community against potential flooding risks. Therefore, we are actively investing in the Brown Hill and Keswick Creek and Kurralta Park drainage upgrade projects, which will play a crucial role in mitigating flooding and ensuring the safety of our residents and their properties. By undertaking these prudent initiatives, we aim to strengthen our community's resilience and prosperity while fostering an environment of continuous progress and improvement.

People and Safety

The People and Safety Department comprises Work Health Safety, Organisational Development and Industrial Relations and works collaboratively with all departments across the organisation.

Recruitment and selection, training and development

The City of West Torrens embraces uniqueness by recognising individual differences. We respect and support diversity and provide a work environment which fosters fairness, equity, and respect.

Staff have access to a variety of ongoing training and development opportunities which assist in career development and help strengthen the organisation. During the past year we provided 36 training sessions, ranging from mandatory legislative training such as Work Zone Traffic Management and First Aid to personal development training such as Mental Health First Aid (for Managers) and Customer Service in a Compliance Environment.

We incorporated Equal Employment Opportunities (EEO) principles into our recruitment and selection processes by ensuring panel members had the necessary skills and tools to recruit new staff.

Throughout the latter half of 2023, we reviewed many position descriptions of our Municipal Salaries Officer employees and, following an independent classification review process, we were able to ensure that their position descriptions accurately reflected their work.

Exit interviews were conducted to ensure there were no negative EEO issues impacting staff and when concerns were identified, corrective actions were raised to rectify issues.

Reconciliation training

Council engaged Bookabee Australia to deliver Aboriginal Cultural Sensitivity and Respect Training to staff over several half day sessions. Aimed at increasing our organisational strength in this area, the sessions were received positively by staff, with many asking about additional training.

Participants were encouraged to explore and examine their own attitudes and views towards Aboriginal Australia in a safe, non-judgmental learning environment. The outcomes from these sessions will help participants adopt a healthier, positive world view of Aboriginal Australia.

Careers expo

The Adelaide Careers and Employment Expo at the Wayville Showgrounds provided us with an opportunity to showcase the variety of careers on offer in local government and to highlight the City of West Torrens as a potential employer. Many visitors to our site expressed interest in working for our Council across a range of career options including planning, community development, library, information technology, finance, administration, community safety and civil.

This year's expo was the largest in Australia, with 216 individual stand holders on site and 15,244 visitors attending over the 2 days.

Work Health and Safety

During the past 12 months our Work Health and Safety (WHS) maturity moved to a 'calculative business' having systems in place to manage all known hazards. Ongoing WHS training, WHS reporting, WHS internal auditing and site inspections demonstrated our commitment to continued improvement.

Our WHS Steering Committee, including Health and Safety Representatives (HSRs) and management representation, continued to meet on a quarterly basis, discussing health and safety issues which affect the workforce. The insights gathered from these discussions help shape strategies for future projects and enhancements.

We focused on the health and wellbeing of our staff, contractors, and volunteers by continuously refining our WHS management system. This year our projects centred around plant and equipment safety, managing harmful customer behaviour and driver safety.

Due to a steep rise in the number of incidents of harmful behaviours directed at our workers from outside of the organisation, we embarked upon a project to support a joint commitment between the community and Council for a mutually respectful relationship. We identified the need to raise awareness of some of the behaviours exhibited



towards our staff, while avoiding a campaign based on just 'warning' the community, but building a mutually beneficial relationship that supports delivery of service excellence.

We engaged a subject matter expert to deliver targeted training for our workers to provide them with tools and information to assist them in managing harmful behaviours, strengthening our organisation through the resilience of our employees.

We also continued to provide our workforce with a range of assistance programs including a confidential Employee Assistance Program, physiotherapy treatments, ergonomic assessments and the providing of ergonomic equipment and tools.

Workers' compensation

We understand that early intervention when an injury occurs is the best course of action to take and we continued to actively encourage those injured in the workplace to submit claims. As a result, we had 17 new compensation claims this year compared to 9 the previous reporting period.

Early intervention supports staff to remain at work where possible, and if they require time off, they can make a safe and sustainable return to work as early as possible to progress back to their full duties.

White Ribbon

Work continued towards achieving our White Ribbon Workplace Accreditation. The first half of 2024 saw an increase in activity to prepare for the evidence assessment process, with a focus on ensuring that all areas of the organisation have considered gender equality and women's safety in their policies, processes and work practices. Training continued for new employees to strengthen their understanding of how violence against women and families affects not just the victims but the workplace and society as a whole.

Wellbeing

A new position of Injury Management and Wellbeing Officer was created this reporting year which helped us increase our focus on staff wellbeing. Several activities and projects occurred, including:

- employee health checks – record interest and attendance
- Cancer Council's Biggest Morning Tea
- White Ribbon Day.

Industrial relations

City of West Torrens Municipal Salaried Officers Enterprise Agreement Negotiations

We successfully negotiated a new Enterprise Agreement (EA) for the Municipal Salaried Officers this year following a period of discussion between employees, management and union representatives. The new EA came into effect in June 2024, with 84.5% of those who voted in favour of the proposed EA. The new EA provides employees with certainty regarding remuneration and working conditions for the next 3 years.

City of West Torrens Local Government Enterprise Agreement Negotiations

Negotiations for the Local Government Employees (LGE) Enterprise Agreement (EA) got underway in the first half of 2024 with staff covered by this agreement given the opportunity to provide feedback and seek clarification around the agreement. Negotiations were continuing as at 30 June 2024, with a vote scheduled for early in July 2024.

The coming year

As we look towards 2024-25, we will be undertaking more training for our staff and providing more support for health and wellbeing. We will also be involved in a minor restructure and will welcome the portfolio of Procurement to People and Safety.

We will be looking to rejuvenate our Contact Officers positions and rename them to the more aptly named Employee Support Officers, as these staff provide support to colleagues who may feel that they have been the target of unfair treatment. These officers are specifically trained to provide support and assistance to their colleagues and as part of our aim to rejuvenate this service, we will be seeking expressions of interest from staff to be involved.

We will look to further our Mental Health First Aid training to equip officers in the area of providing first aid in the wellbeing space. Management and some staff have already undertaken this training and many other staff have expressed an interest in this area.

We plan to further advance the work we are doing to gain White Ribbon Accreditation and ensure we provide our managers with the tools and assistance required to best help their employees in times of need.

As part of a campaign to help inform our community about the respect and courtesy they can expect from our staff and in turn, how they can show our staff the same, we will be launching our 'It reflects ON YOU' campaign. The campaign will encourage people to stop and reflect on their behaviour when interacting with our front-line staff. We will also be encouraging our staff to continue reporting harmful behaviour so that mitigation tactics can be adopted across the organisation.

The Local Government Employees and the Municipal Salaried Officers Enterprise Agreements will be finalised early in the new financial year.

Customer Contact



Our Customer Contact team is committed to placing customers and the community at the heart of everything we do to ensure they feel valued and heard.

Our dedication to customer service excellence ensures that we not only meet but exceed customer expectations, fostering lasting relationships and contributing to the well-being of the community.

This past year we collaborated with our Information Technology team to implement the 'My Local Services' app. The app provides our customers and the community with the option to receive timely notifications for bin collections, report issues on the go within West Torrens and other council areas, as well as staying updated about important local services.

Statistics

In this past year we:

- answered 47,330 telephone calls
- responded to 2,265 web chats
- received 394 feedback responses for web chats
- managed 4,276 SMS contacts
- replied to 5,926 emails
- processed 12,106 customer requests
- processed 10,991 payment transactions.

The coming year

This coming year will see us review and implement a new telephony platform as we aim to enhance our communication across the organisation. Through this initiative, we will consider migrating our telephony platform to the cloud and investigate ways to also implement a Customer Relationship Management (CRM) solution to improve the customer experience and service delivery organisation wide.

Information Services



The Information Services team provide a wide range of services to those that help our community. In partnership with many staff across the organisation, the team this year focussed on improving our cyber security and digital platforms that underpin more efficient and productive use of business information.

Performance

A key measure of our team's performance is the availability of the services we deliver. During 2023-24 we achieved an average availability of services to staff, Elected Members and our customers of 99.98%. These services included mail, email, document production, IT infrastructure, business systems, web services, computing resources and telephony. This high level of performance is primarily due to the commitment of our team and our robust and reliable systems.

We upgraded our information management, AI chatbot, GIS, finance and payroll platforms to better support staff and our community in service provision.

Cyber and Information Security

During the year we implemented the CrowdStrike endpoint and identity threat management tool set. A data exposure assessment conducted by CyberCX and an independent audit of our cyber security confirmed that we have increased our cyber resilience. We also progressed ensuring we further safeguard our business and community information with an initial focus on sensitive and critical information.

Supporting our community-facing workforce

We developed and/or supported the take-up of initiatives for our workforce and our community including:

- providing ratepayers with the 'set and forget' direct debit rate payment system, Payble
- implementing a new corporate planning, reporting and risk management platform
- sharing information on our urban forest via photos and tree characteristics by location
- creating automatic workflows for customer requests received via the My Local Services app
- providing a platform to manage entries for the West Torrens Art Prize
- providing more engaging platforms to book community resources and to explore our community facilities.

The coming year

Information Services has a number of initiatives planned in the coming year including:

- adopting further technical and governance improvements to our cyber security and information management
- commencing formal data governance, reinforcing the importance of data to decision-making
- continuing our digital journey and planning for the future via our IS Roadmap
- improving our management of information assets to safeguard our business and community information.

A major focus will be implementing a new platform and tool set for our Customer Contact Centre to help us deliver a better experience for our customers and community.

Access to Council documents

This section of the Annual Report details information that Council is required to provide in accordance with relevant legislation.

The documents and registers listed may be inspected:

- at the Civic Centre 165 Sir Donald Bradman Drive, Hilton during normal business hours
- on the Council website, westtorrens.sa.gov.au

Copies of the documents are available for a small fee unless otherwise stated.

Further information about the policies may be obtained from the Governance Team by emailing governance@wtcc.sa.gov.au or phoning 8416 6333 during business hours.

By-laws

The Council has 5 by-laws to ensure the good rule and government of an area, and for the convenience, comfort and safety of its community. These being:

- By-law No.1 - Permits and Penalties
- By-law No.2 - Local Government Land
- By-law No.3 - Roads
- By-law No.4 - Moveable Signs
- By-law No.5 - Dogs.

Codes

A list of codes of conduct or practice that are in place as required under the Local Government Act 1999 or *Local Government (Elections) Act 1999* is provided as follows:

- Code of Practice - Access to Meetings and Documents
- Code of Practice - Procedures at Meetings.

In addition, the Code of Conduct - Assessment Panel Members, is legislated by the Planning, Development and Infrastructure Act, 2016.

Terms of Reference

The following Council committees are guided by Terms of Reference, which define the purpose, scope and authority of the Committee:

- Audit and Risk General Committee Terms of Reference
- Building Fire Safety Committee Terms of Reference

- Chief Executive Officer's Performance Review Committee Terms of Reference
- City Advancement and Prosperity Standing Committee Terms of Reference
- City Facilities and Waste Recovery Standing Committee Terms of Reference
- City Finance and Governance Standing Committee Terms of Reference
- City Services and Climate Adaption Standing Committee Terms of Reference
- Council Assessment Panel Terms of Reference
- Youth Advisory Committee Terms of Reference.

Policies

Policies are regularly reviewed to reflect the Council's Corporate Planning Framework, legislative changes, Council resolutions and decisions of the Executive Management Team.

Council policies

Council policies may be required by statute, related to the Council as an elected member body and/or be in the public interest.

- Advertising on Council Land and Related Public Infrastructure Policy
- Animal Nuisance Complaints Policy
- Annual Budget Policy
- Asset Management Policy
- Asset Naming Policy
- Behavioural Management Policy
- Behavioural Standards for Council Members Policy
- Capitalisation of Assets Policy
- Children and Vulnerable Persons Safety Policy
- Climate Change and Environmental Sustainability Policy
- Council Assessment Panel Operating Procedures
- Council Assessment Panel Policy: Review of a Decision of Assessment Manager
- Council Initiated Code Amendments Council Policy
- Council Reception Room - Richmond Oval Policy
- Customer Complaints Policy
- Elected Member - Recognition of Service Policy
- Elected Member Gifts and Benefits Policy
- Elected Members Allowances, Facilities, Support and Benefits Policy

- Elected Members Professional Development Policy
- Elected Members Records Management Policy
- Elections Period Caretaker Policy
- Enforcement Policy
- Enterprise Risk Management Policy
- Expiation Notice Decision Review Policy
- Flags Policy
- Fleet Management Policy
- Food Act Inspections and Auditing Fees Policy
- Fraud and Corruption Prevention, Control, Reporting and Investigation Policy
- Graffiti Management Policy
- Grants, Sponsorship and Donations Program Policy
- Impoundment of Vehicles Policy
- Internal Review of Council Decisions Policy
- Investment Policy
- Libraries Policy
- Lost and Found Property Policy
- Memorials Policy
- Mendelson Foundation Investments Policy
- Mendelson Foundation Support Policy
- Mobile Closed Circuit Television Council Policy
- Mobile Food Vendors Policy
- Order Making Policy
- Parking Permits and Exemptions Policy
- Privately Funded Planning and Design Code Amendments Policy
- Procurement Council Policy
- Provision of Council Gifts Policy
- Prudential Management Policy
- Public Comment Council Policy
- Public Consultation Council Policy
- Public Interest Disclosure Council Policy
- Rate Rebates, Remissions and Postponement Policy
- Revaluation of Assets Policy
- Sale and Disposal of Assets Policy
- Social Media Use and Management Policy
- Talking Points Policy
- Treasury (Debt Management) Policy
- Tree Management Policy
- Use of Public Footpaths and Roads for Business Purposes Policy
- Verge Management Policy.

Waste Minimisation and Resource Recovery Policy Registers

A list of registers that Council keeps in accordance with the Local Government Act 1999 or the Local Government (Elections) Act 1999 is provided as follows.

- Assessment Record
- Campaigns Donation Register
- Council employees gifts benefits and hospitality register
- Elected member gifts benefits and hospitality register
- Elected Member Mandatory Training Register
- Elected Member Professional Development Register
- Elected Member Register of Interest - Ordinary Return
- Elected Member Register of Interest - Primary Return
- Register of Elected Member Allowances and Benefits 2023-24
- Register of Elected Member Allowances and Benefits 2022-23
- Register of By-laws and Certified Copies
- Register of Community Land
- Register of Delegations
- Register of Sub-Delegations - Planning Development and Infrastructure Act 2016
- Register of Interests - Officers#
- Register of Public Roads
- Register of Remuneration, Salaries and Benefits (Employees)
- Staff Register of Overseas and Interstate Travel 2023-24
- Staff Register of Overseas and Interstate Travel 2022-23
- Staff Register of Overseas and Interstate Travel 2018-22
- Youth Advisory Member Register of Interest - Primary Return

Registers, other than that listed below, may be viewed during normal business hours at the Civic Centre.

#Register of Interests – Officers is legally not available to view.

Annual Report of the Audit and Risk General Committee

The *Statutes Amendment (Local Government Review) Act 2021* (Reform Act) contains the most significant reform to the local government system since Parliament passed the *Local Government Act 1999* (Act) at the end of the last century (1999). Several amendments, commencing in November 2023, have impacted the City of West Torrens's Audit and Risk General Committee (Committee) including membership structure and functions. These amendments have been implemented through the Committee's establishment in late 2023 as well as the Terms of Reference.

The Reform Act also provided for new reporting requirements by the Committee to Council and to the Committee by the Chief Executive Officer (CEO). Section 126(8)(b) of the *Local Government Act 1999* (SA) (LG Act) now requires that the Committee must provide a report and an Annual Report to Council on the work of the Committee during the period to which the report relates. Additionally, pursuant to section 126(9) of the Act, Council must ensure that the Annual Report of its Audit and Risk General Committee is included in the Council's overall Annual Report.

Meeting the requirements of s126(2)(a), the Committee is comprised of 3 members, Cr John Woodward (Chair and Elected Member), Tracie Dawber (Independent Member) and Elizabeth Moran (Independent Member). Each Committee member brings individual skills and experience in financial management, risk management and governance.

The primary objectives of the Committee are:

- reviewing the annual financial statements to ensure that they present fairly the state of affairs of Council
- proposing and providing information relevant to a review of Council's strategic management plans or annual business plan
- monitoring the responsiveness of the Council to recommendations for improvement based on previous audits and risk assessments, including those raised by a Council's auditor
- proposing and reviewing the exercise of powers under s130A of the *Local Government Act 1999* (the conduct of efficiency and economy audits)
- liaising with Council's statutory auditors in accordance with any requirements prescribed by the regulations;

- reviewing the adequacy of Council's accounting, internal controls, reporting and other financial management systems and practices on a regular basis
- providing oversight of planning and scoping of the internal audit work plan
- reviewing and commenting on reports (at least quarterly) provided by the Council officer responsible for the internal audit function
- regularly reviewing and evaluating the effectiveness of policies, systems and procedures established and maintained for the identification, assessment, monitoring, management and review of strategic, financial and operational risks
- reviewing any report obtained by the Council under section 48(1) (prudential reports)
- performing any other function determined by the Council or prescribed by the regulations.

The Committee is guided by its Work Plan, which is flexible in nature and aligned with the Committee's Terms of Reference and the UK Financial Reporting Council Corporate Governance Code (FRC Code).

During the 23-24 year, the Committee considered a variety of matters including:

- the Annual Business Plan, Budget and Long-term Financial Plan
- declaration of rates
- budget reviews
- Work Health and Safety statistics
- internal and external audit reports including audits relating to procurement, work health and safety, cyber security and fraud and corruption
- internal audit recommendation implementation progress
- strategic risk reviews
- Thebarton Oval Precinct Prudential Report
- internal financial controls
- operational risk review
- Asset Management Plans
- fraud and corruption risk assessment.

Further, a report is presented to Council in accordance with s126(8)(a) of the LG Act after each meeting summarising the work of the Committee during the period preceding the meeting and its outcomes.



Brown Hill Keswick Creek
STORMWATER PROJECT

Annual Report

**Brown Hill and Keswick Creeks
Stormwater Board**

*For the cities of Adelaide, Burnside, Mitcham,
Unley and West Torrens*

23



24



Acknowledgment of Country

The Brown Hill and Keswick Creeks Stormwater Board acknowledges that the project and our Constituent Councils are located on the traditional Country of the Kurna People of the Adelaide Plains and pays respect to Elders past and present.

We recognise and respect their cultural heritage, beliefs and relationship with the land. We acknowledge that they are of continuing importance to the Kurna people living today.

We also extend that respect to other Aboriginal Language groups and other First Nations.

Kurna people play a key role in the design and delivery of the Brown Hill Keswick Creeks Stormwater Project and we value the input and guidance of representatives of the Kurna Nation Cultural Heritage Association (KNCHA) and RAW SA.

Willawilla - Brown Hill Creek

The Brown Hill and Keswick Creeks Stormwater Board tampendi, ngadlu Kurna yertangga banbabanbalyarnendi (inbarendi). Kurna meyunna yaiya mattanya Womma Tarndanyako.

Parnako yailtya, parnuko tappa purruna, parnuko yerta ngadlu tampendi. Yellaka Kurna meyunna itto yailtya, tappa purruna, yerta kuma burro martendi, burro warriappendi, burro tangka martulyaiendi.

Kumarta yaiya miyurna iyangka yalaka ngadlu tampinhi.



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1. Chairperson's Report

This is the seventh annual report of the Brown Hill and Keswick Creeks Stormwater Board, a regional subsidiary established in February 2018 under the Local Government Act 1999 (SA).



The report canvasses the achievements of the Board over the preceding 12 months in implementing the Stormwater Management Plan and provides updates on the progress of continuing projects. The work of the Board and its contract partners and stakeholders in developing the Pakapakanthi Wetland in the South Park Lands was recognised in multiple awards including:

- National Award – Landscape Architect, Parks and Open Space
- National Award – Climate Positive Design Award
- Asia-Pacific Region – Award of Excellence, Parks and Open Space

The Board has been successful in achieving additional funding, including grant funding under the Urban Rivers and Catchments Program and the Disaster Ready Fund. The Board expresses its thanks to the State and Federal government, agencies and partners for their continued support of this important work.

The Board continues to work closely with the North South Corridor Project and the Department of Transport and Infrastructure in the integration of the Board's work into this significant infrastructure project.

As at the end of the 2024 financial year, works nearing completion included three packages of works along Lower Brown Hill Creek and works along Upper Brown Hill Creek at Millswood, with another five packages of work due to commence along Upper Brown Hill Creek.

The Chair, on behalf of the Board, extends thanks and appreciation to the project delivery team and in particular the Project Director. The Board wishes to acknowledge and thank our stakeholders including the Constituent Councils and Stormwater Management Authority for their continuing support and significant contributions.

Judith Choate

2. Project Director's Report



As we move into a new financial year, it has been wonderful to reflect on the accomplishments of the Board over the past 12 months. Capital expenditure for the year exceeded \$15m, our largest year to date by a significant margin. Our ability to deliver capital projects across multiple sites in a coordinated and efficient manner is testament to the processes that have been established and the team of professionals we are fortunate to work with. I aim for the Board to be a client of choice for local industry and it has been rewarding to see successful project outcomes delivered on the back of collaborative working relationships. We are fortunate to see our team of consultants seeking to continue engaging with the Board to provide services on future work packages.

Our ability to accelerate capital works projects has an immediate impact on flood affected locations throughout the catchment and the high flow event on 28 November 2023 was a stark reminder of the devastation experienced by residents and local community. I had the opportunity to meet with groups of residents following this event to hear of their experience and see the aftermath first-hand. Pursuit of project funding to further accelerate works and increase flood protection across the catchment remains a core focus.

The Commonwealth Government's \$10m funding contribution under the Preparing Australian Communities Program has allowed for accelerated delivery of packages 1-3 of the Lower Brown Hill Creek upgrades and we are now entering the final year of delivery of these works. We are also progressing the design phase of several works packages across Upper Brown Hill Creek – in Forestville Reserve, Orphanage Park, Betty Long Gardens, and additional locations within Forestville and Hawthorn. These works are supported by Commonwealth Government funding under the Disaster Ready Fund and the Urban Rivers and Catchments Program.

Our project is made possible because of the significant long-term funding commitment made by the Stormwater Management Authority and our Constituent Councils – the Cities of Adelaide, Burnside, Mitcham, Unley and West Torrens. The cooperation between these organisations to develop and implement a whole of catchment plan is demonstration of the foresight, management and expertise of those involved along the way.

I again extend my appreciation and thanks to the members of the Board, the Audit and Risk Committee and the Owners Executive Committee for your continued support.

Peta Mantzarapis

3. Strategy



Our Purpose

To effectively and efficiently deliver infrastructure works to mitigate serious flood risks and help safeguard properties across the Brown Hill Keswick Creek catchment.



Our Vision

To create a flood safe Brown Hill Keswick Creek catchment for residents and the public.

The cities of Adelaide, Burnside, Mitcham, Unley and West Torrens aim to become water sensitive cities. This vision is underpinned by six key objectives, the first of which is protection from flooding.



Our Values

The values that underpin the operations of the Board include:

- **Integrity** – acting ethically, doing what is right and doing what we say we will do
- **Collaboration** – respectful and insightful engagement with all stakeholders
- **Excellence** – striving for the best in all that we do and stretching our capabilities
- **Progressive** – thinking outside the box to innovate and improve
- **Simplicity** – focussing our efforts on the things that are important



Strategic Focus Areas

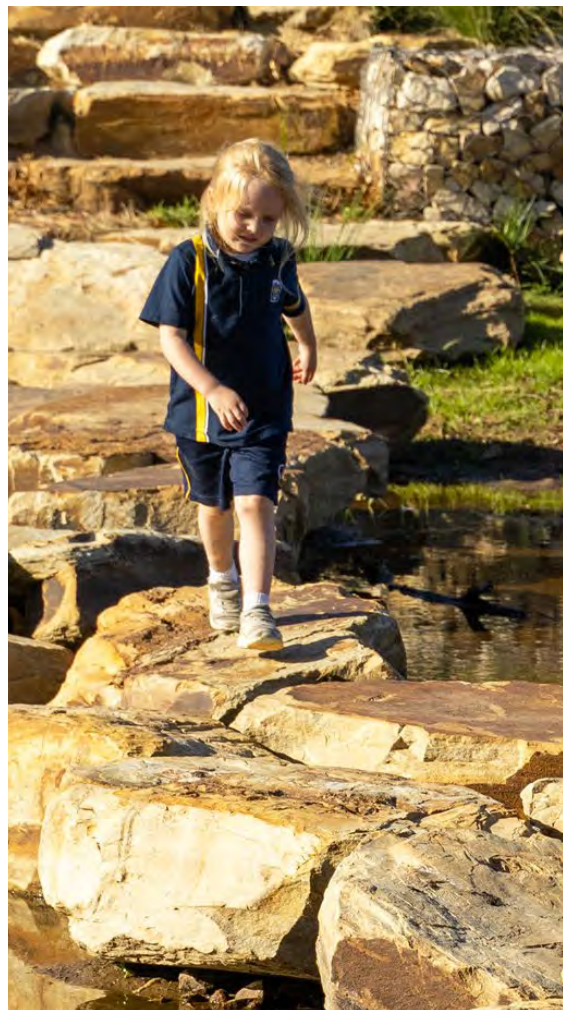
- Effective and efficient delivery of the Stormwater Management Plan
- Pursue opportunities for accelerated delivery
- Maximise the utility of our assets
- Enhance our partnerships and engagement
- Strengthen organisational performance

4. Establishment

The Brown Hill Keswick Creek Stormwater Project is the culmination of many years of investigation and planning. The Cities of Adelaide, Burnside, Mitcham, Unley and West Torrens have worked collaboratively to develop a comprehensive Stormwater Management Plan to mitigate serious flood risk and help safeguard properties across the catchment.

From its inception in 2007 until February 2018, the project was conducted as a joint arrangement between the Constituent Councils. The Plan was developed during this phase, leading to its subsequent approval by the Stormwater Management Authority and gazettal of its adoption in February 2017. A condition of the Stormwater Management Authority approving the Plan was that a regional subsidiary be established within 12 months to implement the plan and manage its works. The Brown Hill and Keswick Creeks Stormwater Board was established in February 2018 as a regional subsidiary pursuant to section 43 of and schedule 2 to the Local Government Act 1999.

The Board is governed by a Charter prepared by the five Constituent Councils and subsequently approved by the Minister for Local Government. The inaugural Board was appointed in August 2018 and is responsible for the administration of the affairs of the regional subsidiary.





5. The Project

The Brown Hill Keswick Creek Stormwater Project aims to mitigate significant flood risk arising from four major watercourses in metropolitan Adelaide; Brown Hill, Keswick, Glen Osmond and Park Lands Creeks. The catchment is largely contained within the Constituent Council local government areas, which are home to more than 200,000 residents. The Brown Hill Keswick Creek Catchment Stormwater Management Plan outlines a whole-of-catchment flood mitigation strategy that comprises 4 key stages:

The plan is designed to provide flood protection to the community in the event of a 100-year average recurrence interval (ARI) flood event which would impact almost 4,000 properties and result in significant impact to the Adelaide Airport, Ashford Hospital, major arterial roads and freight corridors¹. Economic modelling undertaken in 2021 indicated that total damage estimates associated with a significant flood event was \$418.5 million and the completed project would reduce that damage estimate to \$7.5 million, a net benefit of \$411 million.

Stage 1 - Flood Detention

Detention storages in the upper catchment that will reduce the downstream flow rates.

COMPLETE

Stage 2 - Lower Brown Hill Creek

Upgrading the flow capacity of Lower Brown Hill Creek so that it can receive the diverted flows from Keswick Creek.

IN PROGRESS

Stage 3 - Flow Diversions

Diversion of flows from Keswick Creek to Brown Hill Creek before they can 'break-out' of the channel.

ON HOLD & UNFUNDED

Stage 4 - Upper Brown Hill Creek

Upgrading the flow capacity of Upper Brown Hill Creek and Glen Osmond Creek to prevent 'break-outs' and flooding of private property.

IN PROGRESS

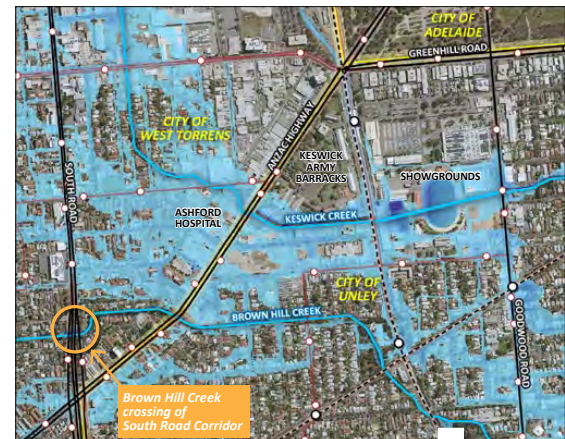
¹ Brown Hill Keswick Creek Stormwater Project Business Case January 2022

Adelaide Airport

Keswick Army Barracks, Ashford Hospital & Showgrounds



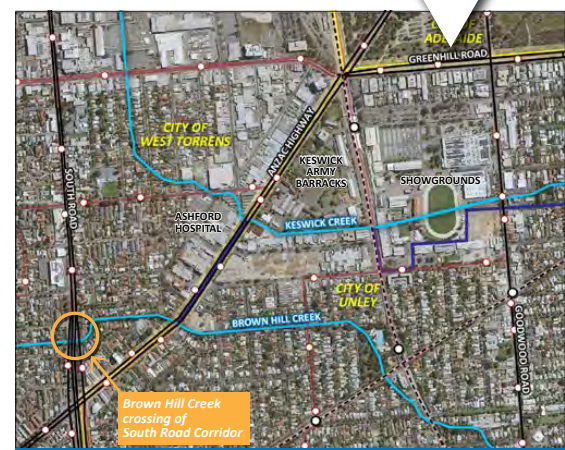
1 in 100 year event - base case



1 in 100 year event - base case



1 in 100 year event - with mitigation



1 in 100 year event - with mitigation

6. Governance

The Brown Hill Keswick Creek Stormwater Project is administered by an independent Board in accordance with the requirements of the Local Government Act 1999 and the Board's Charter. A robust governance structure has been established, including well considered reporting framework, policies and procedures.

The Board is comprised of 5 independent members, appointed following recommendations made by a Nominations Committee of representatives from each of the Constituent Councils. Each Board member contributes a unique set of skills and experience, particularly covering:

- Corporate financial management
- Corporate governance
- Project management
- General management
- Engineering
- Economics
- Environmental management

Current Board Members



Judith Choate
Chairperson
Appointed August 2018



Geoff Vogt
Deputy Chairperson
Appointed August 2018



Rachel Barratt
Appointed August 2018



Rob Gregory
Appointed August 2020



Howard Lacy
Appointed August 2021

**Independent Member of
Audit and Risk Committee**



David Linder-Patton
Appointed
February 2023

Project Director



Peta Mantzarapis
Appointed
January 2019

Owners Executive Committee

The Owners Executive Committee is comprised of a representative from each of the Constituent Councils. Meetings between the Board and the Owners Executive Committee are scheduled quarterly and four meetings were held in the 2023/24 financial year.

We thank outgoing committee member Terry Buss for his significant contribution over many years and welcome Angelo Catinari representing the City of West Torrens. Membership of the committee is as follows:

- Tom McCready**
Director, City Services
City of Adelaide
- Chris Cowley**
Chief Executive
City of Burnside
- Daniel Baker**
General Manager,
Engineering &
Horticulture
City of Mitcham
- Aaron Wood**
Manager Assets
& Operations
City of Unley
- Angelo Catinari**
Chief Executive
City of West Torrens

The Board's Audit and Risk Committee comprises nominated Board members along with an independent member and meets quarterly.

The Board appoints a Project Director who is responsible for implementing the decisions of the Board and managing the operational requirements of the project.

**Board Member Meeting
Attendance 2023/24**

	Date	11 Jul 2023	12 Sep 2023	14 Nov 2023	13 Feb 2024	12 Mar 2024	30 Apr 2024	11 Jun 2024
Judith Choate		✓	✓	✓	✓	✓	✓	✓
Geoff Vogt		✓	✓	✓	✓	✓	✓	✓
Rachel Barratt		✓	✓	✓	✓	✓	✓	✓
Rob Gregory		✓	✓	✓	✓	✓	—	✓
Howard Lacy		✓	✓	✓	✓	✓	✓	✓

**Audit and Risk Committee Meeting
Attendance 2023/24**

	Date	28 Aug 2023	1 Nov 2023	13 Feb 2024	28 May 2024
Judith Choate		✓	✓	✓	✓
Geoff Vogt		✓	✓	✓	✓
Rachel Barratt		✓	✓	✓	✓
Howard Lacy		✓	✓	✓	✓
David Linder-Patton		✓	✓	✓	✓

7. Key Stakeholders

The Brown Hill and Keswick Creeks Stormwater Board works to deliver successful project outcomes in an efficient and professional manner. We interact with a diverse range of internal and external stakeholders and value the contribution they make.



Constituent Councils



Stormwater Management Authority



Green Adelaide



Federal and State Members



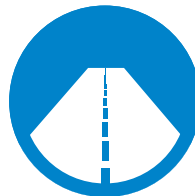
Adelaide Park Lands Authority



Kurna Community



Residents



Commonwealth and State Government Departments



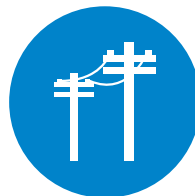
Community Groups



Suppliers



Consultants



Service Utility Providers



8. Project Partners

Constituent Councils

The Brown Hill Keswick Creek Stormwater Project is the result of a collaborative effort over many years from our 5 Constituent Councils – the Cities of Adelaide, Burnside, Mitcham, Unley and West Torrens. Support is offered to the project from every level of Council, whether it be CEO or delegate involvement in the Owners Executive Committee, technical staff providing design input, finance staff liaison regarding project contributions and budgets, planning and environmental input to construction delivery, or engagement with asset managers regarding operational requirements. The project works in close liaison with our Constituent Councils to ensure we are working together to achieve successful project outcomes and identify opportunities to maximise the utility of our assets.

Stormwater Management Authority

Continuing the collaborative approach adopted by the five Constituent Councils, the Stormwater Management Authority provides a key role in the delivery of the Project. Beyond the initial role the Authority played in the review and approval of the Plan, the Board's Project Director is in regular contact with the Authority's General Manager to ensure a well-informed and consistent approach to delivery. Through the Authority, the State Government has committed to providing Constituent Council matched capital funding of up to \$70m over a 20 year timeframe and this funding is vital to ensuring the Project is delivered. Board representatives have established a strong working relationship with the Authority and work in partnership to deliver the works set out in the approved Stormwater Management Plan.

We thank outgoing General Manager David Trebilcock for his support and collaboration over the past several years.



Government of South Australia
Stormwater Management Authority

Not just flood mitigation

The Board works with our project partners to provide enhanced environmental and community outcomes, particularly in areas of public open space. The delivery approach seeks to achieve naturalisation and biodiversity improvements with a focus on protection of significant trees, urban greening, improved water quality and habitat for native species, and opportunity for increased amenity and community interaction. Practical examples of these outcomes are seen at the Victoria Park wetland where over 100,000 new plants have been established and visitors flock to enjoy the site, at the Everard Park upgrade where a dilapidated open channel has been replaced by a larger underground culvert with significant ground level improvements offering increased connectivity to cyclists and pedestrians, and at Hawthorn Reserve where the banks of Brown Hill Creek have been laid back to achieve a more naturalised solution that encourages community interaction.

Design is now underway for works in Forestville Reserve, Orphanage Park and Betty Long Gardens with these sites offering further opportunities for multi-faceted outcomes.

In alignment with the Stormwater Management Plan objective of *beneficial reuse of stormwater*, flows are now being diverted from the Pakapakanthi Wetland to the ornamental lake in Murlawirrapurka/ Rymill Park (Park 14). This lake has been experiencing ongoing issues with leakage and poor water quality, requiring ongoing chemical treatment to manage algal blooms. Surplus water levels are being drawn from the wetland to holding tanks adjacent the lake for use when required. This process demonstrates the consideration of water as a precious resource.



9. Capital Funding

The Stormwater Management Plan proposed a funding model whereby the three spheres of Government – Commonwealth, State and Local, each contribute one third of the cost of capital works delivery over a 10-year construction program. The Plan further noted that:

'If at the outset there is no positive response from the Commonwealth Government, the BHKC project would recommend that the catchment councils endorse a strategy along the following lines:

- *The five councils allocate funding in their budgets for one third of the cost;*
- *a funding commitment is sought from the State Government to at least match that commitment; and*
- *once the State Government has agreed to that commitment, the five councils through the regional subsidiary work jointly with the State Government to obtain a commitment from the Commonwealth Government for a minimum of one third of the cost to offset against the state and local government contributions.'*

The South Australian Government's Stormwater Management Authority (SMA) has committed \$70m in funding toward the delivery of the project, with these funds being provided over a 20-year timeframe. The SMA funding is contingent upon matching funds being provided by the 5 Constituent Councils. While operating costs are shared equally between the 5 Councils, capital costs are based on the following principles:

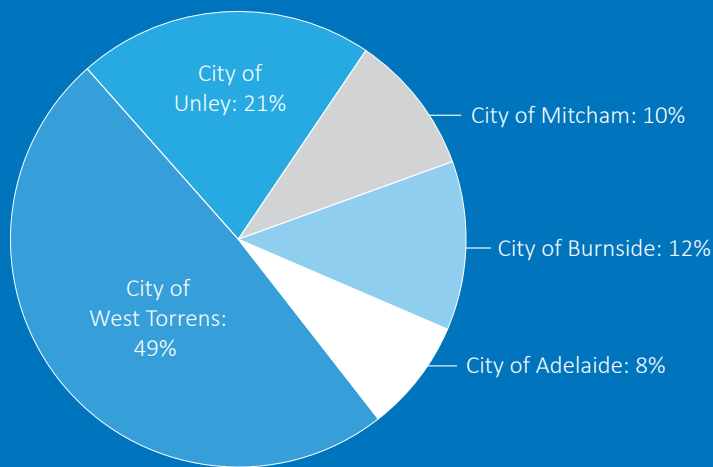
- *'The proposed works are the type of works covered by the 2006 agreement between the State of South Australia and the LGA on stormwater management and in particular, both spheres of government each have an interest in reducing flood risk.*
- *Cost sharing between councils should reflect both the extent of their contribution to the problem and the benefits that they each receive from any flood management actions and not be related to the specific location where those actions are implemented.*
- *The approach should be as simple and transparent as is reasonably possible.*

The starting point for proposed local government cost apportionment is based on the benefits that each council will receive from the proposed mitigation works. These benefits are considered in two forms:

1. *Benefit from the reduction in flood damages; and*
2. *Benefits from urban development that has already or may take place in the future that will contribute to the flooding problem downstream.'*

The cost sharing arrangement between Constituent Councils is defined within the Stormwater Management Plan and the Board's charter with capital contributions being provided at pre-determined percentage shares.

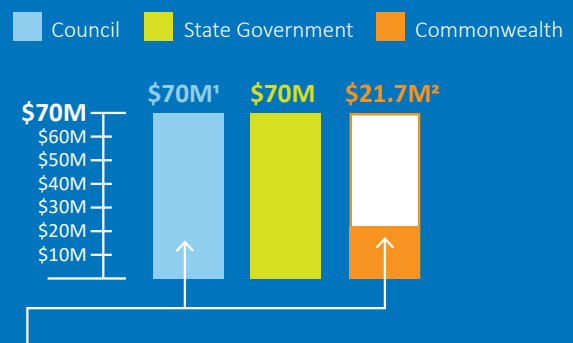
Council Capital Contributions



A funding shortfall exists as a result of the lack of Commonwealth Government contribution to the project and the extended delivery timeframe. The Board is seeking to fill this shortfall through pursuit of opportunities to secure smaller grant funding injections and ‘whole-of-project’ funding from the Commonwealth Government.

Subsequent to preparation of the Project’s Business Case in 2021/22, \$21.7m in funding has been committed by the Commonwealth Government across 3 grant programs- \$10m committed under the Preparing Australian Communities Program, \$6.7m committed under the Disaster Ready Fund and \$5m committed under the Urban Rivers and Catchments Program.

Current Funding Commitments



¹ City of West Torrens ongoing contribution to be reviewed in 2027/28.

² Commonwealth funding commitment includes \$10m under the Preparing Australian Communities Program, \$6.7m under the Disaster Ready Fund and \$5m under the Urban Rivers and Catchments Program.

10. Delivering with Local Industry

Integral to the success of the Brown Hill Keswick Creek Stormwater Project are the relationships established with local suppliers, consultants and organisations. The Board places particular emphasis on ensuring a collaborative approach, bringing together a team of professionals who are leaders in their field and are equipped to deliver results.

Our focus is on providing a pipeline of work to build capacity and capability in the local market, with flow-on benefits for the local economy. The construction scheduling and packaging of works has been specifically developed to maximise participation from local tier 2 and tier 3 contractors.

The project is supported by the knowledge and expertise of a wide range of professionals, providing services including project management, surveying, engineering, legal, environmental, cultural heritage, civil construction, geotechnical advice, property and arborial assessments.

ecoDynamics have been involved throughout all stages of delivering the Pakapakanthi Wetland – from pre-construction plant propagation and growth, establishment at the site during construction and post completion maintenance.

“ I have worked with ecoDynamics for about 10 years, starting as a general labourer and moving up to my current position of Maintenance Supervisor. I have worked on the Wetland project from the construction phase to maintenance phase.

It has been amazing to see the changes and growth of the wetland since construction. My team have worked hard to maintain the wetland as it is and it shows not only in the growth and health of the plants, but also the feedback we receive from members of the public who tell us how beautiful it is.

Ash Jackson, Supervisor
ecoDynamics

Focus on Safety

The Brown Hill and Keswick Creeks Stormwater Board places great importance on the health and safety of our employees, our consultants and the communities within which we operate. Our extensive health and safety management systems ensure we partner with likeminded organisations and are subject to regular review and improvement.

In excess of 110,000 total site hours have been spent delivering our works, with zero notifiable incidents and zero lost time injuries reported.



11. Project Schedule

The Stormwater Management Plan outlines a whole-of-catchment flood mitigation strategy that comprises 4 stages:

Stage 1 **COMPLETE**

Detention storages in the upper catchment that reduce the downstream flow rates.

Stage 2 **IN PROGRESS**

Upgrading the flow capacity of Lower Brown Hill Creek so that it can receive the diverted flows from Keswick Creek.

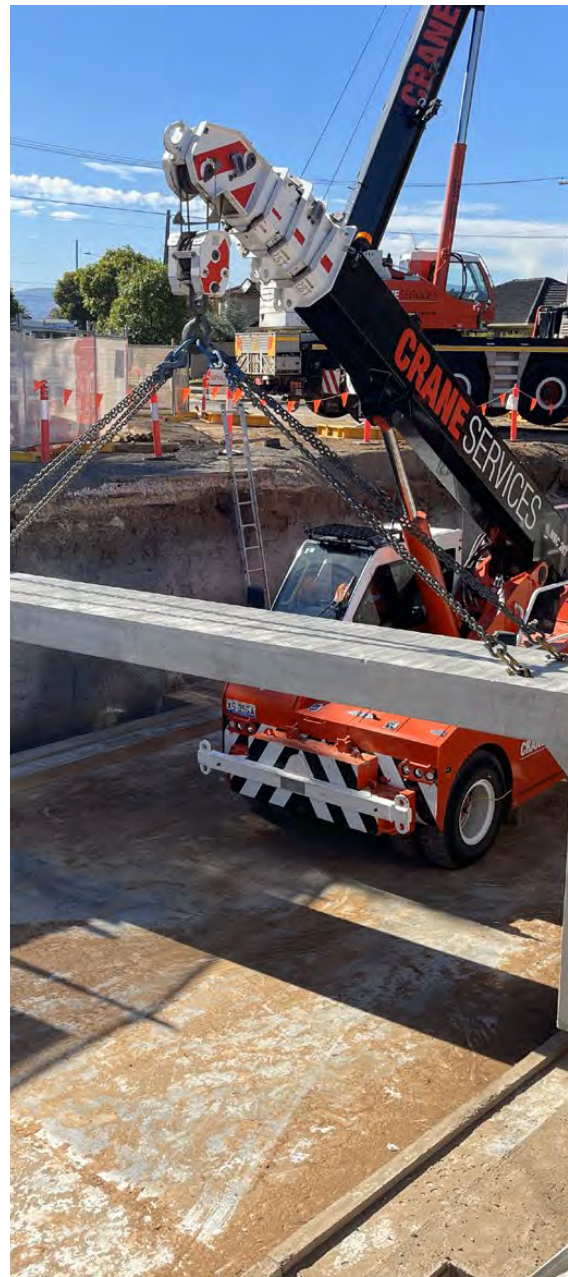
Stage 3 **ON HOLD**

Diversion of flows from Keswick Creek to Brown Hill Creek, before they can 'break-out' of the channel (upstream of the Showgrounds) and continue overland through the south-western suburbs.

Stage 4 **IN PROGRESS**

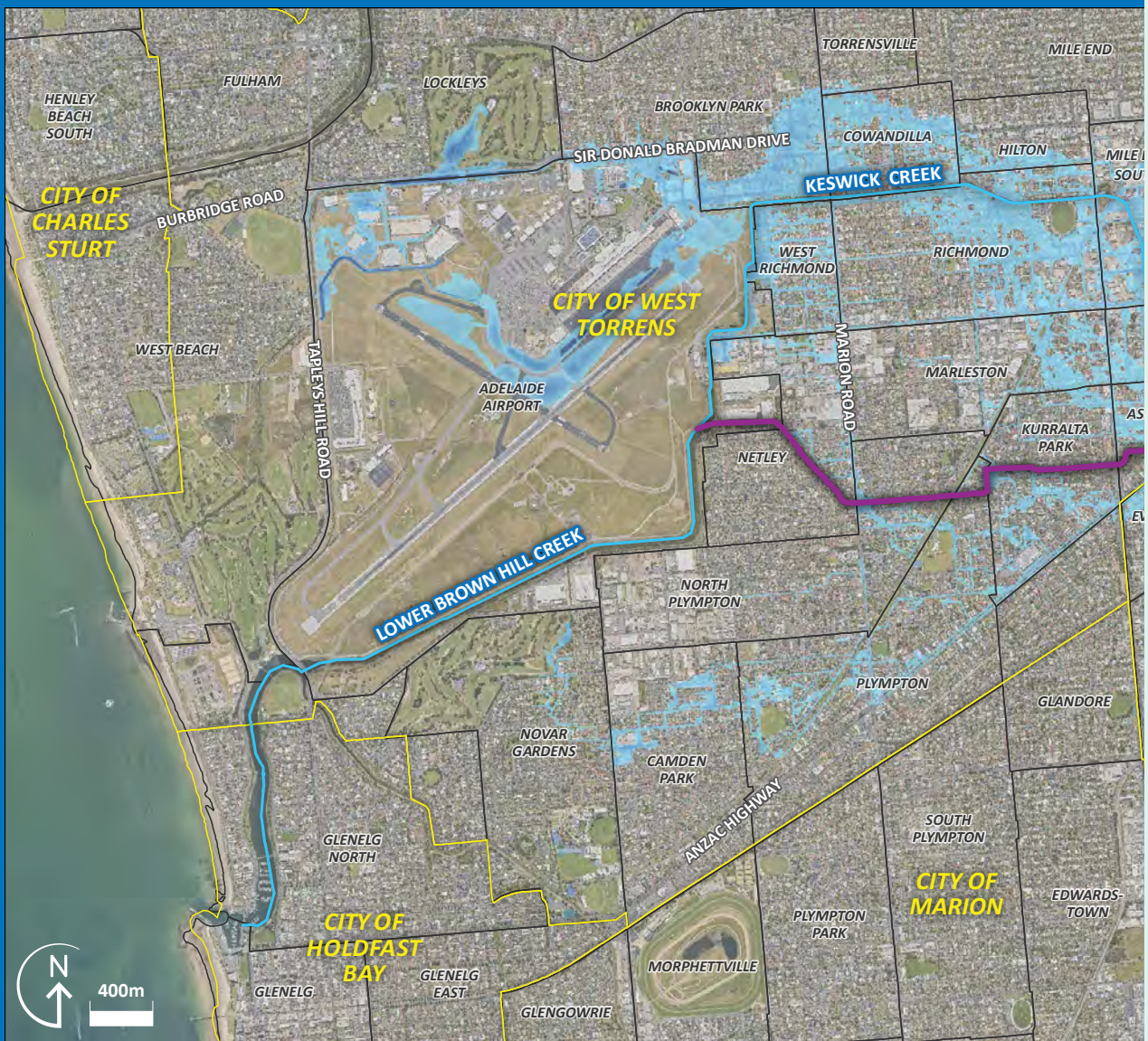
Upgrading the flow capacity of Upper Brown Hill Creek and Glen Osmond Creek to prevent 'break-outs' and flooding of private property.

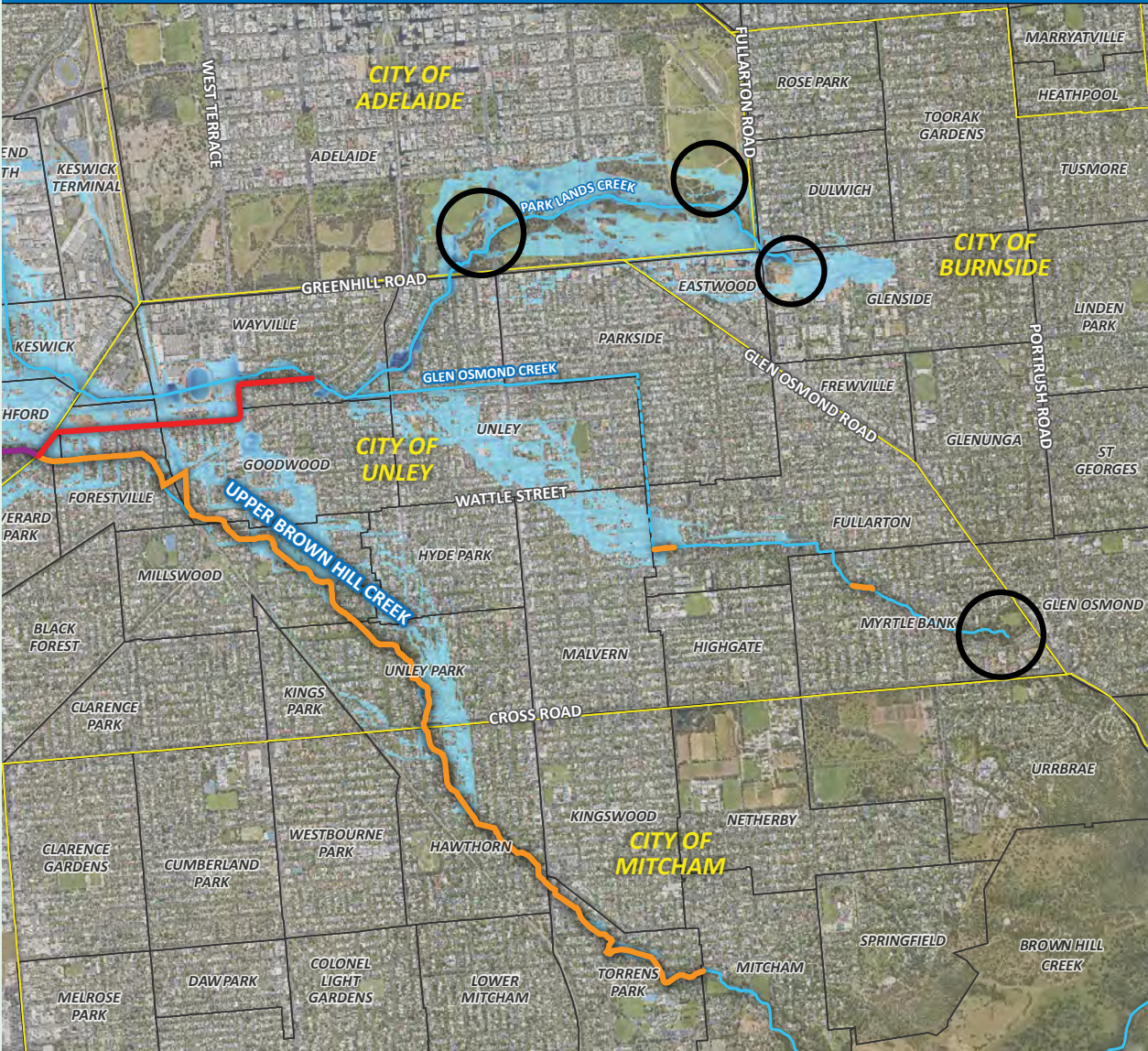
The Project has a significant funding shortfall which impacts on the ability for all remaining works to be delivered under the current funding model. Additional funding contributions are therefore required to ensure project completion. While priority remains on securing additional project funding to 'fill the gap', the Board's current delivery schedule prioritises completion of Lower Brown Hill Creek upgrades and targeted priority areas within Upper Brown Hill Creek. The Keswick Creek Flow Diversions remain unfunded under the current funding model and delivery will be reliant upon an injection of project funding.



12. Project Map

- Stage 1 – Flood Detention
- Stage 3 – Keswick Creek Flow Diversions
- Stage 2 – Lower Brown Hill Creek Upgrades
- Stage 4 - Upper Brown Hill and Glen Osmond Creek Upgrades





13. Delivery of Capital Works

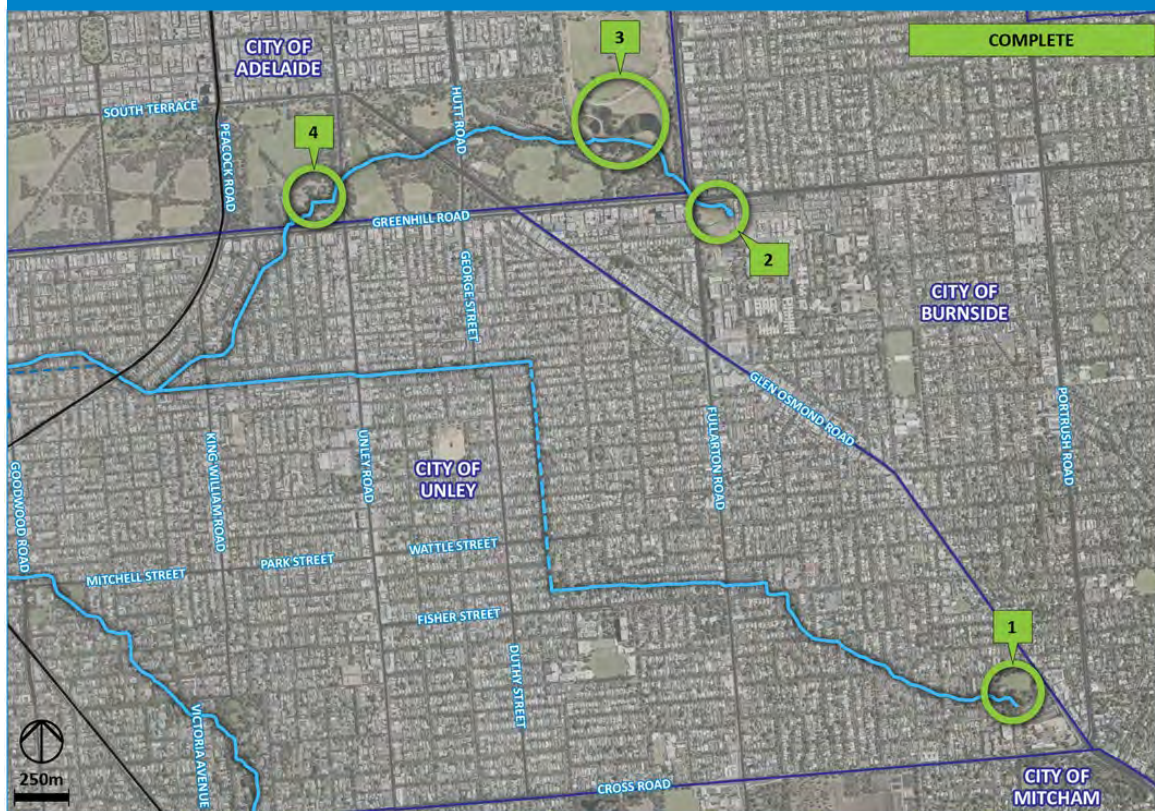
1

Stage 1 - Flood Detention

Detention storages in the upper catchment that will reduce the downstream flow rates. All Stage 1 works are complete.

COMPLETE

Stage 1 Capital Works



- | | |
|--------------------------------|---|
| 1 Ridge Park Flood Control Dam | 3 Pakapakanthi Wetland in Victoria Park (Park 16) |
| 2 Glenside Detention Basin | 4 Kurangga Creek Works in Blue Gum Park (Park 20) |

Ridge Park Flood Control Dam

A flood control dam was constructed on Glen Osmond Creek in Ridge Park Reserve, Myrtle Bank to reduce peak stormwater flow in Glen Osmond Creek and reduce the risk of flooding in downstream areas along Glen Osmond and Keswick Creeks.

Commissioned in July 2015, the Ridge Park flood control dam also collects stormwater for the City of Unley’s managed aquifer recovery (MAR) scheme. Under the MAR, harvested stormwater is stored in an underground aquifer for irrigation of Unley’s parks during periods of dry weather.



Flood Control Dam



Concrete swale and fencing

Glenside Detention Basin

This project involved enlargement of an existing detention basin from a capacity of 18ML to 37ML, to limit flow to the existing capacity of the culvert under the Fullarton and Greenhill Roads intersection. The detention basin, together with other works in the South Park Lands, is intended to reduce the peak stormwater flows along Park Lands Creek and further downstream. Excavation of approximately 25,000m³ of material was required to form the detention basin and primary water quality treatment is provided via 3 new large gross pollutant traps.

The site accommodating the detention basin and associated stormwater infrastructure has been developed as a community reserve with playground and associated facilities.

The Glenside project works were delivered by Cedar Woods as part of their residential development and the site was opened to the public on July 2nd 2021.

Pakapakanthi Wetland in Victoria Park (Park 16)

This project involved construction of a wetland at the southern end of Victoria Park/Pakapakanthi (Park 16), adjacent Park Lands Creek. Flows from approximately 600 hectares of urban land and 100 hectares of hills face land travel down Park Lands Creek, through the Glenside site and beneath the Fullarton and Greenhill Roads intersection into the Park Lands. The wetland is of approximately 3.2 hectares in area and provides 100 million litres of flood storage. It comprises areas of permanent water, areas that become inundated with stormwater during regular flow events and a broader area that will only become inundated during more significant flow events. The system provides regional benefits of flood detention, stormwater pollutant removal, amenity and recreational enhancement, and biodiversity creation with over 120 new trees and over 100,000 new plantings, including aquatic species.

In alignment with the Stormwater Management Plan objective of beneficial reuse of stormwater, flows are now being diverted from the wetland to the ornamental lake in Murlawirrapurka/Rymill Park (Park 14). The lake has been experiencing ongoing issues with leakage and poor water quality, requiring ongoing chemical treatment to manage algal blooms. Surplus water levels are being drawn from the wetland to holding tanks adjacent the lake for use when required.



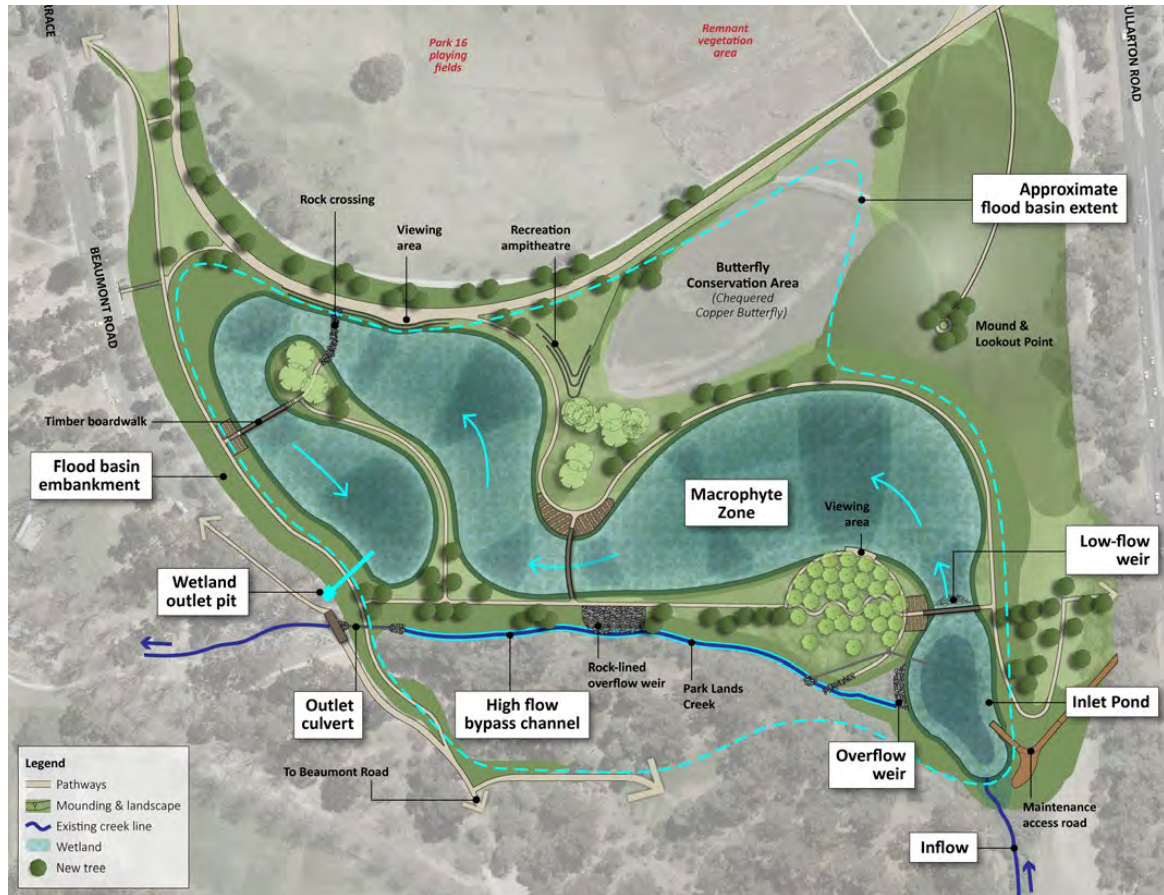
Park 16 Wetland



Pedestrian Bridge



The Pakapakanthi Wetland project was supported by funding from Green Adelaide.



Operation of the wetland

Normal rain events

- Flows enter the inlet pond from Park Lands Creek
- A low-flow weir transfers flows under a boardwalk into the shallow vegetated area of the wetland
- Flows take one to two days to reach the wetland outlet pit
- The outlet pit regulates the outflow rate and transfers water back into Park Lands Creek on the western side of the flood basin embankment

High flow or longer duration events

- During high flow or long duration events, water will begin to flow over the overflow weirs from the inlet pond and wetland directly into Park Lands Creek

- These higher flows will travel along the vegetated high flow bypass channel to the outlet culvert
- The outlet culvert controls flows downstream through the flood basin embankment

Significant flood events

- During significant flood events, the outlet culvert will choke flows and water levels will rise within the flood basin, inundating the wetland area
- The culvert regulates flows from the wetland area, therefore protecting against flooding of downstream areas
- Following the flood event, water levels will recede to permanent levels over a number of hours

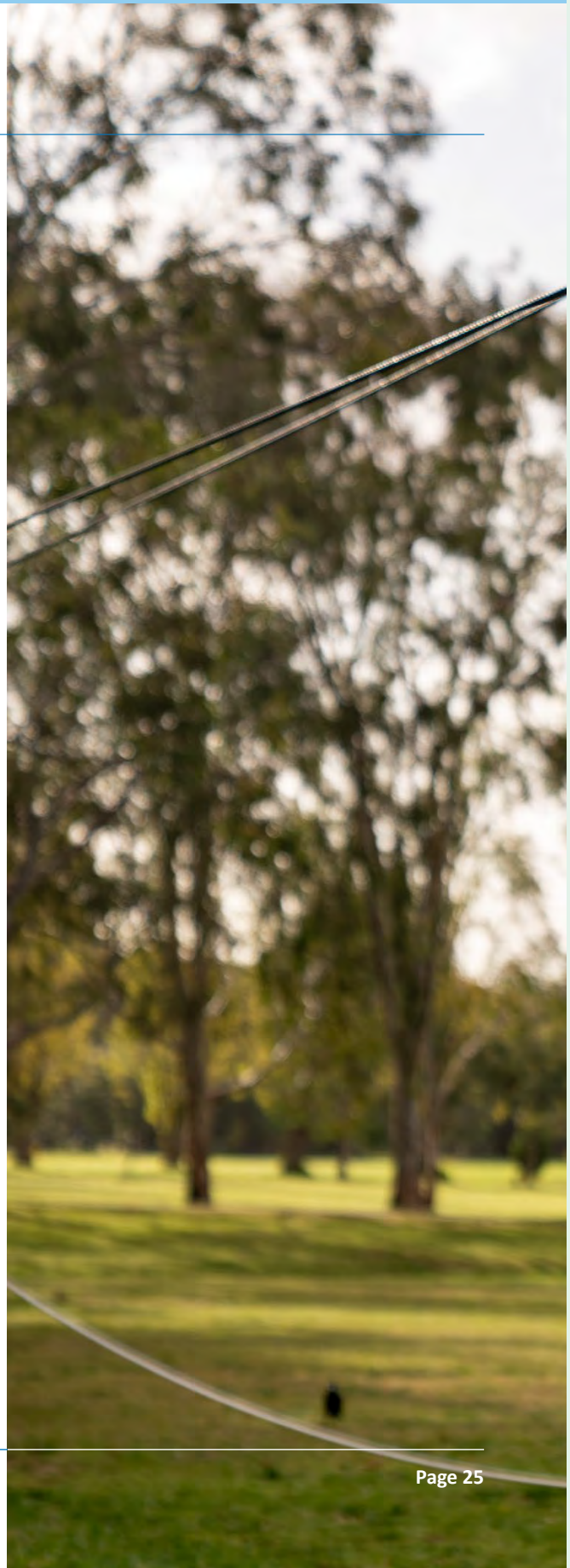
Kurangga Creek Works in Blue Gum Park (Park 20)

Together with the Victoria Park/ Pakapakanthi (Park 16) wetland, the creek works in Blue Gum Park/ Kurangga (Park 20) reduce the peak stormwater flows from Park Lands Creek into downstream areas.

Works included construction of a low-level mound (typically up to 1 metre in height) and the realignment of existing creek lines in the southern section of the park. The mound is constructed to the south and west of the existing playing fields and stretches for a total distance of approximately 600 metres. Two new open drainage channels converge at a common point at the northern side of the new mound which enables controlled flows to be discharged through a culvert and under Greenhill Road. When large flows exceed the capacity of the culvert, water will build up and be contained behind the mound and temporarily inundate parts of Blue Gum Park/ Kurangga (Park 20) until it subsides.

The new works enabled the existing creeks to be backfilled to support tree health and protect Red Gums against erosion. The works integrate with existing users of this space, including TreeClimb.

The Park 20 project works were completed in September 2022.





2

Stage 2 - Lower Brown Hill Creek Upgrades

Upgrading the flow capacity of Lower Brown Hill Creek so that it can receive the diverted flows from Keswick Creek. The Upgrades are being delivered in 5 work packages with Packages 1-3 underway.

IN PROGRESS

Stage 2 Capital Works



WORK PACKAGES

- | | | |
|----------------------------------|-----------------------------------|-------------------------------|
| 1 Watson Avenue to Marion Road | 3 Marion Road to Birdwood Terrace | 5 South Road to Anzac Highway |
| 2 Marion Road Bridge Replacement | 4 Birdwood Terrace to South Road | |

Lower Brown Hill Creek Upgrades

Lower Brown Hill Creek comprises a 3.3 kilometre-long section of channel extending from the south-eastern corner of Adelaide Airport at the downstream end to a crossing point at Anzac Highway at the upstream end. The channel is primarily situated within City of West Torrens owned drainage corridor, except for a small portion that runs within privately owned land. The upgrades involve doubling the flow capacity through replacement of the existing open channel with a new 6-6.8 metre-wide by 1.8 metre-high rectangular shaped concrete channel, and equivalent sized road crossings.

The Lower Brown Hill Creek capacity upgrades are divided into 5 work packages and the Board secured \$10m in Commonwealth Government funding under the Preparing Australian Communities Program to contribute toward delivery of Packages 1-3 over 3 years. The Commonwealth funding is being matched by funding from Constituent Councils and the Stormwater Management Authority.

Packages 1-3 extend for 1.7 kilometres from Adelaide Airport at the downstream end to Birdwood Terrace at the upstream end. Construction of package 1 commenced late in 2022 and works to Harvey Avenue are now being completed. Construction tenders will be awarded in September 2024 for delivery of the remainder of package 1, and the entirety of packages 2 and 3 in the dry months of 2024/25.



Channel construction through to completion

Packages 1-3 of the Lower Brown Hill Creek upgrades are being delivered with the support of funding from the Australian Government provided under the Preparing Australian Communities Program.

Daly Street Bridge

Although Packages 4 and 5 of the Lower Brown Hill Creek upgrades have not yet commenced, the Daly Street bridge upgrade was completed in September 2021. Located in Kurralta Park within package 4, the upgrade of this bridge was delivered by City of West Torrens in conjunction with an adjoining road realignment, with funding contribution from the Commonwealth Government's Local Roads and Community Infrastructure Program.

Previously, the bridge comprised a corrugated domed tunnel of 3.7 metres in width and 2.3 metres in height. The bridge was constructed circa 1950 and had one of the lowest capacities of all existing bridges on Brown Hill Creek. The new bridge comprises twin concrete culverts of 4.2 metres in width and 1.8 metres in height with gabion basket transitions at the upstream and downstream ends.



Bridge Upgrade

The Daly Street bridge upgrade was delivered with the support of funding from the Australian Government provided under the Local Roads and Community Infrastructure Program.

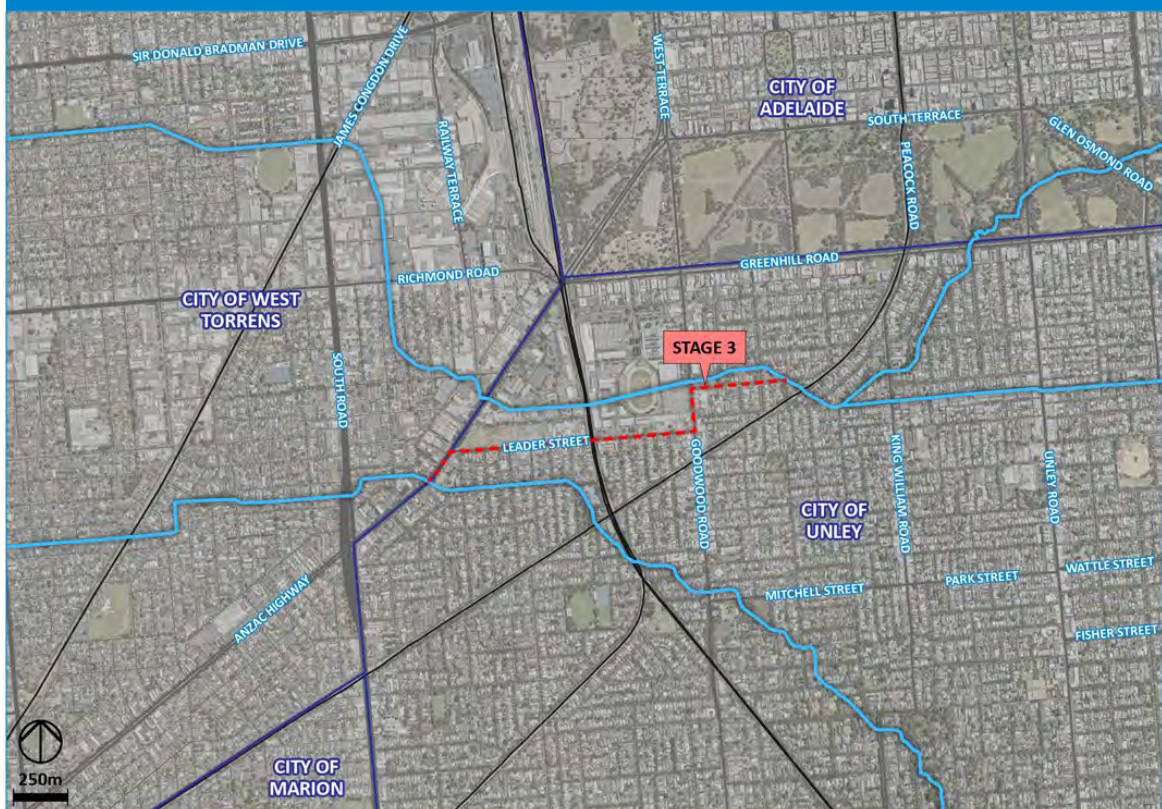
3

Stage 3 - Keswick Creek Flow Diversions

The Keswick Creek Flow Diversions will divert flows from Keswick Creek to the upgraded Lower Brown Hill Creek before they can ‘break-out’ of the channel. These works are currently unfunded and on hold. The Department of Transport and Infrastructure committed to progressing the reference design plans through to detailed design stage in November 2023 and these works are ongoing, including consideration of an alternate alignment.

ON HOLD

Stage 3 Capital Works



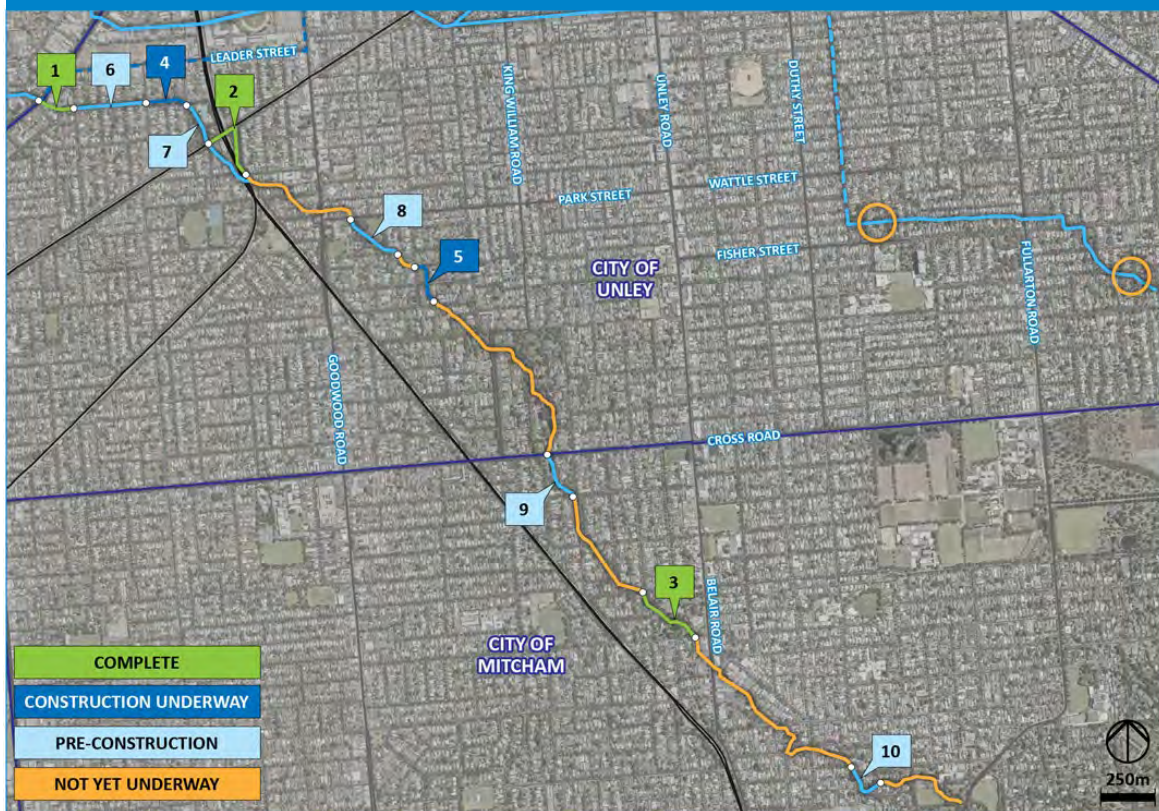
4

Stage 4 - Upper Brown Hill and Glen Osmond Creek Upgrades

IN PROGRESS

Upgrading the flow capacity of Upper Brown Hill Creek and Glen Osmond Creek to prevent 'break-outs' and flooding of private property. Key hot spots are being targeted to align with grant funding opportunities.

Stage 4 Capital Works



- | | |
|---|--|
| 1 Everard Park- Anzac Highway to Third Avenue | 6 Forestville- Third Avenue to Leah Street |
| 2 Diversion Culvert | 7 Forestville Reserve |
| 3 Hawthorn Reserve | 8 Orphanage Park |
| 4 Forestville- Leah Street to Ethel Street | 9 Hawthorn- Cross Road to Hampton Street |
| 5 Millswood- Regent Street to Malcolm Street | 10 Betty Long Gardens |

Everard Park - Anzac Highway to Third Avenue

These works are located between Anzac Highway and Third Avenue and were expedited to take advantage of access to the site that would be significantly restricted following completion of an adjoining high density residential development. The project involved replacement of an existing open concrete channel with an increased capacity underground covered culvert. Subsequent to installation of the culvert, the City of Unley extended Wilberforce Walk to Anzac Highway, with a shared use path for pedestrians and cyclists traversing the culvert.

Culvert construction works commenced in April 2020 and were completed in August 2020, at which point the site was handed over to City of Unley for the shared use path improvements to be delivered.



Shared Use Path



Constructed Culvert

Diversion Culvert

A section of Brown Hill Creek in Forestville was diverted by the Department of Planning, Transport and Infrastructure in 2013 as part of the Goodwood Junction Rail Upgrade project. The works, delivered in collaboration with and funded by the Brown Hill Keswick Creek Stormwater Project, involved diverting the creek into a new underground culvert constructed generally along the eastern side of the railway corridor from the southern side of Victoria Street, Goodwood to the northern side of the Glenelg tramway. The culvert discharges into the existing Brown Hill Creek within Forestville Reserve.



Rock filled gabions

Upper Brown Hill Creek, Hawthorn Reserve

The City of Mitcham upgraded the Hawthorn Reserve precinct in 2018/19 and the creek upgrades were expedited to coincide with this project.

The creek has been widened to ensure sufficient capacity and the banks have been laid back with native plantings in the area adjacent the Mitcham library to retain a natural setting. Stepping boulders and logs have also been installed to create an active nature play space for use when the creek is dry or not flowing. Further downstream, rock filled gabions have been installed and a floodwall has been constructed at George Street to contain creek flows.

Forestville – Leah Street to Ethel Street

These upgrades involve raising the height of the existing channel walls by 600mm and remediating the floor and walls of the existing channel. This section of channel runs within Council drainage corridor for the majority of its length with a small portion intersecting privately owned land at the eastern Ethel Street end.

Works commenced in June 2024 and are due to be completed later in 2024.



Channel Construction

Millswood – Regent Street to Malcolm Street

Works are underway to double the capacity of this section of Brown Hill Creek, from just downstream of Regent Street to Malcolm Street at the upstream end, including upgrade of the Regent Street culvert. The entirety of the creek in this location traverses through privately owned property and the project team have been engaging closely with property owners over the course of design development and during construction.

Delivering in a heavily constrained environment, the works have been designed in collaboration with property owners to meet the flow capacity requirements while being sympathetic to the natural environment and the individual and unique objectives of each owner.



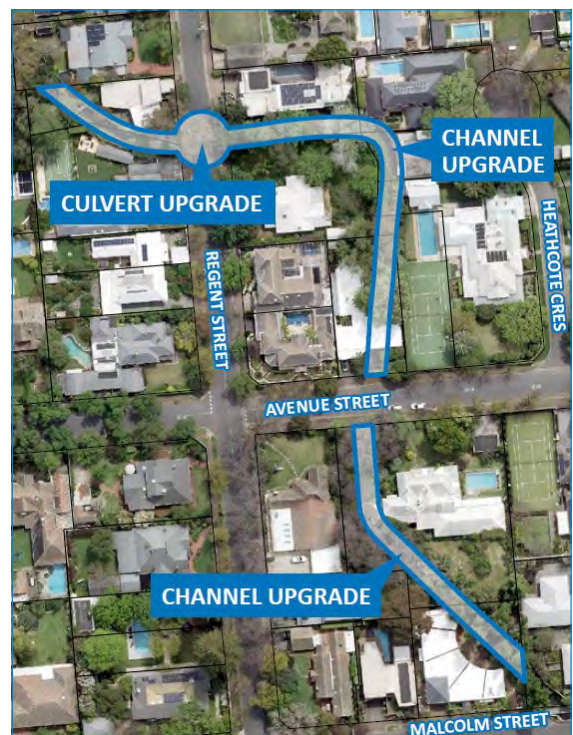
Channel Upgrade

Scheduled Upper Brown Hill Creek Upgrades

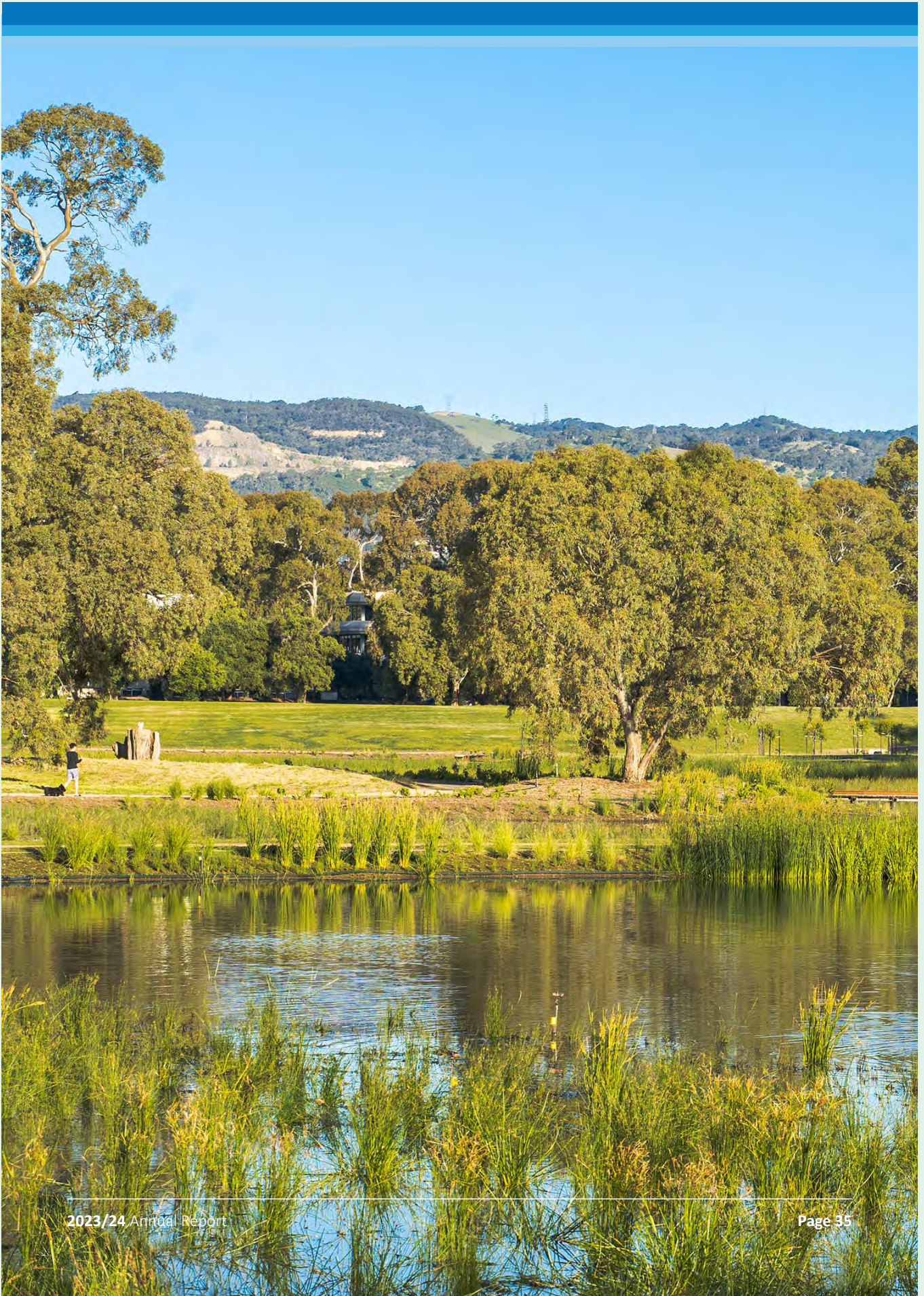
The Board has recently commenced the design process for several sections of Upper Brown Hill Creek that are scheduled for construction in the 2025/26 financial year. Site investigations will commence shortly to inform the design process and better understand current conditions. These works are located across the Cities of Unley and Mitcham within privately owned property and Council-owned reserves, as follows:

- Forestville – Third Avenue to Leah Street
- Forestville Reserve
- Orphanage Park
- Hawthorn – Cross Road to Hampton Street
- Betty Long Gardens

The scheduled Upper Brown Hill Creek upgrades are being delivered with the support of funding from the Australian Government provided under the Urban Rivers and Catchments Program and the Disaster Ready Fund.



Upgrade Plan – Millswood



14. Financial Snapshot

The activities of the Board are funded by the five Constituent Councils and the Stormwater Management Authority.

Operational expenditure is funded equally by the Constituent Councils.

2023/24 Operational Funding		
City of Adelaide	20%	\$140,000
City of Burnside	20%	\$140,000
City of Mitcham	20%	\$140,000
City of Unley	20%	\$140,000
City of West Torrens	20%	\$140,000
Total		\$700,000

Capital expenditure is funded by regular contributions from Constituent Councils and the Stormwater Management Authority with additional grant funding being secured for individual work packages on an ad hoc basis.

2023/24 Capital Funding		
City of Adelaide	8%	\$320,000
City of Burnside	12%	\$480,000
City of Mitcham	10%	\$400,000
City of Unley	21%	\$840,000
City of West Torrens	49%	\$1,960,000
Stormwater Management Authority		\$8,500,000 ¹
Commonwealth Grant Funding		\$3,595,735 ²
Total		\$16,095,735

¹ The Stormwater Management Authority funding received in 2023/24 comprised \$4.5m contribution for 2022/23 (unpaid pending approval from Public Works Committee) and \$4m contribution for 2023/24

² This grant funding comprises payments made under the Preparing Australian Communities Program and the Urban Rivers and Catchment Program.

15. Audited Financial Statements

Brown Hill & Keswick Creeks Storm Water Board

Financial Statements for the year ended - 30 June 2024

Brown Hill & Keswick Creeks Storm Water Board
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As at 30 June 2024

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Brown Hill & Keswick Creeks Storm Water Board
Certification of financial statements
As at 30 June 2024

We have been authorised by the Board to certify the financial statements in their final form. In our opinion:

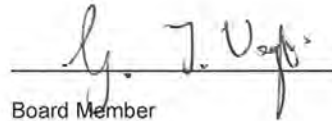
- The accompanying financial statements comply with the *Local Government Act 1999, Local Government (Financial Management) Regulations 2011* and Australian Accounting Standards;
- the financial statements present a true and fair view of Brown Hill & Keswick Creeks Storm Water Board's financial position at 30 June 2024 and the results of its operations and cash flows for the financial year;
- internal controls implemented by the Board provide a reasonable assurance that the Board's financial records are complete, accurate and reliable and were effective throughout the financial year; and
- the financial statements accurately reflect the Board's accounting and other records.

On behalf of the Board



Board Member

10 September 2024



Board Member

10 September 2024

Brown Hill & Keswick Creeks Storm Water Board
Statement of comprehensive income
For the year ended 30 June 2024

	Note	2024 \$	2023 \$
Income			
Operating contributions	3	700,000	667,970
Investment income	4	445,125	349,089
		<u>1,145,125</u>	<u>1,017,059</u>
Total income		<u>1,145,125</u>	<u>1,017,059</u>
Expenses			
Employee Costs	5	(384,589)	(370,390)
Materials, Contracts & Other Expenses	6	(546,723)	(327,030)
Depreciation	8	(170,371)	(193,552)
Finance costs	7	(376)	(204)
Total expenses		<u>(1,102,059)</u>	<u>(891,176)</u>
Operating surplus		43,066	125,883
Capital Funding / Grants for New / Upgraded assets	9	9,703,874	585,986
Asset disposal	10	-	(1,417,180)
Net surplus/(deficit) for the year		9,746,940	(705,311)
Other comprehensive income			
<i>Items that will not be reclassified subsequently to profit or loss</i>			
Gain/(Loss) on the revaluation of infrastructure and land improvements		-	161,738
Other comprehensive income for the year		-	161,738
Total comprehensive income for the year		<u>9,746,940</u>	<u>(543,573)</u>

The above statement of comprehensive income should be read in conjunction with the accompanying notes

Brown Hill & Keswick Creeks Storm Water Board
Statement of financial position
As at 30 June 2024

	Note	2024 \$	2023 \$
Assets			
Current assets			
Cash and cash equivalents	11	13,326,831	10,151,401
Trade and other receivables	12	790,259	295,521
Total current assets		<u>14,117,090</u>	<u>10,446,922</u>
Non-current assets			
Infrastructure, property, plant and equipment	13	45,181,818	30,669,487
Total non-current assets		<u>45,181,818</u>	<u>30,669,487</u>
Total assets		<u>59,298,908</u>	<u>41,116,409</u>
Liabilities			
Current liabilities			
Trade and other payables	14	8,434,146	4,001,388
Provisions	15	31,110	30,719
Total current liabilities		<u>8,465,256</u>	<u>4,032,107</u>
Non-current liabilities			
Provisions	15	12,476	10,066
Total non-current liabilities		<u>12,476</u>	<u>10,066</u>
Total liabilities		<u>8,477,732</u>	<u>4,042,173</u>
Net assets		<u>50,821,176</u>	<u>37,074,236</u>
Equity			
Capital contributions of constituent councils	16	24,319,907	20,319,907
Asset revaluation reserve	17	570,390	570,390
Capital funding and grants	18	26,928,381	17,224,448
Accumulated surplus/(deficit)		<u>(997,502)</u>	<u>(1,040,509)</u>
Total equity		<u>50,821,176</u>	<u>37,074,236</u>

The above statement of financial position should be read in conjunction with the accompanying notes

Brown Hill & Keswick Creeks Storm Water Board
Statement of changes in equity
For the year ended 30 June 2024

	Note	Capital Contributions of Council \$	Capital Funding and Grants \$	Asset Revaluation Reserve \$	Accumulated Surplus / (Deficit) \$	Total equity \$
Balance at 1 July 2022		17,869,907	16,638,521	408,652	250,729	35,167,809
Net deficit for the year		-	-	-	(705,311)	(705,311)
Other comprehensive income for the year		-	-	161,738	-	161,738
Total comprehensive income for the year		-	-	161,738	(705,311)	(543,573)
Capital contribution of Councils	16	2,450,000	-	-	-	2,450,000
Transfer to capital funding / grants	18	-	585,927	-	(585,927)	-
Balance at 30 June 2023		<u>20,319,907</u>	<u>17,224,448</u>	<u>570,390</u>	<u>(1,040,509)</u>	<u>37,074,236</u>
	Note	Capital Contributions of Council \$	Capital Funding and Grants \$	Asset Revaluation Reserve \$	Accumulated Surplus / (Deficit) \$	Total equity \$
Balance at 1 July 2023		20,319,907	17,224,448	570,390	(1,040,509)	37,074,236
Net surplus for the year		-	-	-	9,746,940	9,746,940
Other comprehensive income for the year		-	-	-	-	-
Total comprehensive income for the year		-	-	-	9,746,940	9,746,940
Capital contribution of Councils	16	4,000,000	-	-	-	4,000,000
Transfer to capital funding / grants	18	-	9,703,933	-	(9,703,933)	-
Balance at 30 June 2024		<u>24,319,907</u>	<u>26,928,381</u>	<u>570,390</u>	<u>(997,502)</u>	<u>50,821,176</u>

The above statement of changes in equity should be read in conjunction with the accompanying notes

Brown Hill & Keswick Creeks Storm Water Board
Statement of cash flows
For the year ended 30 June 2024

	Note	2024 \$	2023 \$
Cash flows from operating activities			
Operating receipts from constituent councils		770,000	925,240
Payments to employees		(382,164)	(355,012)
Payments to suppliers		(1,463,016)	(482,260)
Interest received		457,719	323,021
Bank fees paid		<u>(376)</u>	<u>(204)</u>
Net cash from/(used in) operating activities	28	<u>(617,837)</u>	<u>410,785</u>
Cash flows from investing activities			
Payments for New / Upgraded assets		(12,302,468)	(6,332,058)
Grants received	9	<u>12,095,735</u>	<u>4,120,105</u>
Net cash used in investing activities		<u>(206,733)</u>	<u>(2,211,953)</u>
Cash flows from financing activities			
Contributions from Constituent Councils	16	<u>4,000,000</u>	<u>2,450,000</u>
Net cash from financing activities		<u>4,000,000</u>	<u>2,450,000</u>
Net increase in cash and cash equivalents		3,175,430	648,832
Cash and cash equivalents at the beginning of the financial year		<u>10,151,401</u>	<u>9,502,569</u>
Cash and cash equivalents at the end of the financial year	11	<u><u>13,326,831</u></u>	<u><u>10,151,401</u></u>

The above statement of cash flows should be read in conjunction with the accompanying notes

Brown Hill & Keswick Creeks Storm Water Board
Notes to the financial statements
As at 30 June 2024

Note 1. Material accounting policy information

The accounting policies that are material to the Board are set out below. The accounting policies adopted are consistent with those of the previous financial year, unless otherwise stated.

New or amended Accounting Standards and Interpretations adopted

The Board has adopted all of the new or amended Accounting Standards and Interpretations issued by the Australian Accounting Standards Board ('AASB') that are mandatory for the current reporting period.

Basis of preparation

The financial statements are general purpose financial statements that have been prepared in accordance with the Australian Accounting Standards as they apply to not-for-profit entities, other authoritative pronouncements of the Australian Accounting Standards Board (AASB) and relevant South Australian Legislation. These financial statements comply with International Financial Reporting Standards as issued by the International Accounting Standards Board.

The Brown Hill and Keswick Creeks Stormwater Board (the Board) is a Local Government Regional Subsidiary established under Section 43 of and Schedule 2 to the Local Government Act 1999. The Regional Subsidiary is under the control of City of Adelaide, City of Burnside, City of Unley, City of Mitcham and City of West Torrens.

The Board was established by a Gazettal dated 27 February 2018. The Board has been established to implement the construction and maintenance of infrastructure and other measures for the purposes of a stormwater management plan prepared by the constituent councils and approved by the Stormwater Management Authority. The Board's responsibilities extend to the ongoing maintenance and operation of stormwater infrastructure delivered by the Board under the Stormwater Management Plan. The property owner (whether that be a Council or private land owner) is responsible for maintenance and upkeep of any existing assets, all new non-stormwater assets and all landscaping components. This may require the transfer of assets to the property owner subsequent to the initial construction phase or after the defects period.

Australian Accounting Standards set out accounting policies that the AASB has concluded would result in financial statements containing relevant and reliable information about transactions, events and conditions to which they apply. Material accounting policies adopted in the preparation of these financial statements are presented below and have been applied consistently unless otherwise stated.

The financial statements, except for cash flow information, have been prepared on an accruals basis and are based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities. The amounts presented in the financial statements have been rounded to the nearest dollar.

The financial statements were authorised for issue on 10 September 2024 by the members of the Board.

Critical accounting estimates

The preparation of the financial statements requires the use of certain critical accounting estimates. It also requires management to exercise its judgement in the process of applying the Board's accounting policies. The areas involving a higher degree of judgement or complexity, or areas where assumptions and estimates are significant to the financial statements, are disclosed in Note 2.

Brown Hill & Keswick Creeks Storm Water Board
Notes to the financial statements
As at 30 June 2024

Note 1. Material accounting policy information (continued)

(a) Revenue recognition

Revenue from contracts with customers

The core principle of AASB 15 is that revenue is recognised on a basis that reflects the transfer of promised goods or services to customers at an amount that reflects the consideration the Board expects to receive in exchange for those goods or services. Revenue is recognised by applying a five-step model as follows:

1. Identify the contract with the customer
2. Identify the performance obligations
3. Determine the transaction price
4. Allocate the transaction price to the performance obligations
5. Recognise revenue as and when control of the performance obligations is transferred

Generally the timing of the payment for sale of goods and rendering of services corresponds closely to the timing of satisfaction of the performance obligations, however where there is a difference, it will result in the recognition of a receivable, contract asset or contract liability.

None of the revenue streams have any significant financing terms as there is less than 12 months between receipt of funds and satisfaction of performance obligations.

All revenue is stated net of the amount of goods and services tax (GST).

Specific revenue streams

The revenue recognition policies for the principal revenue streams of the Board are:

Operating revenue from constituent councils

Operating revenue from constituent councils is recognised as income as and when the Board becomes entitled to receive the funds. This is outlined within the Boards Annual Budget which is agreed with all constituent councils.

Grant revenue

Government grants relating to costs are deferred and recognised in profit or loss over the period necessary to match them with the costs that they are intended to compensate.

When grant revenue received meets the "enforceability" and "sufficiently specific" criteria in accordance with AASB 1058 and AASB 15, the grant revenue is recognised in the statement of financial position as a liability until the performance obligations have been met and delivered to the contributor.

Otherwise the grant is recognised as income in the statement of comprehensive income when the Board obtains control of the grant, it is probable that the economic benefits gained from the grant will flow to the Board and the amount of grant can be measured reliably.

Interest revenue

Interest revenue is recognised using the effective interest method, which for all floating rate financial assets is inherent in the instrument.

Other income

Other income is recognised on an accruals basis when the Board is entitled to it.

(b) Equity

Capital contributions

Capital contributions from constituent councils are recorded directly against equity as and when the Board becomes entitled to receive the funds. This is outlined within the Boards Annual Budget, which is agreed with all constituent councils.

(c) Income tax

The activities of the Board are exempt from taxation under the Income Tax Assessment Act.

Brown Hill & Keswick Creeks Storm Water Board
Notes to the financial statements
As at 30 June 2024

Note 1. Material accounting policy information (continued)

(d) Trade and other receivables

The Board has applied the simplified approach to measuring expected credit losses, which uses a lifetime expected loss allowance. To measure the expected credit losses, trade receivables have been grouped based on days overdue.

(e) Financial instruments

Investments and other financial assets are initially measured at fair value. Transaction costs are included as part of the initial measurement, except for financial assets at fair value through profit or loss. Such assets are subsequently measured at either amortised cost or fair value depending on their classification. Classification is determined based on both the business model within which such assets are held and the contractual cash flow characteristics of the financial asset unless an accounting mismatch is being avoided.

Financial assets are derecognised when the rights to receive cash flows have expired or have been transferred and the Board has transferred substantially all the risks and rewards of ownership. When there is no reasonable expectation of recovering part or all of a financial asset, its carrying value is written off.

Financial instruments are recognised initially on the date that the Board becomes party to the contractual provisions of the instrument.

On initial recognition, all financial instruments are measured at fair value plus transaction costs (except for instruments measured at fair value through profit or loss where transaction costs are expensed as incurred).

Financial assets

All recognised financial assets are subsequently measured in their entirety at either amortised cost or fair value, depending on the classification of the financial assets.

Classification

On initial recognition, the Board classifies its financial assets into the following categories, those measured at:

- amortised cost
- fair value through profit or loss - FVTPL
- fair value through other comprehensive income - equity instrument (FVOCI - equity)
- fair value through other comprehensive income - debt investments (FVOCI - debt)

Financial assets are not reclassified subsequent to their initial recognition unless the Board changes its business model for managing financial assets.

Financial assets at amortised cost

A financial asset is measured at amortised cost only if both of the following conditions are met: (i) it is held within a business model whose objective is to hold assets in order to collect contractual cash flows; and (ii) the contractual terms of the financial asset represent contractual cash flows that are solely payments of principal and interest.

The Board's financial assets measured at amortised cost comprise trade and other receivables and cash and cash equivalents in the statement of financial position.

Subsequent to initial recognition, these assets are carried at amortised cost using the effective interest rate method less provision for impairment.

Interest income and impairment are recognised in profit or loss. Gain or loss on derecognition is recognised in profit or loss.

Brown Hill & Keswick Creeks Storm Water Board
Notes to the financial statements
As at 30 June 2024

Note 1. Material accounting policy information (continued)

Impairment of financial assets

Impairment of financial assets has been determined using the simplified approach in AASB 9 which uses an estimation of lifetime expected credit losses. The Board has determined the probability of non-payment of the receivable and multiplied this by the amount of the expected loss arising from default.

The amount of the impairment is recorded in a separate allowance account with the loss being recognised in finance expense. Once the receivable is determined to be uncollectable then the gross carrying amount is written off against the associated allowance.

Financial liabilities

The Board measures all financial liabilities initially at fair value less transaction costs, subsequently financial liabilities are measured at amortised cost using the effective interest rate method.

The financial liabilities of the Board comprise trade payables.

(f) Property, plant and equipment

Initial Recognition

All assets are initially recognised at cost. For assets acquired at no cost or nominal consideration, cost is determined as fair value at the date of acquisition. All non-current assets purchased or constructed are capitalised as the expenditure is incurred and depreciated as soon as the asset is held 'ready for use'. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition, including architects' fees, engineering design costs and all other costs incurred.

The cost of non-current assets constructed by the Board includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. The Board considers that it controls the infrastructure assets in accordance with its Charter. The constructed infrastructure assets may be located on land owned by constituent councils or private property owners.

Assets with an economic life in excess of one year are only capitalised where the cost of acquisition exceeds the materiality thresholds set by the Board within the capitalisation policy. In determining (and in annually reviewing) such thresholds, regard is had to the nature of the asset and its estimated service life. Current thresholds applicable to Board assets are as follows:

Drains and culverts - \$2,000
Paving and footpaths, kerbs and gutter - \$2,000
Office furniture and equipment - \$1,000
IT hardware and computer equipment - \$ 1,000
Other assets - \$1,000

Subsequent Measurement

Stormwater infrastructure is subsequently measured at fair value, based on periodic, at least every 5 years, valuations by external independent valuers, less accumulated depreciation and impairment. Fair value is determined with regard to the asset's highest and best use (considering legal or physical restrictions imposed on the asset, public announcements or commitments made in relation to the intended use of the asset) and is determined using the current replacement cost method.

The most recent valuation of infrastructure and land improvements had been undertaken on 30 June 2023. The valuation was undertaken by Tina-James Freeman, Asset Consultant at Tonkin. Refer to Note 20 for additional information on fair value determination of stormwater infrastructure.

Computer equipment and office equipment are carried at cost less accumulated depreciation and impairment.

Brown Hill & Keswick Creeks Storm Water Board
Notes to the financial statements
As at 30 June 2024

Note 1. Material accounting policy information (continued)

Depreciation

Property, plant and equipment, excluding freehold land, is depreciated on a straight-line basis over the assets useful life to the Board, commencing when the asset is ready for use.

The depreciation rates used for each class of depreciable asset are shown below:

Fixed asset class	Depreciation rate
Land improvements	1.67% - 10%
Stormwater structures	1% - 1.25%
Stormwater quality devices	1% - 10%
Footpaths	2% - 20%
Kerbs and gutters	1% - 2.5%
Office furniture and fittings	10%
Other plant and equipment	3.3% - 50%
IT hardware and computer equipment	14.3% - 50%

At the end of each annual reporting period, the depreciation method, useful life and residual value of each asset is reviewed by the Project Director. The Project Director also reviews the asset register to ensure inclusion of all completed projects and correct delineation of maintenance responsibility between the board and the property owner. In addition, the Board's Asset Capitalisation Policy is reviewed every 2 years, with the last review undertaken in June 2023. Any revisions are accounted for prospectively as a change in estimate.

(g) Impairment of non-financial assets

Non-financial assets are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount.

Recoverable amount is the higher of an asset's fair value less costs of disposal and value-in-use. The value-in-use is the present value of the estimated future cash flows relating to the asset using a pre-tax discount rate specific to the asset or cash-generating unit to which the asset belongs. Assets that do not have independent cash flows are grouped together to form a cash-generating unit.

(h) Employee benefits

Short-term employee benefits

Provision is made for the Board's liability for employee benefits arising from services rendered by employees to the end of the reporting period.

Employee benefits that are expected to be wholly settled within one year have been measured at the amounts expected to be paid when the liability is settled.

No accrual is made for sick leave. The Board does not make payment for untaken sick leave.

Other long-term employee benefits

The liability for annual leave and long service leave not expected to be settled within 12 months of the reporting date are measured at the present value of the estimated future cash outflows to be made for those benefits. In determining the liability, consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Cashflows are discounted using market yields on high quality corporate bond rates, with terms to maturity that match the expected timing of cashflows. Changes in the measurement of the liability are recognised in the profit or loss.

(i) Economic dependence

Brown Hill and Keswick Creeks Stormwater Board is dependent on its constituent councils and other funding bodies for the majority of its revenue used to achieve its objectives. At the date of this report, the Board believe that the Member Councils and other bodies will continue to support the Board.

Brown Hill & Keswick Creeks Storm Water Board
Notes to the financial statements
As at 30 June 2024

Note 1. Material accounting policy information (continued)

(j) New Accounting Standards and Interpretations not yet mandatory or early adopted

Australian Accounting Standards and Interpretations that have recently been issued or amended but are not yet mandatory, have not been early adopted by the Board for the annual reporting period ended 30 June 2024. The Board has not yet assessed the impact of these new or amended Accounting Standards and Interpretations.

Note 2. Critical accounting judgements, estimates and assumptions

The Board makes estimates and judgements during the preparation of these financial statements regarding assumptions about current and future events affecting transactions and balances.

These estimates and judgements are based on the best information available at the time of preparing the financial statements, however as additional information is known then the actual results may differ from the estimates.

The significant estimates and judgements made have been described below.

Allowance for expected credit losses

The allowance for expected credit losses assessment requires a degree of estimation and judgement. It is based on the lifetime expected credit loss, grouped based on days overdue, and makes assumptions to allocate an overall expected credit loss rate for each group. These assumptions include recent sales experience and historical collection rates.

The fair value of assets and liabilities classified as level 3 is determined by the use of valuation models. Level 3 inputs are unobservable inputs. These include discounted cash flow analysis or the use of observable inputs that require significant adjustments based on unobservable inputs. For further information relating to fair value measurement, refer to Note 20.

Impairment of property, plant and equipment

The Board assesses impairment of property, plant and equipment at each reporting date by evaluating conditions specific to the Board and to the particular asset that may lead to impairment. If an impairment trigger exists, the recoverable amount of the asset is determined. This involves fair value less costs of disposal or value-in-use calculations, which incorporate a number of key estimates and assumptions.

Key estimates fair valuation of stormwater infrastructure and land improvements

Stormwater infrastructure assets are carried at fair value. As there is no market for the Board to use to determine fair value, all assets have been valued as Level 3 inputs using a cost approach. Level 3 inputs are unobservable inputs. For further information relating to fair value measurement refer to Note 20.

Note 3. Operating contributions

	2024	2023
	\$	\$
City of Mitcham	140,000	133,594
City of Burnside	140,000	133,594
City of West Torrens	140,000	133,594
The Corporation of the City of Adelaide	140,000	133,594
The Corporation of the City of Unley	140,000	133,594
	<u>700,000</u>	<u>667,970</u>

In accordance with the Charter of the Brown Hill and Keswick Creeks Stormwater Board Schedule 1, operating contributions are received equally from each of the constituent councils at an agreed rate. The total value of operating contributions to be received is agreed in the annual budget prepared by the Board.

Brown Hill & Keswick Creeks Storm Water Board
Notes to the financial statements
As at 30 June 2024

Note 4. Investment income

	2024	2023
	\$	\$
Bank Interest	<u>445,125</u>	<u>349,089</u>

Note 5. Employee Costs

	2024	2023
	\$	\$
Salaries and wages - board	87,000	80,500
Salaries and wages - employee	254,520	239,464
Superannuation contributions	37,493	33,596
Workers compensation	2,775	1,452
Employee entitlement costs	<u>2,801</u>	<u>15,378</u>
Total Employee costs	<u>384,589</u>	<u>370,390</u>

Note 6. Materials, Contracts & Other Expenses

	2024	2023
	\$	\$
Contractor & consultant services	38,514	23,056
Meeting room hire and teleconference	1,794	1,256
Financial services	37,960	33,164
Insurance - mutual liability scheme	51,430	48,981
IT services	4,809	4,718
Legal services	19,522	10,422
Office expenses, printing and postage	1,933	2,966
PR, website and graphic design	14,755	12,068
Professional development	6,904	1,182
Asset operating costs & maintenance	345,755	172,829
Asset management plan & valuations	16,171	10,470
Prescribed expenses - audit remuneration	5,700	5,270
Sundry	<u>1,476</u>	<u>648</u>
Total Materials, Contracts & Other Expenses	<u>546,723</u>	<u>327,030</u>

Asset operating and maintenance costs are generally expected to increase over time as additional project works are completed. Maintenance costs associated with the South Park Lands wetland are, however, expected to be higher in the early establishment phase (years 1-4).

Note 7. Finance costs

	2024	2023
	\$	\$
Bank fees	<u>376</u>	<u>204</u>

Brown Hill & Keswick Creeks Storm Water Board
Notes to the financial statements
As at 30 June 2024

Note 8. Depreciation

	2024 \$	2023 \$
Infrastructure and land improvements	168,522	192,947
Office equipment	1,849	605
	<u>170,371</u>	<u>193,552</u>

Non-stormwater assets at completed project locations were transferred to the responsibility of the property owner in FY23, resulting in a decrease to the Board's annual depreciation in 2024. These assets generally have shorter lives and therefore depreciate at much higher rates than the stormwater assets that remain under the Board's responsibility.

Note 9. Capital Funding / Grants for New / Upgraded assets

	2024 \$	2023 \$
Stormwater Management Authority	5,642,025	-
Federal Funding	4,061,849	585,986
	<u>9,703,874</u>	<u>585,986</u>

The table below shows the reconciliation of capital funding received, recognised as revenue and resulting income in advance.

	Stormwater Management Authority	Federal Funding	Total
Income in advance 1 July 2022	-	-	-
Funding received	-	4,120,105	4,120,105
Revenue recognised	-	(585,986)	(585,986)
Income in advance 30 June 2023	-	3,534,119	3,534,119
Funding received	8,500,000	3,595,735	12,095,735
Revenue recognised	(5,642,025)	(4,061,849)	(9,703,874)
Income in advance 30 June 2024 (note 14)	<u>2,857,975</u>	<u>3,068,005</u>	<u>5,925,980</u>

Note 10. Asset disposal

	2024 \$	2023 \$
Carrying amount of assets transferred to council	<u>-</u>	<u>1,417,180</u>

Note 11. Cash and cash equivalents

	2024 \$	2023 \$
<i>Current assets</i>		
Cash at bank and in hand	<u>13,326,831</u>	<u>10,151,401</u>

As at 30 June 2024, cash held includes an amount of \$2,254,917 (2023: \$8,803,000) which is restricted for the purpose of approved capital development projects (refer to Note 24 'Commitments').

Brown Hill & Keswick Creeks Storm Water Board
Notes to the financial statements
As at 30 June 2024

Note 12. Trade and other receivables

	2024	2023
	\$	\$
<i>Current assets</i>		
Trade receivables	125,432	-
GST receivable	629,584	248,626
Accrued revenue	20,750	33,344
Prepayments	14,493	13,551
	<u>790,259</u>	<u>295,521</u>

The carrying value of trade receivables is considered a reasonable approximation of fair value due to the short-term nature of the balances.

The maximum exposure to credit risk at the reporting date is the fair value of each class of receivable in the financial statements.

Note 13. Infrastructure, property, plant and equipment

	2024	2023
	\$	\$
<i>Non-current assets</i>		
Infrastructure and Land Improvements - at independent valuation	26,728,566	26,728,566
Infrastructure and Land Improvements - accumulated depreciation	(486,569)	(318,047)
	<u>26,241,997</u>	<u>26,410,519</u>
Computer equipment - at cost	2,454	2,454
Less: Accumulated depreciation	(2,454)	(605)
	<u>-</u>	<u>1,849</u>
Capital works-in-progress	18,939,821	4,257,119
	<u>45,181,818</u>	<u>30,669,487</u>

Reconciliations

Reconciliations of the written down values at the beginning and end of the current and previous financial year are set out below:

	Capital Works in Progress	Infrastructure and Land Improvements	Office Equipment	Total
	\$	\$	\$	\$
Balance at 1 July 2022	4,708,429	21,077,994	-	25,786,423
Additions	6,303,763	25,841	2,454	6,332,058
Transfers in/(out)	(6,755,073)	6,755,073	-	-
Revaluation increments	-	161,738	-	161,738
Disposals	-	(1,417,180)	-	(1,417,180)
Depreciation expense	-	(192,947)	(605)	(193,552)
Balance at 30 June 2023	4,257,119	26,410,519	1,849	30,669,487
Additions	14,682,702	-	-	14,682,702
Depreciation expense	-	(168,522)	(1,849)	(170,371)
Balance at 30 June 2024	<u>18,939,821</u>	<u>26,241,997</u>	<u>-</u>	<u>45,181,818</u>

Brown Hill & Keswick Creeks Storm Water Board
Notes to the financial statements
As at 30 June 2024

Note 13. Infrastructure, property, plant and equipment (continued)

Asset valuations

In line with the Board's capitalisation policy, a valuation of assets was not undertaken in the financial year ended 30 June 2024. The last valuation of completed infrastructure and land improvements was undertaken as at 30 June 2023. The valuation was undertaken by Tina-James Freeman, Asset Consultant at Tonkin. The valuation basis used for the infrastructure and land improvement assets is the depreciated replacement cost basis.

	2024	2023
	\$	\$
Capital works-in-progress		
Betty Long Gardens (Urban Rivers)	1,915	-
Reference Design	912,038	896,838
Lower Brown Hill Creek - Package 1	13,410,195	1,928,857
Lower Brown Hill Creek - Package 2	341,052	-
Lower Brown Hill Creek - Package 3	186,512	-
Upper Brown Hill Creek - Area 3A Millswood	3,618,084	1,382,371
Upper Brown Hill Creek - Area 1C Forestville	148,503	49,053
Flow Diversions	15,587	-
Upper Brown Hill Creek - Wilberforce (DRF)	160	-
Upper Brown Hill Creek - 1A Everard Park Land	2,903	-
Upper Brown Hill Creek - Denning (DRF)	9,082	-
South Park Lands - Remaining works	293,790	-
	<u>18,939,821</u>	<u>4,257,119</u>

Note 14. Trade and other payables

	2024	2023
	\$	\$
<i>Current liabilities</i>		
Trade payables	2,421,974	223,822
Accrued expenses	64,448	229,703
Credit card	(597)	(524)
PAYG payable	12,819	5,882
Superannuation payable	9,522	8,386
Payments received in advance (capital grants)	5,925,980	3,534,119
	<u>8,434,146</u>	<u>4,001,388</u>

Trade and other payables are unsecured, non-interest bearing and are normally settled within 30 days. The carrying value of trade and other payables is considered a reasonable approximation of fair value due to the short-term nature of the balances.

Note 15. Provisions

	2024	2023
	\$	\$
<i>Current liabilities</i>		
Provision for annual leave	<u>31,110</u>	<u>30,719</u>
<i>Non-current liabilities</i>		
Provision for long service leave	<u>12,476</u>	<u>10,066</u>
	<u>43,586</u>	<u>40,785</u>

Brown Hill & Keswick Creeks Storm Water Board
Notes to the financial statements
As at 30 June 2024

Note 16. Capital contributions of constituent councils

	2024	2023
	\$	\$
City of Mitcham	2,431,991	2,031,991
City of Burnside	2,918,389	2,438,389
City of West Torrens	11,916,754	9,956,754
Corporation of the City of Adelaide	1,945,593	1,625,593
Corporation of the City of Unley	5,107,180	4,267,180
Total Contributions by Owners	<u><u>24,319,907</u></u>	<u><u>20,319,907</u></u>
	2024	2023
	\$	\$
City of Mitcham Movement Table		
Opening balance	2,031,991	1,786,991
Contributions	400,000	245,000
	<u><u>2,431,991</u></u>	<u><u>2,031,991</u></u>
	2024	2023
	\$	\$
City of Burnside Movement Table		
Opening balance	2,438,389	2,144,389
Contributions	480,000	294,000
	<u><u>2,918,389</u></u>	<u><u>2,438,389</u></u>
	2024	2023
	\$	\$
City of West Torrens Movement Table		
Opening balance	9,956,754	8,756,254
Contributions	1,960,000	1,200,500
	<u><u>11,916,754</u></u>	<u><u>9,956,754</u></u>
	2024	2023
	\$	\$
Corporation of the City of Adelaide Movement Table		
Opening balance	1,625,593	1,429,593
Contributions	320,000	196,000
	<u><u>1,945,593</u></u>	<u><u>1,625,593</u></u>
	2024	2023
	\$	\$
Corporation of City of Unley Movement Table		
Opening balance	4,267,180	3,752,680
Contributions	840,000	514,500
	<u><u>5,107,180</u></u>	<u><u>4,267,180</u></u>

Brown Hill & Keswick Creeks Storm Water Board
Notes to the financial statements
As at 30 June 2024

Note 16. Capital contributions of constituent councils (continued)

Capital contributions of constituent councils are payments received for investing in infrastructure. The rates of contributions are agreed in the Charter of the Board.

Summary of capital contributions of constituent councils during the year:

	2024	2023
	\$	\$
City of Mitcham	400,000	245,000
City of Burnside	480,000	294,000
City of West Torrens	1,960,000	1,200,500
City of Adelaide	320,000	196,000
City of Unley	840,000	514,500
	<u>4,000,000</u>	<u>2,450,000</u>

Note 17. Asset revaluation reserve

	2024	2023
	\$	\$
Infrastructure and land improvement		
Opening balance 1 July	570,390	408,652
Net increment/(decrement)	-	161,738
	<u>570,390</u>	<u>570,390</u>

Note 18. Capital funding and grants

	2024	2023
	\$	\$
Opening balance	17,224,448	16,638,521
Transfer from accumulated surplus	9,703,933	585,927
	<u>26,928,381</u>	<u>17,224,448</u>

Capital funding and grants reserve records the total revenue recognised from the funding providers for capital works to date.

Total capital funding/grants for new/upgraded assets revenue recognised in FY23 was \$585,986 but the amounts transferred to reserve was \$585,927, \$59 less. This understatement has been fixed in FY24 by increasing the transfer to reserve by an additional \$59 to the revenue recognised of \$9,703,874.

Note 19. Financial instruments

Financial risk management objectives

The Board is exposed to a variety of financial risks through its use of financial instruments. The most significant financial risks to which the Board is exposed to are described below:

- Specific risks
- Liquidity risk
 - Credit risk

The principal categories of financial instrument used by the Board are:

- Trade receivables
- Cash at bank
- Trade and other payables

Brown Hill & Keswick Creeks Storm Water Board
Notes to the financial statements
As at 30 June 2024

Note 19. Financial instruments (continued)

Objectives, policies and processes

The Board Members have overall responsibility for the establishment of the Board's financial risk management framework. This includes the development of policies covering financial governance and the identification and management of financial risk in accordance with the Board's risk management policy.

Details of significant accounting policies and methods adopted including the criteria for the recognition, the basis of measurement and the basis on which income and expenses are recognised with respect to each class of financial asset, financial liability and equity instruments are disclosed in note 1 Material Accounting Policy Information.

Mitigation strategies for specific risks faced are described below:

Credit risk

Credit risk refers to the risk that a counterparty will default on its contractual obligations resulting in a financial loss to the Board.

Credit risk arises from cash and cash equivalents, deposits with banks and financial institutions, as well as credit exposure to customers, including outstanding receivables and committed transactions.

The credit risk for liquid funds and other short-term financial assets is considered negligible, since the counterparties are reputable banks with high quality external credit ratings.

Credit risk is managed through maintaining procedures to regularly monitor the financial stability of customers and counterparties. There is no collateral held by the Board securing trade and other receivables.

Liquidity risk

Liquidity risk arises from the management of working capital. It is the risk that the Board will encounter difficulty in meeting its financial obligations as they fall due.

The Board manages this risk by preparing and monitoring budgets, only investing surplus cash with major financial institutions and proactively monitoring the recovery of unpaid debts.

At the reporting date, the Board has sufficient liquid resources to meet its obligations under all reasonably expected circumstances. The following table depicts the categorisation of financial instruments held by the Board, noting that due to the nature of the balances held, carrying value is equal to fair value:

	2024 \$	2023 \$
Financial assets		
Held at amortised cost		
Cash and cash equivalents (due less than 1 year)	13,326,831	10,151,401
Trade and other receivables (due less than 1 year)	<u>790,259</u>	<u>295,521</u>
Total financial assets	<u>14,117,090</u>	<u>10,446,922</u>
	2024 \$	2023 \$
Financial liabilities		
Held at amortised cost		
Trade and other payables	<u>2,508,166</u>	<u>467,269</u>

Remaining contractual maturities

The table below reflects the undiscounted contractual maturity analysis for financial liabilities:

Brown Hill & Keswick Creeks Storm Water Board
Notes to the financial statements
As at 30 June 2024

Note 19. Financial instruments (continued)

	Weighted average interest rate %	1 year or less \$	Between 1 and 2 years \$	Between 2 and 5 years \$	Over 5 years \$	Remaining contractual maturities \$
2024						
Non-derivatives						
<i>Non-interest bearing</i>						
Trade and other payables (excluding estimated annual leave)	-	2,508,166	-	-	-	2,508,166
Total non-derivatives		2,508,166	-	-	-	2,508,166
2023						
Non-derivatives						
<i>Non-interest bearing</i>						
Trade and other payables (excluding estimated annual leave)	-	467,269	-	-	-	467,269
Total non-derivatives		467,269	-	-	-	467,269

The timing of expected outflows is not expected to be materially different from contracted cashflows.

Note 20. Fair value measurement

When an asset or liability, financial or non-financial, is measured at fair value for recognition or disclosure purposes, the fair value is based on the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date; and assumes that the transaction will take place either: in the principal market; or in the absence of a principal market, in the most advantageous market.

Fair value is measured using the assumptions that market participants would use when pricing the asset or liability, assuming they act in their economic best interests. For non-financial assets, the fair value measurement is based on its highest and best use. Valuation techniques that are appropriate in the circumstances and for which sufficient data are available to measure fair value, are used, maximising the use of relevant observable inputs and minimising the use of unobservable inputs.

Assets and liabilities measured at fair value are classified into three levels, using a fair value hierarchy that reflects the significance of the inputs used in making the measurements. Classifications are reviewed at each reporting date and transfers between levels are determined based on a reassessment of the lowest level of input that is significant to the fair value measurement.

For recurring and non-recurring fair value measurements, external valuers may be used when internal expertise is either not available or when the valuation is deemed to be significant. External valuers are selected based on market knowledge and reputation. Where there is a significant change in fair value of an asset or liability from one period to another, an analysis is undertaken, which includes a verification of the major inputs applied in the latest valuation and a comparison, where applicable, with external sources of data.

Brown Hill & Keswick Creeks Storm Water Board
Notes to the financial statements
As at 30 June 2024

Note 20. Fair value measurement (continued)

Fair value hierarchy

Infrastructure assets are carried at fair value. AASB 13 Fair Value Measurement requires all assets and liabilities measured at fair value to be assigned to a 'level' in the fair value hierarchy as follows:

Level 1: Quoted prices (unadjusted) in active markets for identical assets or liabilities that the entity can access at the measurement date

Level 2: Inputs other than quoted prices included within Level 1 that are observable for the asset or liability, either directly or indirectly

Level 3: Unobservable inputs for the asset or liability

In determining fair values for infrastructure and land improvements there is no known market for these assets, and they are valued at depreciated current replacement cost. This method involves:

- The determination of the cost to construct the asset (or its modern engineering equivalent) using current prices for materials and labour, the quantities of each being estimated based on recent experience, or on industry construction guides where these are more appropriate; and

- The calculation of the depreciation that would have accumulated since original construction using current estimates of residual value and useful life under the prime cost depreciation method adopted by the Board.

This method has significant inherent uncertainties, relying on estimates of quantities of materials and labour, residual values and useful lives, and the possibility of changes in prices for materials and labour, and the potential for development of more efficient construction techniques. Accordingly, the fair value of all assets within the infrastructure and land improvements class are considered Level 3 in the fair value hierarchy.

Note 21. Key management personnel disclosures

Compensation

Key management personnel of the Board include the Project Director and members of the Board appointed under section 112 of the *Local Government Act 1999*. The aggregate compensation made to key management personnel of the Board is set out below:

	2024 \$	2023 \$
Short-term employee benefits	300,262	284,774
Post-employment benefits	33,029	29,901
	<u>333,291</u>	<u>314,675</u>

Note 22. Remuneration of auditors

During the financial year the following fees were paid or payable for services provided by the auditor of the Board:

	2024 \$	2023 \$
Audit remuneration	<u>5,700</u>	<u>5,270</u>

Note 23. Contingent liabilities

In the opinion of the Board Members, the Board is unaware of any liability, contingent or otherwise, which has not already been recorded elsewhere in this financial report at 30 June 2024 (30 June 2023 : None).

Brown Hill & Keswick Creeks Storm Water Board
Notes to the financial statements
As at 30 June 2024

Note 24. Commitments

	2024	2023
	\$	\$
South Park Lands		
Park 16 - Wetland	-	300,000
Project management	-	45,000
	<u>-</u>	<u>345,000</u>
	2024	2023
	\$	\$
Other capital commitments		
UBHC Millswood	409,939	1,973,000
UBHC Forestville	399,729	655,000
LBHC Packages 1-3	1,403,089	5,427,000
UBHC Betty Long Gardens & UBHC Denning St	42,160	-
	<u>2,254,917</u>	<u>8,055,000</u>
	2024	2023
	\$	\$
Reference design		
Engineering Services	-	50,000
Consultant Services	-	200,000
Geotech	-	3,000
Project management	-	150,000
	<u>-</u>	<u>403,000</u>
	2024	2023
	\$	\$
Total contracted commitments	<u>2,254,917</u>	<u>8,803,000</u>

All contracted commitments noted above are expected to be paid within the next twelve months.

The Authority has been awarded the following Commonwealth Government grants:

Grant	Value	Year Awarded	To be paid	Projects
Preparing Australian Communities	\$10m	FY22	FY23 - FY25	Lower Brown Hill Creek Packages 1 - 3
Disaster Ready Fund	\$3.7m	FY24	FY25 - FY27	Upper Brown Hill Creek Wilberforce
Disaster Ready Fund	\$2.387m	FY24	FY25 - FY27	Upper Brown Hill Creek Denning St
Urban Rivers & Catchments	\$4.93m	FY24	FY24 - FY27	Forrestville Reserve, Orphanage Park and Betty Long Gardens

Note 25. Related parties

Key management personnel

Disclosures relating to key management personnel are set out in note 21.

There were no transactions with related parties during the current and previous financial year.

Brown Hill & Keswick Creeks Storm Water Board
Notes to the financial statements
As at 30 June 2024

Note 25. Related parties (continued)

Other related parties include close family members of key management personnel and entities that are controlled or significantly influenced by those key management personnel or their close family members. There were no transactions with other related parties for the year ending 30 June 2024 (2023: Nil).

Note 26. Statutory Information

The registered office and principal place of business of the Board is:
Brown Hill & Keswick Creeks Stormwater Board
PO Box 124 Unley SA 5061

Note 27. Events after the reporting period

No matter or circumstance has arisen since 30 June 2024 that has significantly affected, or may significantly affect the Board's operations, the results of those operations, or the Board's state of affairs in future financial years.

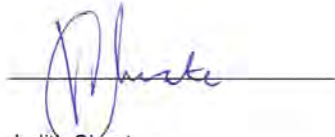
Note 28. Reconciliation of net surplus/(deficit) to net cash from/(used in) operating activities

	2024 \$	2023 \$
Net surplus/(deficit) for the year	9,746,940	(705,311)
Adjustments for:		
Depreciation and amortisation	170,371	193,552
Capital funding / grants	(9,703,874)	(585,986)
Amounts in accounts payable relating to capital expenses	(2,380,234)	-
Net loss on disposal of non-current assets	-	1,417,180
Change in operating assets and liabilities:		
Decrease/(increase) in trade and other receivables	(506,390)	173,156
Decrease/(increase) in accrued revenue	12,594	(26,068)
Increase in prepayments	(942)	(1,306)
Increase in employee benefits	2,801	15,378
Increase/(decrease) in trade and other payables (excluding income in advance relating to capital grants)	2,040,897	(69,810)
Net cash from/(used in) operating activities	<u>(617,837)</u>	<u>410,785</u>

Brown Hill & Keswick Creeks Storm Water Board
Certification of auditor independence
As at 30 June 2024

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of Brown Hill and Keswick Creeks Stormwater Board for the year ended 30 June 2024, the Board's Auditor, Dean Newbery & Partners has maintained its independence in accordance with the requirements of the Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011 made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22(3) Local Government (Financial Management) Regulations 2011.



Judith Choate
Board Member
10 September 2024



Geoff Vogt
Board Member
10 September 2024

Brown Hill and Keswick Creeks Stormwater Board
Certification of Auditor Independence
for the year ended 30 June 2024

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of the Brown Hill and Keswick Creeks Stormwater Board for the year ended 30 June 2024, the Board's Auditor, Dean Newbery, has maintained its independence in accordance with requirements of the Local Government (Financial Management) Regulations 2011 made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22(3) Local Government (Financial Management) Regulations 2011.

Angelo Catinari
CEO, City of West Torrens



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Date 29 / 08 /2024

Brown Hill and Keswick Creeks Stormwater Board
Certification of Auditor Independence
for the year ended 30 June 2024

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of the Brown Hill and Keswick Creeks Stormwater Board for the year ended 30 June 2024, the Board's Auditor, Dean Newbery, has maintained its independence in accordance with requirements of the Local Government (Financial Management) Regulations 2011 made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22(3) Local Government (Financial Management) Regulations 2011.

Peter Tsokas
CEO, City of Unley


.....


Date

29 / 08 / 2024

Brown Hill and Keswick Creeks Stormwater Board
Certification of Auditor Independence
for the year ended 30 June 2024

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of the Brown Hill and Keswick Creeks Stormwater Board for the year ended 30 June 2024, the Board's Auditor, Dean Newbery, has maintained its independence in accordance with requirements of the Local Government (Financial Management) Regulations 2011 made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22(3) Local Government (Financial Management) Regulations 2011.

Matt Pears
CEO, City of Mitcham

Date 28 / 8 /2024

Brown Hill and Keswick Creeks Stormwater Board
Certification of Auditor Independence
for the year ended 30 June 2024

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of the Brown Hill and Keswick Creeks Stormwater Board for the year ended 30 June 2024, the Board's Auditor, Dean Newbery, has maintained its independence in accordance with requirements of the Local Government (Financial Management) Regulations 2011 made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22(3) Local Government (Financial Management) Regulations 2011.

Michael Sedgman
CEO, City of Adelaide



Date 29 / 08 / 2024

The City of Adelaide acknowledges the Kaurna people as the Traditional Owners of the Country where the city of Adelaide is situated, and pays its respect to Elders past, present and emerging.



Brown Hill and Keswick Creeks Stormwater Board
Certification of Auditor Independence
for the year ended 30 June 2024

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of the Brown Hill and Keswick Creeks Stormwater Board for the year ended 30 June 2024, the Board's Auditor, Dean Newbery, has maintained its independence in accordance with requirements of the Local Government (Financial Management) Regulations 2011 made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22(3) Local Government (Financial Management) Regulations 2011.

Chris Cowley
CEO, City of Burnside



Date 29/08/2024

HEAD OFFICE
214 Melbourne Street
North Adelaide SA 5006

PO Box 755
North Adelaide SA 5006

T: (08) 8267 4777
www.deannewbery.com.au

Dean Newbery
ABN: 48 007 865 081

Certification of Auditor's Independence

I confirm that, for the audit of the financial statements of the Brown Hill Keswick Creeks Stormwater Board for the year ended 30 June 2024, I have maintained my independence in accordance with the requirements of APES 110 – Code of Ethics for Professional Accountants, Part 4A, published by the Accounting Professional and Ethical Standards Board, in accordance with the *Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22 (5) *Local Government (Financial Management) Regulations 2011*.



SAMANTHA CRETEN

Director

DEAN NEWBERY

13 September 2024

Independent Auditor's Report

To the members of the Brown Hill Keswick Creeks Stormwater Board

Opinion

We have audited the accompanying financial report of the Brown Hill Keswick Creeks Stormwater Board (the Authority), which comprises the statement of financial position as at 30 June 2024, statement of comprehensive income, statement of changes in equity, the statement of cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies and other explanatory information, and the Certification of the Financial Statements.

In our opinion, the financial report presents fairly, in all material aspects, the financial position of the Authority as at 30 June 2024, and its financial performance and its cash flows for the year then ended in accordance with the *Local Government Act 1999* and the *Local Government (Financial Management) Regulation 2011* and the Australian Accounting Standards.

Basis for Opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described as in the *Auditor's Responsibilities for the Audit of the Financial Report* section of our report. We are independent of the Authority in accordance with the auditor independence requirements of the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110: *Code of Ethics for Professional Accountants (Including Independence Standards)* (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Authority's Responsibility for the Financial Report

The Authority is responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards (including the Australian Accounting Interpretations), the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011* and for such internal control as the Authority determines is necessary to enable the preparation of the financial report to be free from material misstatement, whether due to fraud or error.

In preparing the financial report, the Authority is responsible for assessing the Authority's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless the Authority either intends to liquidate the Authority or to cease operations, or has no realistic alternative but to do so. Those charged with governance are responsible for overseeing the Authority's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Report

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that the audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of financial report.

As part of an audit in accordance with the Australian Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Authority's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Authority.
- Conclude on the appropriateness of the Authority's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Authority's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Authority to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

DEAN NEWBERY



SAMANTHA CRETEN
Director

13 September 2024

P 1800 934 325

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PO Box 124 Unley SA 5061

www.bhkcstormwater.com.au

General purpose financial statements

For the year ended
30 June 2024



City of West Torrens

GENERAL PURPOSE FINANCIAL STATEMENTS
for the year ended 30 June 2024



General Purpose Financial Statements
for the year ended 30 June 2024

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General Purpose Financial Statements

for the year ended 30 June 2024

Certification of Financial Statements

We have been authorised by the Council to certify the financial statements in their final form.

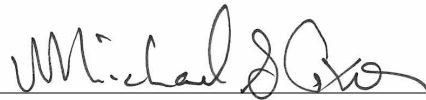
In our opinion:

- the accompanying financial statements comply with the *Local Government Act 1999*, *Local Government (Financial Management) Regulations 2011* and Australian Accounting Standards,
- the financial statements present a true and fair view of the Council's financial position at 30 June 2024 and the results of its operations and cash flows for the financial year,
- internal controls implemented by the Council provide a reasonable assurance that the Council's financial records are complete, accurate and reliable and were effective throughout the financial year,
- the financial statements accurately reflect the Council's accounting and other records.



Angelo Catinari
Chief Executive Officer

01 November 2024



Michael Coxon
Mayor

01 November 2024

General Purpose Financial Statements

for the year ended 30 June 2024

Understanding Council's Financial Statements

Introduction

Each year, individual Local Governments across South Australia are required to present a set of audited Financial Statements to their Council and Community.

About the Certification of Financial Statements

The Financial Statements must be certified by the Chief Executive Officer and Mayor as "presenting a true and fair view" of the Council's financial results for the year and ensuring both responsibility for and ownership of the Financial Statements across Council.

What you will find in the Statements

The Financial Statements set out the financial performance, financial position and cash flows of Council for the financial year ended 30 June 2024.

The format of the Financial Statements is standard across all South Australian Councils and complies with both the accounting and reporting requirements of Australian Accounting Standards and the requirements as set down in the South Australia Model Financial Statements.

The Financial Statements incorporate 4 "primary" financial statements:

1. **A Statement of Comprehensive Income**
A summary of Council's financial performance for the year, listing all income and expenses.
2. **A Balance Sheet**
A 30 June snapshot of Council's financial position including its assets and liabilities.
3. **A Statement of Changes in Equity**
The overall change for the year (in dollars) of Council's "net wealth".
4. **A Statement of Cash Flows**
Indicates where Council's cash came from and where it was spent.

About the Notes to the Financial Statements

The Notes to the Financial Statements provide greater detail and additional information on the 4 Primary Financial Statements.

About the Auditor's Reports

Council's Financial Statements are required to be audited by external accountants (that generally specialise in Local Government).

In South Australia, the Auditor provides an audit report, with an opinion on whether the Financial Statements present fairly the Council's financial performance and position.

About the Independence Certificates

Council's Financial Statements are also required to include signed Certificates by both the Council and the Auditors that the Council's Auditor has maintained its independence in accordance with the requirements of the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011*.

Who uses the Financial Statements?

The Financial Statements are publicly available documents and are used by (but not limited to) Councillors, Residents and Ratepayers, Employees, Suppliers, Contractors, Customers, the Local Government Association of South Australia, the SA Local Government Grants Commission, and Financiers including Banks and other Financial Institutions.

Under the *Local Government Act 1999* the Financial Statements must be made available at the principal office of the Council and on Council's website.

Statement of Comprehensive Income

for the year ended 30 June 2024

\$ '000	Notes	2024	2023
Income			
Rates	2a	71,824	64,922
Statutory charges	2b	2,420	2,153
User charges	2c	1,697	1,851
Grants, subsidies and contributions - capital	2g	420	-
Grants, subsidies and contributions - operating	2g	1,752	4,424
Investment income	2d	1,272	933
Reimbursements	2e	545	450
Other income	2f	230	154
Net gain - equity accounted council businesses	19(a)	9	25
Total income		80,169	74,912
Expenses			
Employee costs	3a	25,873	23,251
Materials, contracts and other expenses	3b	44,615	29,630
Depreciation, amortisation and impairment	3c	22,812	17,279
Finance costs	3d	936	976
Total expenses		94,236	71,136
Operating surplus / (deficit)		(14,067)	3,776
Physical resources received free of charge	2i	2,043	-
Asset disposal and fair value adjustments	4	(8,444)	(3,240)
Amounts received specifically for new or upgraded assets	2g	5,139	649
Net surplus / (deficit)		(15,329)	1,185
Other comprehensive income			
Amounts which will not be reclassified subsequently to operating result			
Changes in revaluation surplus - I,PP&E	9a	308,108	30,827
Share of other comprehensive income - equity accounted council businesses	19	1,940	(166)
Total amounts which will not be reclassified subsequently to operating result		310,048	30,661
Total other comprehensive income		310,048	30,661
Total comprehensive income		294,719	31,846

The above Statement of Comprehensive Income should be read in conjunction with the accompanying notes.

Statement of Financial Position

as at 30 June 2024

\$ '000	Notes	2024	2023
ASSETS			
Current assets			
Cash and cash equivalent assets	5a	23,118	16,627
Trade and other receivables	5b	5,633	5,791
Other financial assets	5c	1,763	1,679
Inventories	5d	23	21
Total current assets		<u>30,537</u>	<u>24,118</u>
Non-current assets			
Trade and other receivables	6a	236	249
Equity accounted investments in council businesses	6b	24,902	18,166
Other non-current assets	6c	6,231	12,544
Infrastructure, property, plant and equipment	7	1,152,153	854,698
Total non-current assets		<u>1,183,522</u>	<u>885,657</u>
TOTAL ASSETS		<u>1,214,059</u>	<u>909,775</u>
LIABILITIES			
Current liabilities			
Trade and other payables	8a	21,821	17,687
Borrowings	8b	2,039	1,953
Provisions	8c	6,100	5,329
Total current liabilities		<u>29,960</u>	<u>24,969</u>
Non-current liabilities			
Trade and other payables	8a	2,815	-
Borrowings	8b	30,082	31,275
Provisions	8c	354	229
Total non-current liabilities		<u>33,251</u>	<u>31,504</u>
TOTAL LIABILITIES		<u>63,211</u>	<u>56,473</u>
Net assets		<u>1,150,848</u>	<u>853,302</u>
EQUITY			
Accumulated surplus		99,470	110,367
Asset revaluation reserves	9a	1,000,181	692,340
Other reserves	9b	51,197	50,595
Total council equity		<u>1,150,848</u>	<u>853,302</u>
Total equity		<u>1,150,848</u>	<u>853,302</u>

The above Statement of Financial Position should be read in conjunction with the accompanying notes.

Statement of Changes in Equity

for the year ended 30 June 2024

\$ '000	Notes	Accumulated surplus	Asset revaluation reserve	Other reserves	Total equity
2024					
Balance at the end of previous reporting period		110,367	692,340	50,595	853,302
Net surplus / (deficit) for year		(15,329)	–	–	(15,329)
Other comprehensive income					
Share of OCI - equity accounted council businesses		1,940	–	–	1,940
Other movements		–	–	–	–
- Gain (Loss) on Revaluation of I,PP&E	7a	–	308,108	–	308,108
Other equity adjustments - equity accounted council businesses	19	2,827	–	–	2,827
Other comprehensive income		4,767	308,108	–	312,875
Total comprehensive income		(10,562)	308,108	–	297,546
Transfers between reserves		(335)	(267)	602	–
Balance at the end of period		99,470	1,000,181	51,197	1,150,848
2023					
Balance at the end of previous reporting period		118,145	661,513	41,751	821,409
Net surplus / (deficit) for year		1,185	–	–	1,185
Other comprehensive income					
Share of OCI - equity accounted council businesses		(166)	79	–	(87)
Other movements		252	–	–	252
- Gain (Loss) on Revaluation of I,PP&E	7a	–	30,748	–	30,748
Other equity adjustments - equity accounted council businesses	19	(205)	–	–	(205)
Other comprehensive income		(119)	30,827	–	30,708
Total comprehensive income		1,066	30,827	–	31,893
Transfers between reserves		(8,844)	–	8,844	–
Balance at the end of period		110,367	692,340	50,595	853,302

The above Statement of Changes in Equity should be read in conjunction with the accompanying notes.

Statement of Cash Flows

for the year ended 30 June 2024

\$ '000	Notes	2024	2023
Cash flows from operating activities			
<u>Receipts</u>			
Rates receipts		72,660	64,814
Statutory charges		2,426	2,153
User charges		1,543	1,851
Grants, subsidies and contributions (operating purpose)		1,619	4,419
Investment receipts		1,162	933
Reimbursements		452	450
Other receipts		1,856	5,704
<u>Payments</u>			
Payments to employees		(24,884)	(23,290)
Payments for materials, contracts and other expenses		(39,647)	(35,238)
Finance payments		(951)	(976)
Net cash provided by (or used in) operating activities	11b	<u>16,236</u>	<u>20,820</u>
Cash flows from investing activities			
<u>Receipts</u>			
Grants utilised for capital purposes		420	–
Amounts received specifically for new or upgraded assets		5,139	649
Sale of replaced assets		13,829	298
Net disposal of investment securities		96	–
Repayments of loans by community groups		13	–
Distributions received from equity accounted Council businesses		9	25
<u>Payments</u>			
Expenditure on renewal/replacement of assets		(16,387)	(11,171)
Expenditure on new/upgraded assets		(8,827)	(14,749)
Net purchase of investment securities		(84)	(123)
Capital contributed to equity accounted Council businesses		(1,969)	(934)
Net cash provided (or used in) investing activities		<u>(7,761)</u>	<u>(26,005)</u>
Cash flows from financing activities			
<u>Payments</u>			
Repayments of borrowings		(1,582)	(1,531)
Repayment of lease liabilities		(387)	(360)
Repayment of bonds and deposits		(15)	(5)
Net cash provided by (or used in) financing activities		<u>(1,984)</u>	<u>(1,896)</u>
Net increase (decrease) in cash held		6,491	(7,081)
plus: cash & cash equivalents at beginning of period		16,627	23,708
Cash and cash equivalents held at end of period	11a	<u>23,118</u>	<u>16,627</u>

The above Statement of Cash Flows should be read in conjunction with the accompanying notes.

Notes to and forming part of the Financial Statements
for the year ended 30 June 2024

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Notes to and forming part of the Financial Statements for the year ended 30 June 2024

Note 1. Summary of Material Accounting Policies

The principal accounting policies adopted by Council in the preparation of these consolidated financial statements are set out below.

These policies have been consistently applied to all the years presented, unless otherwise stated.

(1) Basis of preparation

1.1 Compliance with Australian Accounting Standards

This general purpose financial report has been prepared on a going concern basis using the historical cost convention in accordance with Australian Accounting Standards as they apply to not-for-profit entities, other authoritative pronouncements of the Australian Accounting Standards Board, Interpretations and relevant South Australian legislation.

The financial report was authorised for issue by certificate under regulation 14 of the *Local Government (Financial Management) Regulations 2011* dated 19 November 2024

1.2 Critical accounting estimates

The preparation of financial statements in conformity with Australian Accounting Standards requires the use of certain critical accounting estimates and requires management to exercise its judgement in applying Council's accounting policies.

The areas involving a higher degree of judgement or complexity, or areas where assumptions and estimates are significant to the financial statements are specifically referred to in the relevant sections of these Notes.

1.3 Rounding

All amounts in the financial statements have been rounded to the nearest thousand dollars (\$'000).

(2) The local government reporting entity

City of West Torrens is incorporated under the South Australian Local Government Act 1999 and has its principal place of business at 165 Sir Donald Bradman Drive, Hilton SA 5033. These financial statements include the Council's direct operations and all entities through which Council controls resources to carry on its functions. In the process of reporting on the Council as a single unit, all transactions and balances between activity areas and controlled entities have been eliminated.

The principal activity and entity conducted, other than in the Council's own name that has been included in this consolidated financial statement is Max and Bette Mendelson Foundation. The Max and Bette Mendelson foundation is a charitable fund established under a Deed of Charitable Trust, and it is dedicated in perpetuity to the promotion and encouragement of education in conjunction with South Australian universities. Foundation funds were bequeathed to the City of West Torrens as the legal Trustee under the terms of the Trust Deed. Given the Max and Bette Mendelson Foundation is a charitable trust, no profits are distributed to beneficiaries and are retained in Equity of the Statement of Financial Position.

Other entities in which Council has an interest but does not control are reported in Note 19.

(3) Income recognition

The Council recognises revenue under *AASB 1058 Income of Not-for-Profit Entities* (AASB 1058) or *AASB 15 Revenue from Contracts with Customers* (AASB 15) when appropriate.

In cases where there is an 'enforceable' contract with a customer with 'sufficiently specific' performance obligations, the transaction is accounted for under AASB 15 where income is recognised when (or as) the performance obligations are satisfied (i.e. when it transfers control of a product or service to a customer). Revenue is measured based on the consideration to which the Council expects to be entitled in a contract with a customer.

In other cases, AASB 1058 applies when a not-for-profit (NFP) entity enters into transactions where the consideration to acquire an asset is significantly less than the fair value of the asset principally to enable the entity to further its objectives. The excess of the asset recognised (at fair value) over any 'related amounts' is recognised as income immediately, except in the case where a financial asset has been received to enable the council to acquire or construct a recognisable non-financial asset that is to be controlled by the council. In this case, the council recognises the excess as a liability that is recognised over time in profit and loss when (or as) the entity satisfies its obligations under the transfer.

Notes to and forming part of the Financial Statements for the year ended 30 June 2024

Note 1. Summary of Material Accounting Policies (continued)

In recent years the payment of untied grants (financial assistance grants / local roads / supplementary grants) has varied from the annual allocation as shown in the table below:

	Cash Payment Received	Annual Allocation	Difference	Net timing Adjustments
2021/22	\$2,707,793	\$2,013,310	+ \$694,483	
2022/23	\$2,857,730	\$2,114,595	+ \$743,135	+ \$1,437,618
2023/24	\$115,392	\$2,366,374	- \$2,250,982	- \$1,507,847

Because these grants are untied, the Australian Accounting Standards require that payments be recognised upon receipt. Accordingly, the operating results of these periods have been distorted compared to those that would have been reported had the grants been paid in the year to which they were allocated. The amount of the distortion for 2023/24 is -\$1,507,847 (2022/23: +\$1,437,618).

The Adjusted Operating Surplus Ratio disclosed in Note 15 has also been calculated after adjusting for the distortions resulting from the differences between the actual grants received and the grants entitlements allocated.

Construction contracts

Construction works undertaken by Council for third parties are generally on an agency basis where the third party reimburses Council for actual costs incurred, and usually do not extend beyond the reporting period. Reimbursements not received are recognised as receivables and reimbursements received in advance are recognised as "payments received in advance".

For works undertaken on a fixed price contract basis, revenues are recognised over time using the input method, with costs incurred compared to total expected costs used as a measure of progress. When it is probable that total contract costs will exceed total contract revenue, the expected loss is recognised as an expense immediately.

(4) Cash, cash equivalents and other financial instruments

Cash Assets include all amounts readily convertible to cash on hand at Council's option with an insignificant risk of changes in value with a maturity of three months or less from the date of acquisition.

Receivables for rates and annual charges are secured over the subject land, and bear interest at rates determined in accordance with the *Local Government Act 1999*. Other receivables are generally unsecured and do not bear interest.

All receivables are reviewed as at the reporting date and adequate allowance made for amounts the receipt of which is considered doubtful.

All financial instruments are recognised at fair value at the date of recognition, except for trade receivables from a contract with a customer, which are measured at the transaction price. A detailed statement of the accounting policies applied to financial instruments forms part of Note 13.

Max & Bette Mendelson Foundation Investment Portfolio comprises listed securities and managed funds that are principally held for long-term income yields. Investment Portfolio is carried at fair value and is administered and reported by BT Panorama which is part of the Westpac Group. Annual changes in the fair value of Investment Portfolio are recorded in the "Market Movement on Investments" as part of Investment Income.

FMD Financial Pty Ltd / FMD Advisory Services Pty Ltd (AFSL No. 232977) is the investment adviser to the Mendelson Foundation and investments decisions are governed by the Mendelson Foundation Investment Policy (last updated March 2022).

Notes to and forming part of the Financial Statements
for the year ended 30 June 2024

Note 1. Summary of Material Accounting Policies (continued)

(5) Inventories

Inventories held in respect of stores have been valued by using the weighted average cost on a continual basis, after adjustment for loss of service potential.

(6) Infrastructure, property, plant and equipment

6.1 Initial recognition

All assets are initially recognised at cost. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition.

All non-current assets purchased or constructed are capitalised as the expenditure is incurred and depreciated as soon as the asset is held "ready for use". Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition, including architects' fees and engineering design fees and all other costs incurred. The cost of non-current assets constructed by the Council includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

6.2 Materiality

Assets with an economic life in excess of one year are only capitalised where the cost of acquisition exceeds materiality thresholds established by Council for each type of asset. In determining (and in annually reviewing) such thresholds, regard is had to the nature of the asset and its estimated service life.

Examples of capitalisation thresholds applied during the year are given below. No capitalisation threshold is applied to the acquisition of land or interests in land.

Office Furniture & Equipment	\$2,000
Other Plant & Equipment	\$2,000
Buildings	\$10,000
Infrastructure	\$10,000

6.3 Subsequent recognition

All material asset classes are revalued on a regular basis such that the carrying values are not materially different from fair value. For infrastructure and other asset classes where no active market exists, fair value is determined to be the current replacement cost of an asset less, where applicable, accumulated depreciation calculated on the basis of such cost to reflect the already consumed. Significant uncertainties exist in the estimation of fair value of a number of asset classes including land, buildings and associated structures and infrastructure. Further detail of these uncertainties, and of existing valuations, methods and valuers are provided at Note 7.

6.4 Depreciation of non-current assets

Other than land, all infrastructure, property, plant and equipment assets recognised are systematically depreciated over their useful lives on a straight-line basis which, in the opinion of Council, best reflects the consumption of the service potential embodied in those assets.

Depreciation methods, useful lives and residual values of classes of assets are reviewed annually.

Major depreciation periods for each class of asset are listed below. Depreciation periods for infrastructure assets have been estimated based on the best information available to Council, but appropriate records covering the entire life cycle of these assets are not available, and extreme care should be used in interpreting financial information based on these estimates.

Plant, Furniture & Equipment

Furniture, Equipment and Fittings	2 to 50 years
Plant & Equipment	2 to 30 years

Building & Other Structures

Buildings and Components	10 to 100 years
Other Structures	10 to 100 years

continued on next page ...

Notes to and forming part of the Financial Statements for the year ended 30 June 2024

Note 1. Summary of Material Accounting Policies (continued)

Infrastructure

Land Improvements including Park and Other Structures	5 to 100 years
Sealed Roads – Surface	15 to 50 years
Sealed Roads – Structure	55 to 80 years
Other Transport	10 to 70 years
Footpaths, Kerb, Gutter and Cycle Tracks	10 to 80 years
Stormwater	20 to 100 years
Glenelg to Adelaide Pipeline	50 years
Bridges	35 to 100 years

Other Assets

Artworks	15 to 50 years
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6.5 Impairment

Assets that are subject to depreciation are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount (which is the higher of the present value of future cash inflows or value in use). Assets whose future economic benefits are not dependent on the ability to generate cash flows, and where the future economic benefits would be replaced if Council were deprived thereof, are not subject to impairment testing.

Other assets that are subject to depreciation are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount (which is the higher of the present value of future cash inflows or value in use).

Where an asset that has been revalued is subsequently impaired, the impairment is first offset against such amount as stands to the credit of that class of assets in Asset Revaluation Reserve, any excess being recognised as an expense.

6.6 Borrowing costs

Borrowing costs in relation to qualifying assets (net of offsetting investment revenue) have been capitalised in accordance with *AASB 123 Borrowing Costs*. The amounts of borrowing costs recognised as an expense or as part of the carrying amount of qualifying assets are disclosed in Note 3, and the amount (if any) of interest revenue offset against borrowing costs in Note 2.

(7) Payables

7.1 Goods & Services

Creditors are amounts due to external parties for the supply of goods and services and are recognised as liabilities when the goods and services are received. Creditors are normally paid 30 days after the month of invoice. No interest is payable on these amounts.

Additionally, the Council has recognised a commitment within Trade and Other Payables related to a contribution agreement with the Adelaide Football Club, amounting to \$11.26 million. This accounting treatment is deemed appropriate and is based on independent advice from Galpins Accountants Auditors and Business Consultants. The Council's payment obligations are governed by a legal Deed, which stipulates payments throughout the 2024/25 financial year, with a final payment due at the beginning of the 2025/26 financial year. To date, a payment of \$2.815 million has been made subsequent to balance date.

7.2 Payments Received in Advance & Deposits

Amounts other than grants received from external parties in advance of service delivery, and security deposits held against possible damage to Council assets, are recognised as liabilities until the service is delivered or damage reinstated, or the amount is refunded as the case may be.

(8) Borrowings

Borrowings are initially recognised at fair value, net of transaction costs incurred and are subsequently measured at amortised cost. Any difference between the proceeds (net of transaction costs) and the redemption amount is recognised in the income statement over the period of the borrowings using the effective interest method.

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Notes to and forming part of the Financial Statements
for the year ended 30 June 2024

Note 1. Summary of Material Accounting Policies (continued)

Borrowings are carried at their principal amounts which represent the present value of future cash flows associated with servicing the debt. Interest is accrued over the period to which it relates, and is recorded as part of "Payables".

Notes to and forming part of the Financial Statements for the year ended 30 June 2024

Note 1. Summary of Material Accounting Policies (continued)

(9) Employee benefits

9.1 Salaries, Wages & Compensated Absences

Liabilities for employees' entitlements to salaries, wages and compensated absences expected to be paid or settled within 12 months of reporting date are accrued at nominal amounts (including payroll based oncosts) measured in accordance with AASB 119.

Liabilities for employee benefits not expected to be paid or settled within 12 months are measured as the present value of the estimated future cash outflows (including payroll based oncosts) to be made in respect of services provided by employees up to the reporting date. Present values are calculated using government guaranteed securities rates with similar maturity terms.

Weighted avg. discount rate 0.44% (2023, 4.09%)

Weighted avg. settlement period 1.3 years (2023, 1.2 years)

Where an Award has a payout clause on termination there has been an accrual made for personal leave using government guaranteed securities rates. Where there is no payout clause on termination no accrual is made for sick leave as Council experience indicates that, on average, sick leave taken in each reporting period is less than the entitlement accruing in that period, and this experience is expected to recur in future reporting periods. Council does not make payment for untaken sick leave.

9.2 Superannuation

The Council makes employer superannuation contributions in respect of its employees to the Hostplus Superannuation Scheme. The Scheme has two types of membership, each of which is funded differently. Details of the accounting policies applied and Council's involvement with the schemes are reported in Note 18.

(10) Leases

The Council assesses at contract inception whether a contract is, or contains, a lease. That is, if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration.

10.1 Council as a lessee

The Council recognises lease liabilities to make lease payments and right-of-use assets representing the right to use the underlying assets.

i) Right-of-Use-Assets

The Council recognises right-of-use assets at the commencement date of the lease. Right-of-use assets are measured at cost, less any accumulated depreciation and impairment losses, and adjusted for any remeasurement of lease liabilities. The cost of right-of-use assets includes the amount of lease liabilities recognised, initial direct costs incurred, lease payments made at or before the commencement date less any lease incentives received and the estimate of costs to be incurred to restore the leased asset. Right-of-use assets are depreciated on a straight-line basis over the shorter of the lease term and the estimated useful lives of the assets, as follows:

Plant and equipment 3 to 5 years

Land 0 to 48 years

The right-of-use assets are also subject to impairment. Refer to the accounting policies above - Impairment of non-financial assets.

ii) Lease Liabilities

At the commencement date of the lease, the Council recognises lease liabilities measured at the present value of lease payments to be made over the lease term. In calculating the present value of lease payments, the Council uses its incremental borrowing rate or the interest rate implicit in the lease.

iii) Short-term leases and leases of low-value assets

The Council applies the short-term lease recognition exemption to its short-term leases of machinery and equipment (i.e., those leases that have a lease term of 12 months or less from the commencement date). It also applies the low-value assets

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Notes to and forming part of the Financial Statements for the year ended 30 June 2024

Note 1. Summary of Material Accounting Policies (continued)

recognition exemption to leases of office equipment that are considered to be low value. Lease payments on short-term leases and leases of low-value assets are recognised as expense on a straight-line basis over the lease term.

(11) Equity accounted Council businesses

Council participates in cooperative arrangements with other Councils for the provision of services and facilities. Council's interests in cooperative arrangements, which are only recognised if material, are accounted for in accordance with AASB 128 and set out in detail in Note 19.

(12) GST implications

In accordance with UIG Abstract 1031 "Accounting for the Goods & Services Tax"

- Receivables and creditors include GST receivable and payable.
- Except in relation to input taxed activities, revenues and operating expenditures exclude GST receivable and payable.
- Non-current assets and capital expenditures include GST net of any recoupment.
- Amounts included in the Statement of Cash Flows are disclosed on a gross basis.

(13) New accounting standards and UIG interpretations

The AASB has issued Australian Accounting Standards and Interpretations which are not effective at 30 June 2024, these standards have not been adopted by Council and will be included in the financial statements on their effective date. Where the standard is expected to have a significant impact for Council then further information has been provided in this note.

The following list identifies all the new and amended Australian Accounting Standards, and Interpretation, that were issued but not yet effective at the time of compiling these statements that could be applicable to Councils.

Effective for NFP annual reporting periods beginning on or after 1 January 2024

- AASB 2020-1 Amendments to Australian Accounting Standards - Classification of Liabilities as Current or Non-Current and associated standards (amended by AASB 2021-6 and AASB 2022-6 Amendments to Australian Accounting Standards - Non-current Liabilities with Covenants)
- AASB 2023-1 Amendments to Australian Accounting Standards - Supplier Finance Arrangements
- AASB 2022-5 Amendments to Australian Accounting Standards - Lease Liability in a Sale and Leaseback
- AASB 2022-10 Amendments to Australian Accounting Standards - Fair Value Measurement of Non-Financial Assets of Not-for-Profit Public Sector Entities.

Effective for NFP annual reporting periods beginning on or after 1 January 2025

- AASB 2023-5 Amendments to Australian Accounting Standards - Lack of Exchangeability
- AASB 2014-10 Sale or Contribution of Assets between and Investor and its Associate or Joint Venture (amended by AASB 2015-10, AASB 2017-5 and AASB 2022-7)

Effective for NFP annual reporting periods beginning on or after 1 January 2026 for public sector

- AASB 17 Insurance Contracts (amended by AASB 2020-5, AASB 2022-1, AASB 2022-8 and AASB 2022-9 Insurance Contracts in the Public Sector)

Notes to and forming part of the Financial Statements
for the year ended 30 June 2024

Note 1. Summary of Material Accounting Policies (continued)

(14) Comparative figures

To ensure comparability with the current reporting period's figures, some comparative period line items and amounts may have been reclassified or individually reported for the first time within these financial statements and/or the notes.

(15) Disclaimer

Nothing contained within these statements may be taken to be an admission of any liability to any person under any circumstance.

Notes to and forming part of the Financial Statements
for the year ended 30 June 2024

Note 2. Income

\$ '000	2024	2023
(a) Rates		
General rates		
General rates	70,859	64,135
Less: mandatory rebates	(980)	(1,027)
Less: discretionary rebates, remissions and write-offs	(171)	(65)
Total general rates	69,708	63,043
Other rates (including service charges)		
Landscape levy	1,794	1,620
Total other rates (including service charges)	1,794	1,620
Other charges		
Penalties for late payment	257	186
Legal and other costs recovered	86	90
Total other charges	343	276
Less: discretionary rebates, remissions and write-offs		
Less: discretionary rebates, remissions and write-offs	(21)	(17)
Total less: discretionary rebates, remissions and write-offs	(21)	(17)
Total rates	71,824	64,922
(b) Statutory charges		
Development fees	845	881
Animal registration fees and fines	474	431
Parking fines / expiation fees	988	743
Environmental control fines	2	4
Other licences, fees and fines	57	39
Sundry	54	55
Total statutory charges	2,420	2,153
(c) User charges		
Hall and equipment hire	260	240
Property lease	1,033	1,292
Subsidies received on behalf of users	64	56
Waste royalties	41	30
Employee Contributions	165	135
Home Assistance	12	11
Sundry	122	87
Total user charges	1,697	1,851

Notes to and forming part of the Financial Statements
for the year ended 30 June 2024

Note 2. Income (continued)

\$ '000	2024	2023
(d) Investment income		
Interest on investments		
- Local Government Finance Authority	1,031	751
- Banks and other	50	36
Market movement on investments	106	68
Dividend income including franking credits	85	78
<u>Total investment income</u>	<u>1,272</u>	<u>933</u>
(e) Reimbursements		
Private works	205	43
Electricity & Gas	134	188
Insurance	37	28
Rates & Taxes	154	164
Employee Costs	5	3
Other	10	24
<u>Total reimbursements</u>	<u>545</u>	<u>450</u>
(f) Other income		
Insurance and other recoupments - infrastructure, property, plant and equipment	26	25
Fuel Tax Credits	41	29
Mendelson Scholarships	15	15
Sundry	148	85
<u>Total other income</u>	<u>230</u>	<u>154</u>
(g) Grants, subsidies and contributions		
Capital grants, subsidies and contributions		
Amounts received specifically for new or upgraded assets	5,139	649
<u>Total amounts received for new or upgraded assets</u>	<u>5,139</u>	<u>649</u>
Other grants, subsidies and contributions - capital		
Untied - Local Roads and Community Infrastructure Program Grants	420	-
<u>Total Other grants, subsidies and contributions - capital</u>	<u>420</u>	<u>-</u>
Operating grants, subsidies and contributions		
Other grants, subsidies and contributions	572	1,391
Untied - Financial Assistance Grant	115	1,968
Roads to Recovery	617	617
Library and communications	448	448
<u>Total other grants, subsidies and contributions - operating</u>	<u>1,752</u>	<u>4,424</u>
The functions to which operating grants relate are shown in Note 12.		
<u>Total grants, subsidies and contributions</u>	<u>7,311</u>	<u>5,073</u>

continued on next page ...

Notes to and forming part of the Financial Statements
for the year ended 30 June 2024

Note 2. Income (continued)

\$ '000	2024	2023
(i) Sources of grants		
State Government	5,820	3,359
Commonwealth Government	1,341	990
Other	150	724
Total	7,311	5,073

(h) Conditions over grants and contributions

Grants and contributions which were obtained on the condition that they be expended for specified purposes or in a future period, but which are not yet expended in accordance with those conditions, and are required to be repaid to the funding body if not expended, are as follows:

Unexpended at the close of the previous reporting period	<u>10,821</u>	<u>11,861</u>
Less:		
<i>Expended during the current period from revenues recognised in previous reporting periods</i>		
Roads Sealed	(61)	–
Other Community Amenities	(2,305)	(1,040)
Other Environment	(2,000)	–
Subtotal	<u>(4,366)</u>	<u>(1,040)</u>
Plus:		
<i>Amounts recognised as revenues in this reporting period but not yet expended in accordance with the conditions</i>		
Transport & Communications	690	–
Roads Sealed	90	–
Subtotal	<u>780</u>	<u>–</u>
Unexpended at the close of this reporting period	<u>7,235</u>	<u>10,821</u>
Net increase (decrease) in assets subject to conditions in the current reporting period	(3,586)	(1,040)

(i) Physical resources received free of charge

Land and improvements	399	–
Roads, bridges and footpaths	1,635	–
Buildings	9	–
Total physical resources received free of charge	<u>2,043</u>	<u>–</u>

Notes to and forming part of the Financial Statements
for the year ended 30 June 2024

Note 3. Expenses

\$ '000	Notes	2024	2023
(a) Employee costs			
Salaries and wages		22,638	20,539
Employee leave expense		988	494
Superannuation - plan contributions	18	2,276	2,004
Workers' compensation insurance		755	664
Other employee related costs		632	506
Less: capitalised and distributed costs		(1,416)	(956)
Total operating employee costs		25,873	23,251
Total number of employees (full time equivalent at end of reporting period)		218	199
(b) Materials, contracts and other expenses			
(i) Prescribed expenses			
Auditor's remuneration			
- Auditing the financial reports		27	21
Bad and doubtful debts		23	6
Elected members' expenses		491	477
Subtotal - prescribed expenses		541	504
(ii) Other materials, contracts and expenses			
Advertising & Marketing		201	206
Contractors		18,427	14,327
Contribution (Adelaide Football Club)		11,260	-
Energy		875	809
Individually significant items		295	293
Insurance		973	1,218
Legal expenses		507	465
Levies - other		244	222
Levies paid to Government - NRM levy		1,795	1,620
Maintenance		600	600
Materials		876	963
Memberships & Subscriptions		298	364
Parts, accessories and consumables		768	666
Printing, Postage & Stationery		424	366
Professional services		1,838	1,931
Partnership and Community Grants		401	387
Software, Licensing & Maintenance		1,738	1,366
Street lighting		724	750
Sundry		1,169	2,026
Water Rates		661	547
Subtotal - Other material, contracts and expenses		44,074	29,126
Total materials, contracts and other expenses		44,615	29,630
(iii) Individually significant items			
Library Resources		295	293

continued on next page ...

Notes to and forming part of the Financial Statements
for the year ended 30 June 2024

Note 3. Expenses (continued)

\$ '000	2024	2023
(c) Depreciation, amortisation and impairment		
(i) Depreciation and amortisation		
Land improvements	2,329	1,695
Buildings and other structures	3,086	2,999
Infrastructure		
- Sealed roads	6,005	5,392
- Kerb & Guttering	2,310	2,030
- Stormwater drainage	1,933	1,681
- Other Transport	89	71
- Footways / Cycle Tracks	1,319	1,189
- Glenelg to Adelaide Pipeline	64	55
- Bridges	148	138
Right-of-use assets	499	470
Plant and equipment	1,174	1,047
Furniture and fittings	457	512
(ii) Impairment		
Asset Class - Kerb & Guttering	3,399	-
Subtotal	<u>3,399</u>	<u>-</u>
Total depreciation, amortisation and impairment	<u>22,812</u>	<u>17,279</u>
(d) Finance costs		
Interest on loans	677	728
Interest on Leased Assets	259	248
Total finance costs	<u>936</u>	<u>976</u>

Note 4. Asset disposal and fair value adjustments

\$ '000	2024	2023
Infrastructure, property, plant and equipment		
(i) Assets renewed or directly replaced		
Proceeds from disposal	13,829	298
Less: carrying amount of assets sold	(22,273)	(3,538)
Gain (loss) on disposal	<u>(8,444)</u>	<u>(3,240)</u>
Net gain (loss) on disposal or revaluation of assets	<u>(8,444)</u>	<u>(3,240)</u>

Notes to and forming part of the Financial Statements
for the year ended 30 June 2024

Note 5. Current assets

\$ '000	2024	2023
(a) Cash and cash equivalent assets		
Cash on hand and at bank	740	345
Deposits at call	22,373	16,278
Investment - Mendelson	5	4
<u>Total cash and cash equivalent assets</u>	<u>23,118</u>	<u>16,627</u>
(b) Trade and other receivables		
Rates - general and other	1,949	1,459
Council rates postponement scheme	32	23
Accrued revenues	135	121
Debtors - general	2,754	3,251
Other levels of government - operating	21	62
GST recoupment	617	853
Prepayments	111	8
Loans to community organisations	14	14
<u>Total trade and other receivables</u>	<u>5,633</u>	<u>5,791</u>
(c) Other financial assets		
Shares in Listed Companies - Mendelson Foundation	1,763	1,679
<u>Total other financial assets (investments)</u>	<u>1,763</u>	<u>1,679</u>
(d) Inventories		
Stores and materials	23	21
<u>Total inventories</u>	<u>23</u>	<u>21</u>

Notes to and forming part of the Financial Statements
for the year ended 30 June 2024

Note 6. Non-current assets

\$ '000	Notes	2024	2023
(a) Trade and other receivables			
Receivables			
Loans to community organisations		236	249
Total receivables		<u>236</u>	<u>249</u>
Total financial assets		<u>236</u>	<u>249</u>
 (b) Equity accounted investments in council businesses			
Brownhill Keswick Creek Stormwater Project	19	24,902	18,166
Total equity accounted investments in Council businesses		<u>24,902</u>	<u>18,166</u>
 (c) Other non-current assets			
Capital work in progress		6,231	12,544
Total other non-current assets		<u>6,231</u>	<u>12,544</u>

City of West Torrens

Notes to and forming part of the Financial Statements

for the year ended 30 June 2024

Note 7. Infrastructure, Property, Plant & Equipment

Infrastructure, property, plant and equipment

\$ '000	Fair Value Level	Asset movements during the reporting period										as at 30/06/23		as at 30/06/24						
		Carrying amount	Accumulated Depreciation	At Cost	At Fair Value	Asset Additions New/Upgrade	Asset Additions Renewals	WDV of Asset Disposals	Disposals	Disposals Expense (Note 30)	Impairment Losses (Note 30)	WIP Transfers (Note 30)	Adjustments & Transfers	Donated Assets	Revaluation Expense (ASB) (Note 9)	Revaluation Income (ASB) (Note 9)	At Cost	At Fair Value	Accumulated Depreciation	Carrying amount
	3	207,240	-	207,240	-	-	-	-	-	-	-	(17,070)	-	-	-	-	379,145	-	-	379,145
	2	48,970	-	48,970	-	-	(11,300)	-	-	-	-	17,070	-	-	-	-	94,842	-	-	94,842
	3	45,098	(10,097)	35,001	467	5	(557)	(2,329)	-	4,680	-	4,184	877	-	1,623	-	59,409	-	(15,458)	43,951
	2	119,997	(64,948)	73,173	-	-	-	-	-	-	-	(73,173)	-	-	-	-	-	-	-	-
	3	39,417	(31,645)	8,833	1,278	75	(5,437)	(3,086)	-	3,026	-	68,991	9	-	23,971	-	176,570	2,481	(81,391)	97,660
		286,611	(140,878)	155,733	924	6,134	(353)	(6,005)	-	357	-	-	-	-	59,593	-	310,758	-	(94,405)	216,353
		161,614	(24,812)	136,802	151	4,040	(3,205)	(2,310)	(3,399)	-	-	-	-	-	(16,232)	-	181,048	-	(65,201)	115,847
		178,077	(81,695)	96,382	1,020	73	(109)	(1,933)	-	130	-	-	4	-	11,061	-	201,191	-	(94,563)	106,628
		4,080	(651)	3,429	155	-	-	(89)	-	208	-	-	-	-	152	-	4,627	-	(772)	3,855
		89,657	(32,572)	57,085	1,094	1,586	(533)	(1,319)	-	86	12	-	220	-	122	-	89,517	-	(32,967)	56,550
		3,201	(627)	2,574	-	-	-	(64)	-	-	-	-	-	-	122	-	3,356	-	(724)	2,632
		13,705	(4,076)	9,629	2,768	-	(119)	(148)	-	-	-	-	933	-	422	-	17,577	-	(4,092)	13,485
		11,094	-	11,094	107	2,861	(554)	(1,174)	-	-	-	-	-	-	-	-	11,457	-	-	11,457
		-	(5,748)	6,742	60	223	(75)	(457)	-	18	(14)	-	-	-	-	-	13,596	-	(5,614)	7,982
		-	(8,044)	2,011	60	223	(75)	(457)	-	18	(14)	-	-	-	-	-	9,861	-	(6,095)	1,766
		1,218,761	(41,730)	854,698	8,024	15,860	(22,272)	(19,413)	(3,399)	8,505	-	2,043	(17,913)	326,021	-	-	1,529,497	25,938	(403,282)	1,152,153
	Comparatives	1,157,667	(358,157)	821,271	8,912	11,001	(3,538)	(17,279)	-	3,584	-	-	(6,097)	36,845	-	-	1,218,761	41,730	(405,793)	854,698

Total infrastructure, property, plant and equipment

continued on next page ...

Notes to and forming part of the Financial Statements for the year ended 30 June 2024

Note 7. Infrastructure, Property, Plant & Equipment (continued)

Valuation of infrastructure, property, plant & equipment and investment property

Valuation of assets

The fair value of assets and liabilities must be estimated in accordance with various Accounting Standards for either recognition and measurement requirements or for disclosure purposes.

AASB 13 Fair Value Measurement requires all assets and liabilities measured at fair value to be assigned to a "level" in the fair value hierarchy as follows:

Level 1: Unadjusted quoted prices in active markets for identical assets or liabilities that the entity can access at the measurement date.

Level 2: Inputs other than quoted prices included within Level 1 that are observable for the asset or liability, either directly or indirectly.

Level 3: Inputs for the asset or liability that are not based on observable market data (unobservable inputs).

Information on valuations

Certain land, and the buildings and structures thereon, are shown above as being based on fair value hierarchy level 2 valuation inputs. They are based on prices for similar assets in an active market, with directly or indirectly observable adjustments for specific advantages or disadvantages attaching to the particular asset.

Valuations of Crown land, community land and land subject to other restrictions on use or disposal, shown above as being based on fair value hierarchy level 3 valuation inputs, are based on prices for similar assets in an active market, but include adjustments for specific advantages or disadvantages attaching to the particular asset that are not directly or indirectly observable in that market, or the number and / or amount of observable adjustments of which are so great that the valuation is more fairly described as being based on level 3 valuation inputs.

There is no known market for buildings, infrastructure and other assets. These assets are valued at depreciated current replacement cost. This method involves:

- The determination of the cost to construct the asset (or its modern engineering equivalent) using current prices for materials and labour, the quantities of each being estimated based on recent experience of this or similar Councils, or on industry construction guides where these are more appropriate.
- The calculation of the depreciation that would have accumulated since original construction using current estimates of residual value and useful life under the prime cost depreciation method adopted by Council.

This method has significant inherent uncertainties, relying on estimates of quantities of materials and labour, residual values and useful lives, and the possibility of changes in prices for materials and labour, and the potential for development of more efficient construction techniques.

Other information

At 1 July 2004 upon the transition to AIFRS, Council elected pursuant to *AASB 1.D5* to retain a previously established deemed cost under GAAP as its deemed cost. With subsequent addition at cost, this remains as the basis of recognition of non-material asset classes.

Upon revaluation, the current new replacement cost and accumulated depreciation are re-stated such that the difference represents the fair value of the asset determined in accordance with *AASB 13 Fair Value Measurement*: accumulated depreciation is taken to be the difference between current new replacement cost and fair value. In the case of land, current replacement cost is taken to be the fair value.

Highest and best use

All of Council's non financial assets are considered as being utilised for their highest and best use.

Notes to and forming part of the Financial Statements for the year ended 30 June 2024

Note 7. Infrastructure, Property, Plant & Equipment (continued)

Transition to AASB 13 - Fair Value Measurement

The requirements of AASB 13 Fair Value Measurement have been applied to all valuations undertaken since 1 July 2013 as shown by the valuation dates by individual asset classes below.

Land Improvements

Land Improvements including car parks, playgrounds and open space assets are valued at cost and indexed each year following for CPI increases. A valuation and condition audit has been scheduled to be undertaken in the 2024/25 financial year.

Land

Land (including Community Land) is valued at written down replacement cost. Independent valuations of land were determined at 30 June 2024 by Daniel Atherton, AAPI, Certified Practising Valuer, and Bryce Maunder of APV Valuers and Asset Management.

Council being of the opinion that it is not possible to attribute a value sufficiently reliably to qualify for recognition, land under roads has not been recognised in these reports. Land acquired for road purposes during the year is initially recognised at cost, but transferred to fair value at reporting date, effectively writing off the expenditure.

Buildings & Other Structures

This financial year, the valuation methodology for Buildings and other structures has transitioned from fair value hierarchy level 2 to level 3. Previously, these assets were valued based on observable market data. However, they are now require adjustments for specific advantages or disadvantages that are not directly observable, necessitating their reclassification to level 3.

Buildings and other structures were valued using the market or current replacement cost approach, with the most recent valuation conducted as at 30 June 2024 by Daniel Atherton, AAPI, Certified Practising Valuer, and Bryce Maunder of APV Valuers and Asset Management.

Assets constructed throughout the financial year or acquired subsequent to the most recent valuation have been measured at cost. This equates to 2.54% of the total building base.

For assets where there is no active market, valuation is determined using the depreciated current replacement cost method. This approach involves estimating the cost to replace the asset and then applying depreciation. While this method is practical, it carries uncertainties due to its reliance on estimates and possible fluctuations in prices. Despite these challenges, this updated approach ensures that asset valuations are aligned with current market conditions and accurately capture their intrinsic characteristics.

Infrastructure

Roads, Kerbs & Guttering

Unit rate valuations are conducted annually through a combination of relevant tendered, contractor rates and Rawlinsons Australia Construction Handbook 2024. The most recent valuation was conducted as at 30 June 2024. This methodology has been consistent with the previous year's methodology that has been audited by Asset Engineering. Alternatively where unit rate application is not applicable asset is valued at cost and indexed each year following for CPI increases.

A network-wide road condition audit survey was undertaken in February 2024 by the Infrastructure Management Group. Data capture was conducted using road video laser scanning, and pavement and surface condition scores were provided to the Council.

Stormwater Drainage & GAP

Unit rate valuations are conducted annually through a combination of relevant tendered, contractor rates and Rawlinsons Australia Construction Handbook 2024. The most recent valuation was conducted as at 30 June 2024. This methodology has been consistent with the previous year's methodology that has been audited by Steve Walker, BEng (Civil) of Asset Engineering. Depreciable Replacement Cost is based on asset age.

Notes to and forming part of the Financial Statements for the year ended 30 June 2024

Note 7. Infrastructure, Property, Plant & Equipment (continued)

Independent condition audits are conducted annually, targeting assets nearing end of life and those impacted by road reconstruction program.

Other Transport

Asset is valued at cost and indexed each year following for CPI increases.

Footways / Cycle Tracks

Unit rate valuations are conducted annually through a combination of relevant tendered, contractor rates and Rawlinsons Australia Construction Handbook 2024. The most recent valuation was conducted as at 30 June 2024. This methodology has been consistent with the previous year's methodology that has been audited by Steve Walker, BEng (Civil) of Asset Engineering. Alternatively, where the unit rate application is not applicable, the asset is valued at cost and indexed each year for CPI increases.

Independent footpath condition audits were determined on the 30 June 2023 by Michael Stanford, B Eng, Director of Sproutt & Odyssey SOS.

Bridges

Bridge assets are revalued periodically by independent valuer. The most recent valuation was completed during the period ended 30 June 2020 by Paul Allen, B Eng, Certified Practising Engineer, of Kellogg Brown & Root. Bridges are then valued at written down replacement costs and subject to annual CPI increases for each subsequent year. The next valuation is scheduled for the 2024/25 financial year.

Plant and Equipment

These assets are recognise at cost. A review has determined that the asset revaluation reserve for this asset class is no longer relevant and has been removed.

Furniture and Fittings

These assets are recognise at cost. A review has determined that the asset revaluation reserve for this asset class is no longer relevant and has been removed.

Notes to and forming part of the Financial Statements
for the year ended 30 June 2024

Note 8. Liabilities

\$ '000	2024 Current	2024 Non Current	2023 Current	2023 Non Current
(a) Trade and other payables				
Goods and services	3,784	–	4,498	–
Payments received in advance	7,952	–	11,835	–
Accrued expenses - employee entitlements	1,028	–	860	–
Accrued expenses - finance costs	186	–	201	–
Accrued expenses - other	393	–	245	–
Deposits, retentions and bonds	33	–	48	–
Contribution (Adelaide Football Club)	8,445	2,815	–	–
<u>Total trade and other payables</u>	<u>21,821</u>	<u>2,815</u>	<u>17,687</u>	<u>–</u>

(b) Borrowings

Loans	1,633	18,482	1,581	20,116
Lease liabilities	406	11,600	372	11,159
<u>Total Borrowings</u>	<u>2,039</u>	<u>30,082</u>	<u>1,953</u>	<u>31,275</u>

All interest bearing liabilities are secured over the future revenues of the Council

(c) Provisions

Employee entitlements (including oncosts)	6,100	354	5,329	229
<u>Total provisions</u>	<u>6,100</u>	<u>354</u>	<u>5,329</u>	<u>229</u>

Notes to and forming part of the Financial Statements for the year ended 30 June 2024

Note 9. Reserves

\$ '000	as at 30/06/23		Transfers	Impairments	as at 30/06/24	
	Opening Balance	Increments (Decrements)			Closing Balance	
(a) Asset revaluation reserve						
Land - community	242,187	188,975	-	-	431,162	
Land - other	14,976	40,102	-	-	55,078	
Land improvements	5,999	1,623	-	-	7,622	
Buildings and other structures	38,501	23,971	-	-	62,472	
Infrastructure						
- Sealed roads	235,376	59,593	2	-	294,971	
- Kerb & Guttering	16,232	(16,232)	-	-	-	
- Stormwater drainage	68,674	11,061	-	-	79,735	
- Other Transport	551	152	-	-	703	
- Footways / Cycle Tracks	61,032	(1,681)	-	-	59,351	
- Glenelg to Adelaide Pipeline	943	122	-	-	1,065	
- Bridges	7,321	422	-	-	7,743	
Plant and equipment	411	-	(411)	-	-	
Furniture and fittings	(5)	-	5	-	-	
JV's / associates - other comprehensive income	142	-	137	-	279	
Total asset revaluation reserve	692,340	308,108	(267)	-	1,000,181	
Comparatives	661,513	30,827	-	-	692,340	

\$ '000	as at 30/06/23		Tfrs to Reserve	Tfrs from Reserve	Other Movements	as at 30/06/24	
	Opening Balance					Closing Balance	
(b) Other reserves							
Development Reserve	3,290	-	-	-	-	3,290	
Committed Expenditure Reserve	47,294	604	-	-	-	47,898	
Urban Tree Fund Reserve	11	-	(2)	-	-	9	
Total other reserves	50,595	604	(2)	-	-	51,197	
Comparatives	41,751	8,847	(3)	-	-	50,595	

Purposes of reserves

Asset revaluation reserves

The asset revaluation reserve is used to record increments and decrements arising from changes in fair value of non current assets (less any subsequent impairment losses, where applicable).

Development Reserve

The development reserve largely holds funds from the sale of assets and is used for developmental purposes.

Committed Expenditure Reserve

The committed expenditure reserve holds unspent funds being carried forward to the next financial year for capital and operational purposes.

Urban Tree Fund Reserve

The Urban Tree Fund reserve is maintain or plant trees which will constitute significant trees under the Development Act.

Notes to and forming part of the Financial Statements
for the year ended 30 June 2024

Note 10. Assets subject to restrictions

\$ '000	2024	2023
<p>The uses of the following assets are restricted, wholly or partially, by legislation or other externally imposed requirements. The assets are required to be utilised for the purposes for which control was transferred to Council, or for which the revenues were originally obtained.</p>		
Cash and financial assets		
Mendelson Foundation	1,708	1,590
Total cash and financial assets	1,708	1,590
Total assets subject to externally imposed restrictions	1,708	1,590

Note 11. Reconciliation to Statement of Cash Flows

\$ '000	Notes	2024	2023
(a) Reconciliation of cash			
<p>Cash assets comprise highly liquid investments with short periods to maturity subject to insignificant risk of changes of value. Cash at the end of the reporting period as shown in the Statement of Cash Flows is reconciled to the related items in the Statement of Financial Position as follows:</p>			
Total cash and equivalent assets	5	23,118	16,627
Balances per Statement of Cash Flows		23,118	16,627

Notes to and forming part of the Financial Statements
for the year ended 30 June 2024

Note 11. Reconciliation to Statement of Cash Flows (continued)

\$ '000	2024	2023
(b) Reconciliation of Operating Result		
Net surplus/(deficit)	(15,329)	1,185
Non-cash items in income statements		
Depreciation, amortisation and impairment	22,812	17,279
Equity movements in equity accounted investments (increase)/decrease	(9)	(25)
Non-cash asset acquisitions	(2,043)	–
Grants for capital acquisitions treated as investing activity	(5,559)	(689)
Net (gain)/loss on disposals	8,444	3,240
Contribution (Adelaide Football Club) Provision	11,260	–
Market Movement on Investments	(96)	–
	<u>19,480</u>	<u>20,990</u>
Add (less): changes in net current assets		
Net (increase)/decrease in receivables	158	(408)
Net (increase)/decrease in inventories	(2)	7
Net increase/(decrease) in trade and other payables	6,964	257
Net increase/(decrease) in unpaid employee benefits	896	(26)
Net increase/(decrease) in other provisions	(11,260)	–
Net cash provided by (or used in) operations	<u>16,236</u>	<u>20,820</u>

(c) Non-cash financing and investing activities

Acquisition of assets by means of:

Physical resources received free of charge	2i	2,043	–
Amounts recognised in income statement		<u>2,043</u>	<u>–</u>
Total non-cash financing and investing activities		<u>2,043</u>	<u>–</u>

(d) Financing arrangements

Unrestricted access was available at balance date to the following lines of credit:

Corporate credit cards	121	88
LGFA cash advance debenture facility	20,000	20,000

The bank overdraft facilities may be drawn at any time and may be terminated by the bank without notice.

City of West Torrens

Notes to and forming part of the Financial Statements

for the year ended 30 June 2024

Note 12(a). Functions

	Income, Expenses and Assets have been directly attributed to the following Functions / Activities. Details of these Functions/Activities are provided in Note 12(b).									
	OPERATING INCOME		OPERATING EXPENSES		OPERATING SURPLUS (DEFICIT)		GRANTS INCLUDED IN OPERATING INCOME		TOTAL ASSETS HELD (CURRENT AND NON-CURRENT)	
	2024	2023	2024	2023	2024	2023	2024	2023	2024	2023
\$ '000										
Functions/Activities										
Business Undertakings	28	24	-	-	28	24	-	-	32,967	5,586
- Public Order & Safety	85	-	271	337	(186)	(337)	25	-	423	400
Community Services										
- Health Services	64	56	473	370	(409)	(314)	-	-	6	9
- Community Support	90	28	3,675	3,113	(3,585)	(3,085)	60	-	41,342	43,149
- Community Amenities	74	62	460	468	(386)	(406)	-	-	551	3,030
Culture										
- Library services	481	493	4,873	4,063	(4,392)	(3,570)	450	463	4,042	5,722
- Cultural services	505	343	2,156	1,981	(1,651)	(1,638)	455	100	11,690	17,319
Economic Development										
- Economic Development	-	-	794	742	(794)	(742)	-	-	5	-
Environment										
- Waste Management	116	115	8,673	8,308	(8,557)	(8,193)	-	-	24,303	38,021
- Other Environment	1,807	1,671	12,875	10,842	(11,068)	(9,171)	10	40	147,501	133,783
Recreation	227	234	9,358	8,737	(9,131)	(8,503)	-	7	452,420	232,859
Regulatory Services	2,429	2,154	6,530	5,306	(4,101)	(3,152)	-	-	47	236
Transport & Communication	1,136	1,847	17,988	14,899	(16,852)	(13,052)	1,059	1,846	414,888	366,020
Plant Hire & Depot/Indirect	721	691	21	20	700	671	-	-	52,555	31,011
Council Administration	72,406	67,194	22,690	11,950	49,716	55,244	113	1,968	31,319	32,630
Total Functions/Activities	80,169	74,912	90,837	71,136	(10,668)	3,776	2,172	4,424	1,214,059	909,775

Revenues and expenses exclude net gain (loss) on disposal or revaluation of assets, amounts received specifically for new or upgraded assets and physical resources received free of charge.

Notes to and forming part of the Financial Statements
for the year ended 30 June 2024

Note 12(b). Components of functions

The activities relating to Council functions are as follows:

Community services

Public Order and Safety, Crime Prevention, Emergency Services, Other Fire Protection, Other Public Order and Safety, Health Services, Pest Control – Health, Immunisation, Nursing Homes, Preventive Health Services, Other Health Services, Community Support, Elderly Citizens Facilities, Home Assistance Scheme, Other Services for the Aged and Disabled, Child Care Centres, Children and Youth Services, Community Assistance, Community Transport, Family and Neighbourhood Support, Other Community Support, Community Amenities, Bus Shelters, Cemeteries / Crematoria, Public Conveniences, Car Parking – non-fee-paying, Telecommunications Networks, and Other Community Amenities.

Culture

Library Services, Mobile Libraries and Housebound Services, Static Libraries, Other Library Services, Cultural Services, Cultural Venues, Heritage, Museums and Art Galleries, and Other Cultural Services.

Economic development

Employment Creation Programs, Regional Development, Support to Local Businesses, Tourism, and Other Economic Development.

Environment

Agricultural Services, Agricultural Water, Animal/Plant Boards, Landcare, Other Agricultural Services, Waste Management, Domestic Waste, Green Waste, Recycling, Transfer Stations, Waste Disposal Facility, Other Waste Management, Other Environment, Coastal Protection, Stormwater and Drainage, Street Cleaning, Street Lighting, Streetscaping, Natural Resource Management Levy, and Other Environment.

Recreation

Parks and Gardens, Sports Facilities – Indoor, Sports Facilities – Outdoor, and Other Recreation.

Regulatory services

Dog and Cat Control, Building Control, Town Planning, Clean Air/Pollution Control, Litter Control, Health Inspection, Parking Control, and Other Regulatory Services.

Transport

Bridges, Bus Service, Footpaths and Kerbing, Roads – sealed, Roads – formed, Roads – natural formed, Roads – unformed, Traffic Management, LGGC – roads (formula funded), and Other Transport.

Council administration

Governance, Administration n.e.c., Elected Members, Organisational, Support Services, Accounting/Finance, Payroll, Housing for Council Employees, Human Resources, Information Technology, Communication, Rates Administration, Records, Occupancy, Contract Management, Customer Service, Other Support Services, Revenues, LGGC – General Purpose, and Separate and Special Rates.

Notes to and forming part of the Financial Statements for the year ended 30 June 2024

Note 13. Financial instruments

Recognised financial instruments

Bank, deposits at call, short term deposits

Accounting Policy:

Initially recognised at fair value and subsequently measured at amortised cost; interest is recognised when earned.

Terms & Conditions:

There were no fixed term deposits held during 2023/24.

Carrying Amount:

Approximates fair value due to the short term to maturity.

Receivables - rates and associated charges

Accounting Policy:

Initially recognised at fair value and subsequently measured at amortised cost. An impairment provision is recognised using the expected credit loss method.

Terms & Conditions:

Secured over the subject land, arrears attract interest of 0.75% per month (2023: 0.48%). Council is not materially exposed to any individual debtor, credit risk exposure is concentrated within the Council's boundaries in the State.

Carrying Amount:

Approximates fair value (after deduction of any allowance).

Receivables - fees and other charges

Accounting policy:

Initially recognised at fair value and subsequently measured at amortised cost. An impairment provision is recognised using the expected credit loss method.

Terms and conditions:

Unsecured, and do not bear interest. Council is not materially exposed to any individual debtor, credit risk exposure is concentrated within the Council's boundaries.

Carrying amount:

Approximates fair value (after deduction of any allowance).

Receivables - other levels of government

Accounting policy:

Initially recognised at fair value and subsequently measured at amortised cost. An impairment provision is recognised using the expected credit loss method.

Terms and conditions:

Amounts due have been calculated in accordance with the terms and conditions of the respective programs following advice of approvals, and do not bear interest. All amounts are due by Departments and Agencies of State and Federal Governments.

Carrying amount:

Approximates fair value.

Liabilities - creditors and accruals

Accounting policy:

Liabilities are recognised for amounts to be paid in the future for goods and services received, whether or not billed to the Council.

continued on next page ...

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Notes to and forming part of the Financial Statements
for the year ended 30 June 2024

Note 13. Financial instruments (continued)

Terms and conditions:

Liabilities are normally settled on 30 day terms.

Carrying amount:

Approximates fair value.

Liabilities - interest bearing borrowings

Accounting Policy:

Initially recognised at fair value and subsequently at amortised cost using the effective interest rate.

Terms & Conditions:

Secured over future revenues, borrowings are repayable; interest is charged at fixed rates of 2.78% and 3.80% (2023: 2.78% and 3.80%).

Carrying Amount:

Approximates fair value.

Liabilities - leases

Accounting policy:

Accounted for in accordance with AASB 16 as stated in Note 17.

Notes to and forming part of the Financial Statements
for the year ended 30 June 2024

Note 13. Financial instruments (continued)

\$ '000	Due < 1 year	Due > 1 year and ≤ 5 years	Due > 5 years	Total Contractual Cash Flows	Carrying Values
Financial assets and liabilities					
2024					
Financial assets					
Cash and cash equivalents	23,119	–	–	23,119	23,118
Receivables	5,554	55	180	5,789	5,869
Other financial assets	26,665	–	–	26,665	26,665
Total financial assets	55,338	55	180	55,573	55,652
Financial liabilities					
Payables	13,291	2,815	–	16,106	16,106
Current borrowings	2,273	–	–	2,273	1,633
Non-current borrowings	–	9,092	12,524	21,616	18,482
Lease liabilities	656	2,540	12,044	15,240	12,006
Total financial liabilities	16,220	14,447	24,568	55,235	48,227
Total financial assets and liabilities	71,558	14,502	24,748	110,808	103,879
2023					
Financial assets					
Cash and cash equivalents	16,627	–	–	16,627	16,627
Receivables	3,635	–	–	3,635	6,040
Other financial assets	19,845	–	–	19,845	19,845
Total financial assets	40,107	–	–	40,107	42,512
Financial liabilities					
Payables	5,852	–	–	5,852	5,852
Current borrowings	2,273	–	–	2,273	1,581
Non-current borrowings	–	9,092	14,797	23,889	20,116
Lease liabilities	612	2,382	11,781	14,775	11,531
Total financial liabilities	8,737	11,474	26,578	46,789	39,080
Total financial assets and liabilities	48,844	11,474	26,578	86,896	81,592

The following interest rates were applicable to Council's borrowings at balance date:

\$ '000	2024		2023	
	Weighted Avg Interest Rate	Carrying Value	Weighted Avg Interest Rate	Carrying Value
Fixed interest rates	2.86%	32,121	2.88%	33,228
		<u>32,121</u>		<u>33,228</u>

Net fair value

All carrying values approximate fair value for all recognised financial instruments. There is no recognised market for the financial assets of the Council.

Notes to and forming part of the Financial Statements
for the year ended 30 June 2024

Note 13. Financial instruments (continued)

Risk exposures

Credit Risk represents the loss that would be recognised if counterparties fail to perform as contracted. The maximum credit risk on financial assets of the Council is the carrying amount, net of any impairment. All Council investments are made with the SA Local Government Finance Authority and are guaranteed by the SA Government. Except as detailed in Notes 5 and 6 in relation to individual classes of receivables, exposure is concentrated within the Council's boundaries, and there is no material exposure to any individual debtor.

Market Risk is the risk that fair values of financial assets will fluctuate as a result of changes in market prices. All of Council's financial assets are denominated in Australian dollars and are not traded on any market, and hence neither market risk nor **currency risk** apply.

Liquidity Risk is the risk that Council will encounter difficulty in meeting obligations with financial liabilities. In accordance with the model Treasury Management Policy (LGA Information Paper 15), liabilities have a range of maturity dates. Council also has available a range of bank overdraft and standby borrowing facilities that it can access.

Interest Rate Risk is the risk that future cash flows will fluctuate because of changes in market interest rates. Council has a balance of both fixed and variable interest rate borrowings and investments. Cash flow fluctuations are managed holistically in seeking to minimise interest costs over the longer term in a risk averse manner.

Note 14. Capital Expenditure

\$ '000	2024	2023
Capital commitments		
Capital expenditure committed for at the reporting date but not recognised in the financial statements as liabilities:		
Land	580	580
Buildings	12,085	11,713
Infrastructure	19,626	16,010
Plant and equipment	1,481	1,775
Other	4,112	5,876
	37,884	35,954
These expenditures are payable:		
Not later than one year	37,884	35,954
	37,884	35,954

Notes to and forming part of the Financial Statements
for the year ended 30 June 2024

Note 15. Financial indicators

\$ '000	Amounts 2024	Indicator 2024	Indicators 2023 2022	
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Financial Indicators overview

These Financial Indicators have been calculated in accordance with Information paper 9 - Local Government Financial Indicators prepared as part of the LGA Financial Sustainability Program for the Local Government Association of South Australia.

1. Operating Surplus Ratio

Operating surplus	(14,067)	(17.5)%	5.0%	7.2%
Total operating income	80,169			

This ratio expresses the operating surplus as a percentage of total operating revenue.

2. Net Financial Liabilities Ratio

Net financial liabilities	32,461	40%	43%	36%
Total operating income	80,169			

Net Financial Liabilities are defined as total liabilities less financial assets (excluding equity accounted investments in Council businesses). These are expressed as a percentage of total operating revenue.

3. Asset Renewal Funding Ratio

Asset renewals	16,387	114%	89%	59%
Infrastructure and Asset Management Plan required expenditure	14,337			

Asset renewals expenditure is defined as capital expenditure on the renewal and replacement of existing assets relative to the optimal level planned, and excludes new capital expenditure on the acquisition of additional assets.

Adjustments to Ratios

In recent years the Federal Government has made advance payments prior to 30th June from future year allocations of financial assistance grants, as explained in Note 1. These Adjusted Ratios correct for the resulting distortion in key ratios for each year and provide a more accurate basis for comparison.

The operating income and operating surplus are adjusted by adding back the current year timing difference of Financial Assistance Grants and subtracting the current year capital grants income (Grants, subsidies and contributions- capital).

The Net Financial Liabilities are adjusted to add back the Financial Assistance Grants received in advance for the next financial year.

All adjusted comparative ratios have been changed according to the South Australian Local Government Model Financial Statements

Adjusted Operating Surplus Ratio

Adjusted Operating Surplus	(12,236)	(14.9)%	4.1%	5.7%
Adjusted Total Operating Income	82,000			

Adjusted Net Financial Liabilities Ratio

Adjusted Net Financial Liabilities	32,461	40%	47%	37%
Adjusted Total Operating Income	82,000			

Net Financial Liabilities Ratio - Adjusted for Leases

Net Financial Liabilities Excluding Lease Liabilities	20,454	26%	28%	20%
Total Operating Income	80,169			

continued on next page ...

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Notes to and forming part of the Financial Statements
for the year ended 30 June 2024

Note 15. Financial indicators (continued)

Financial indicators - graphs

1. Operating Surplus Ratio



2. Net Financial Liabilities Ratio



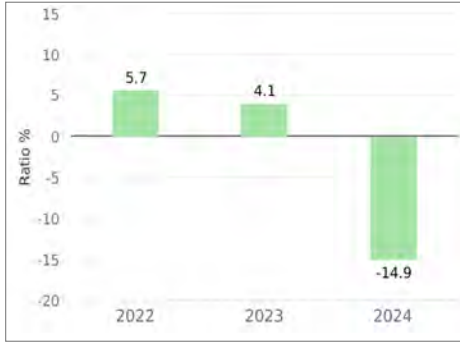
3. Asset Renewal Funding Ratio



Notes to and forming part of the Financial Statements
for the year ended 30 June 2024

Note 15. Financial indicators (continued)

Adjusted Operating Surplus Ratio

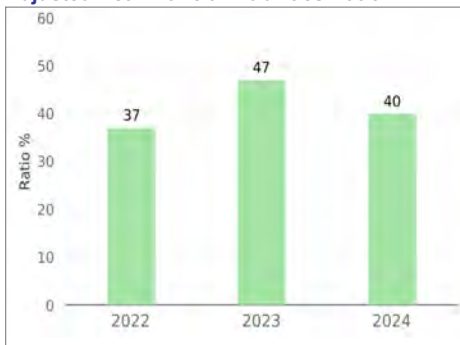


Purpose of adjusted operating surplus ratio

This indicator is to determine the percentage the operating revenue (adjusted for timing differences in the Financial Assistance Grant) varies from operating expenditure

Commentary on 2023/24 result	
2023/24 ratio	(14.9)%

Adjusted Net Financial Liabilities Ratio



Purpose of adjusted net financial liabilities ratio

This indicator is to determine the percentage the operating revenue (adjusted for timing differences in the Financial Assistance Grant) varies from operating expenditure

Commentary on 2023/24 result	
2023/24 ratio	40%

Notes to and forming part of the Financial Statements
for the year ended 30 June 2024

Note 16. Uniform presentation of finances

\$ '000	2024	2023
<p>The following is a high level summary of both operating and capital investment activities of the Council prepared on a simplified Uniform Presentation Framework basis.</p> <p>All Councils in South Australia have agreed to summarise annual budgets and long-term financial plans on the same basis.</p> <p>The arrangements ensure that all Councils provide a common 'core' of financial information, which enables meaningful comparisons of each Council's finances.</p>		
Income		
Rates	71,824	64,922
Statutory charges	2,420	2,153
User charges	1,697	1,851
Grants, subsidies and contributions - capital	420	-
Grants, subsidies and contributions - operating	1,752	4,424
Investment income	1,272	933
Reimbursements	545	450
Other income	230	154
Net gain - equity accounted council businesses	9	25
Total Income	80,169	74,912
Expenses		
Employee costs	25,873	23,251
Materials, contracts and other expenses	44,615	29,630
Depreciation, amortisation and impairment	22,812	17,279
Finance costs	936	976
Total Expenses	94,236	71,136
Operating surplus / (deficit)	(14,067)	3,776
Net timing adjustment for general purpose grant funding	1,508	(1,438)
Less: grants, subsidies and contributions - capital	(420)	-
Adjusted Operating surplus / (deficit)	(12,979)	2,338
Net outlays on existing assets		
Capital expenditure on renewal and replacement of existing assets	(16,387)	(11,171)
Finance lease principal payments for right of use assets on existing assets	(388)	(360)
Add back depreciation, amortisation and impairment	22,812	17,279
Add back proceeds from sale of replaced assets	13,829	298
	19,866	6,046
Net outlays on new and upgraded assets		
Capital expenditure on new and upgraded assets (including investment property and real estate developments)	(8,827)	(14,749)
Add back grants, subsidies and contributions - capital new/upgraded	420	-
Add back amounts received specifically for new and upgraded assets	5,139	649
	(3,268)	(14,100)
Annual net impact to financing activities (surplus/(deficit))	3,619	(5,716)

Notes to and forming part of the Financial Statements for the year ended 30 June 2024

Note 17. Leases

(i) Council as a lessee

Terms and conditions of leases

Asset class here

Right of use assets are inclusive of our depot land and plant and equipment.

Set out below are the carrying amounts of right-of-use assets recognised within Infrastructure, Property, Plant and Equipment and the movements during the period:

(a) Right of use assets

\$ '000	Land	Plant & Equipment	Total
2024			
Opening balance	11,046	48	11,094
Adjustments to right-of-use assets due to re-measurement of lease liability	863	–	863
Depreciation charge	(476)	(23)	(499)
Impairment of right-of-use assets	–	–	–
Balance at 30 June	11,433	25	11,458
2023			
Opening balance	10,712	76	10,788
Adjustments to right-of-use assets due to re-measurement of lease liability	776	–	776
Depreciation charge	(442)	(28)	(470)
Impairment of right-of-use assets	–	–	–
Balance at 30 June	11,046	48	11,094

(b) Lease liabilities

Set out below are the carrying amounts of lease liabilities (included under interest-bearing loans and borrowings) and the movements during the period:

\$ '000	2024	2023
Adoption of AASB 16 at 1 July 2019	11,531	11,115
Re-measurement of Liability	863	776
Additions	–	–
Accretion of interest	258	248
Payments	(646)	(608)
Balance at 30 June	12,006	11,531

Notes to and forming part of the Financial Statements
for the year ended 30 June 2024

Note 17. Leases (continued)

\$ '000	2024	2023
Classified as:		
Current	406	372
Non-current	11,600	11,159

The maturity analysis of lease liabilities is included in Note 13.

The Group had total cash outflows for leases of \$535,130.

The following are the amounts recognised in profit or loss:

Depreciation expense of right-of-use assets	499	470
Interest expense on lease liabilities	258	248
Total amount recognised in profit or loss	757	718

(ii) Council as a lessor

Council owns various buildings, plant and other facilities that are available for hire or lease (on a non-cancellable basis wherever practicable) in accordance with the published revenue policy. Rentals received from such leases are disclosed as rent and hire of non-investment property in Note 2.

Investment property

Rentals received, and outgoings reimbursed, in relation to Investment Property are also disclosed in Note 2. These lease agreements, all of which are classified as operating leases, are made on a non-cancellable basis wherever practicable.

\$ '000	2024	2023
Future minimum rentals receivable under non-cancellable operating leases as at 30 June, are as follows:		
Not later than one year	860	1,026
Later than one year and not later than 5 years	940	1,531
Later than 5 years	171	197
	1,971	2,754

Notes to and forming part of the Financial Statements for the year ended 30 June 2024

Note 18. Superannuation

The Council makes employer superannuation contributions in respect of its employees to Hostplus (formerly Local Government Superannuation Scheme and Statewide Super). There are two types of membership, each of which is funded differently. Permanent and contract employees of the South Australian Local Government sector with Salarylink benefits prior to 24 November 2009 have the option to contribute to the Accumulation section and/or Salarylink. All other employees (including casuals) have all contributions allocated to the Accumulation section.

Accumulation only members

Accumulation only members receive both employer and employee contributions on a progressive basis. Employer contributions are based on a fixed percentage of ordinary time earnings in accordance with superannuation guarantee legislation (11.00% in 2023/24; 10.50% in 2022/23). No further liability accrues to the Council as the superannuation benefits accruing to employees are represented by their share of the net assets of the Fund.

Salarylink (Defined Benefit Fund) members

Salarylink is a defined benefit scheme where the benefit payable is based on a formula determined by the member's contribution rate, number of years and level of contribution and final average salary. Council makes employer contributions to Salarylink as determined by the Fund's Trustee based on advice from the appointed Actuary. The rate is currently 6.3% (6.3% in 2022/23) of "superannuation" salary.

In addition, Council makes a separate contribution of 3.2% of ordinary time earnings for Salarylink members to their Accumulation account. Employees also make member contributions to the Salarylink section of the Fund. As such, assets accumulate in the Salarylink section of the Fund to meet the member's benefits, as defined in the Trust Deed, as they accrue.

The Salarylink section is a multi-employer sponsored plan. As the Salarylink section's assets and liabilities are pooled and are not allocated by each employer, and employees may transfer to another employer within the local government sector and retain membership of the Fund, the Actuary is unable to allocate benefit liabilities, assets and costs between employers. As provided by AASB 119.34(a), Council does not use defined benefit accounting for these contributions.

The most recent actuarial investigation was conducted by the Fund's actuary, Louise Campbell, FIAA, of Willie Towers Watson as at 30 June 2023. The Trustee has determined that the current funding arrangements are adequate for the expected Salarylink liabilities. However, future financial and economic circumstances may require changes to Council's contribution rates at some future time.

Contributions to other superannuation schemes

Council also makes contributions to other superannuation schemes selected by employees under the "choice of fund" legislation. All such schemes are of the accumulation type, where the superannuation benefits accruing to the employee are represented by their share of the net assets of the scheme, and no further liability attaches to the Council.

Superannuation contributions paid by council for 12 months to 30 June 2024 totalled \$2,276,173 (2022/23 \$2,003,521).

Notes to and forming part of the Financial Statements
for the year ended 30 June 2024

Note 19. Interests in other entities

All joint ventures and associates are required to prepare Annual Financial Statements that comply with the SA Local Government Model Financial Statements.

\$ '000	Council's Share of Net Income		Council's Share of Net Assets	
	2024	2023	2024	2023
Council's share of net income				
Joint ventures	9	25	24,902	18,166
Total Council's share of net income	9	25	24,902	18,166

((a)i) Joint ventures, associates and joint operations

(a) Carrying amounts

\$ '000	Principal Activity	2024	2023
Brownhill and Keswick Creek Stormwater Board	Flood Mitigation	24,902	18,166
Total carrying amounts - joint ventures and associates		24,902	18,166

Brownhill and Keswick Creek Stormwater Board

During the 2017/18 financial year, the Brown Hill and Keswick Creeks Stormwater Board (the 'Regional Subsidiary') was established and City of West Torrens has 49% Equitable Interest and 20% Operating Expenses Interest in this. The Board has been established to implement or oversee the construction of stormwater infrastructure for the purpose of implementation of the Brown Hill and Keswick Creeks Stormwater Management Plan (the Plan); oversee the maintenance and repair and /or renewal of stormwater infrastructure; oversee implementation of associated or related infrastructure works; hold stormwater infrastructure; implement other non infrastructure measures; provide a forum for the discussion and consideration of the constituent council's obligations and responsibilities under the Plan; and enter into agreements with constituent councils for the purpose of managing the Plan.

Other constituent councils include City of Adelaide, City of Burnside, City of Unley, and City of Mitcham.

(b) Relevant interests

	Interest in Operating Result		Ownership Share of Equity		Proportion of Voting Power	
	2024	2023	2024	2023	2024	2023
Brownhill and Keswick Creek Stormwater Board	20.00%	20.00%	49.00%	49.00%	20.00%	20.00%

(c) Movement in investment in joint venture or associate

\$ '000	Brownhill and Keswick Creek Stormwater Board	
	2024	2023
Opening Balance	18,166	17,232
Share in Operating Result	9	25
Share in Other Comprehensive Income	1,940	(166)
New Capital Contributions	1,960	1,201
Adjustments to Equity	2,827	(205)
Asset Revaluation Movement	-	79
Council's equity share in the joint venture or associate	24,902	18,166

Notes to and forming part of the Financial Statements
for the year ended 30 June 2024

Note 19. Interests in other entities (continued)

(d) Summarised financial information of the equity accounted business

\$ '000	Brownhill and Keswick Creek Stormwater Board	
	2024	2023
Statement of Financial Position		
Cash and Cash Equivalents	13,327	10,151
Other Current Assets	790	296
Non-Current Assets	45,182	30,669
Total assets	59,299	41,116
Current Trade and Other Payables	8,434	4,001
Current Provisions	44	41
Total liabilities	8,478	4,042
Net Assets	50,821	37,074
Statement of Comprehensive Income		
Income		
Operating Contributions	700	668
Investment Income	445	349
Total income	1,145	1,017
Expenses		
Employee Costs	385	370
Materials, Contracts & Other Expenses	547	327
Depreciation, Amortisation and Impairment	170	194
Total expenses	1,102	891
Operating surplus	43	126
Capital Funding/Grants for New/Upgraded assets	9,704	586
Asset Disposal	–	(1,417)
Net surplus/(deficit) for the year	9,747	(705)
Other comprehensive income		
<i>Items that will not be reclassified subsequently to profit or loss</i>		
Gain/(Loss) on the revaluation of infrastructure and land improvements	–	162
Other comprehensive income for the year	–	162
Total comprehensive income for the year	9,747	(543)

(e) Share of joint operations expenditure commitments

Expenditure committed for (excluding inventories) at the reporting date but not recognised in the financial statements as liabilities:

\$ '000	2024	2023
(i) Capital expenditures payable		
Not later than one year	1,037	8,803
Later than one year and not later than 5 years	–	–
Later than 5 years	–	–
	1,037	8,803

continued on next page ...

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Notes to and forming part of the Financial Statements
for the year ended 30 June 2024

Note 19. Interests in other entities (continued)

\$ '000	2024	2023
(f). Transactions with Council		
Aggregate amount of transactions with Council		
- receipts from Council	1,960	1,201

Notes to and forming part of the Financial Statements
for the year ended 30 June 2024

Note 20. Contingencies and assets/liabilities not recognised in the balance sheet

Council is the planning consent authority for its area under the Development Act 1993 (as amended). Pursuant to that Act, certain persons aggrieved by a planning decision of the Council may appeal. It is normal practice that parties bear their own legal costs. At the date of these reports, Council did not have any notice of appeals against planning decisions made prior to reporting date.

Council has no other contingencies nor any assets or liabilities not recognised in the Statement of Financial Position. There are also no liability, contingent or otherwise in the opinion of the Directors and the Board of Brown Hill & Keswick Creeks Storm Water Board as at 30 June 2024 (30 June 2023 : None).

Note 21. Events after the balance sheet date

Events that occur after the reporting date of 30 June 2024, up to and including the date when the financial statements are "authorised for issue" have been taken into account in preparing these statements.

Council has adopted the date of receipt of the Auditors' Report as the appropriate "authorised for issue" date relating to these General Purpose Financial Statements.

Council is aware of the following "non adjusting events" that merit disclosure;

- Staged contribution payments to Adelaide Football Club will occur throughout 2024/25 with a final cash payment to be made in 2025/26. To date one payment has been made in 2024/25 for \$2.815 million.

Further to this, Council is not aware of any further "non adjusting events" that merit disclosure.

Note 22. Related party transactions

Key management personnel

Transactions with key management personnel

The Key Management Personnel of the Council include the Mayor, Councillors, CEO and certain prescribed officers under section 112 of the Local Government Act 1999 . In all, 21 persons were paid the following total compensation:

\$ '000	2024	2023
The compensation paid to key management personnel comprises:		
Short-term employee benefits	1,224	1,099
Post-employment benefits	101	91
Elected Members	471	443
Mendelson Committee	12	10
Total	1,808	1,643

Amounts paid as direct reimbursement of expenses incurred on behalf of Council have not been included above.

Notes to and forming part of the Financial Statements for the year ended 30 June 2024

Note 23. Mendelson Foundation

\$ '000	2024	2023
<p>The Max and Bette Mendelson Foundation is a charitable fund established in 1996 under a Deed of Charitable Trust, and it is dedicated in perpetuity to the promotion and encouragement of education in conjunction with South Australian universities. Foundation funds were bequeathed to the City of West Torrens under the terms of the Trust Deed.</p>		
Statement of Comprehensive Income - Mendelson Foundation		
Operating Income		
Dividend Income including Franking Credits	85	78
Fair Value Movement on Financial Assets	106	68
Council Contribution	15	15
Total Operating Income	206	161
Operating Expenses		
Scholarships	48	52
Fund Management	22	20
Member Emoluments	18	17
Total Operating Expenses	88	89
Operating Surplus / (Deficit)	118	72
Net Surplus / (Deficit)	118	72
Statement of Financial Position - Mendelson Foundation		
Assets		
Cash & Cash Equivalents	5	4
Trade & Other Receivables	21	63
Units in Managed Funds	565	576
Shares in Listed Companies	1,197	1,103
Total Assets	1,788	1,746
Liabilities		
Current Liabilities	80	156
Non Current Liabilities	-	-
Total Liabilities	80	156
Net Assets	1,708	1,590

General Purpose Financial Statements
for the year ended 30 June 2024

Independent Auditor's Report - Financial Statements

General Purpose Financial Statements
for the year ended 30 June 2024

Independent Auditor's Report - Internal Controls

General Purpose Financial Statements

for the year ended 30 June 2024

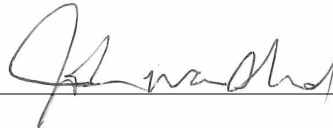
Certification of Auditor Independence

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of City of West Torrens for the year ended 30 June 2024, the Council's Auditor, Dean & Newbery Pty Ltd. has maintained its independence in accordance with the requirements of the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22(3) *Local Government (Financial Management) Regulations 2011*.



Angelo Catinari
Chief Executive Officer



John Woodward
Presiding Member, Audit Committee

Date: 01 November 2024

General Purpose Financial Statements
for the year ended 30 June 2024

Statement by Auditor

I confirm that, for the audit of the financial statements of City of West Torrens for the year ended 30 June 2024, I have maintained my independence in accordance with the requirements of APES 110 – Code of Ethics for Professional Accountants, Section 290, published by the Accounting Professional and Ethical Standards Board, in accordance with the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22 (5) *Local Government (Financial Management) Regulations 2011*.

Samantha Creten

Dean & Newbery Pty Ltd

Date: dd MMMM yyyy



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